



# Hullbridge Parish Council

## Finance Committee Minutes

Held on Wednesday 29<sup>th</sup> April 2026

7.00pm

Hullbridge Parish Council Office, 98 Ferry Road, Hullbridge, SS5 6EX

Members present; Cllr C. Agius (Chair); Cllr A. Marriott; Cllr S. Cooper, Cllr K. O'Brien, Cllr J. O'Brien.

Staff present: Mrs Nicola Harding

No Members of the public were present.

## Minutes

### 45/04/26 **Apologies for Absence**

**45.1/04/26** Apologies were *noted* from Cllr S. Walsh and Cllr I. Kenlin.

### 46/04/26 **Approval of Minutes**

**46.1/04/26** RESOLVED - Councillors *agreed* the minutes as a true record of the Committee Meeting held on **25<sup>th</sup> February 2026**.

### 47/04/26 **Declarations of interest / dispensations**

**47.1/04/26** – None.

### 48/04/26 **Public Participation** No public present.

### 49/04/26 **Reports from Personnel / Committees / Code of Conduct**

**49.1/04/26** None.

### 50/04/26 **Parish Office / Health & Safety / Equipment and Parish Van**

**50.1/04/26** – Councillors noted the update.

### 51/04/26 **Finance**

**51.1/04/26** RESOLVED – Councillors *received* the quarterly bank statements and reconciliations which have been signed by two non-signatories.

**51.2/04/26** RESOLVED – Councillors received and noted the final financial report for 2025–26, including a year-end budget outturn of 100.1%. The Council expressed its appreciation for the effective oversight and management of the budget.

**51.3/04/26** RESOLVED – Councillors *reviewed* and *agreed* to continue with the current investments and *received* the "Review of Investment Strategy & Investment 2025-26".

**51.4/04/26** RESOLVED – Councillors *agreed* to change the Unity account dual authorisation from £10,000 to -£50,000 to align with the Financial Regulations. Clerk to **ACTION**.

**51.5/04/26** RESOLVED - Councillors *received* and *approved* quotes for a Tree Risk assessment survey for Kendal Park. Clerk to **ACTION**.

**51.6/04/26** RESOLVED - Councillors *agreed* the transfer of £50,000 from the Unity Account to the CCLA PSDF. Clerk to **ACTION**.



**51.7/04/26 RESOLVED** - Councillors *noted* the letter of engagement from Heelis and Lodge following the Full Council decision **152.4/03/26**.

## **52/04/26 Consultations/ Grants/ Policy/ Lease Agreements**

**52.1/04/26** – Councillors *agreed* for recommendation to Full Council

- Annual Investment Strategy.
- Risk Assessment and Management of Risks.
- Financial Regulations – amended
- Strategic Plan 2024-2029.
- Action Plan 2024-2029.

**52.2/04/26** - Councillors *received* the letter and draft TP1 form in relation the transfer of lease for a foreshore plot agreed at April Full Council **175.2/04/26**. Two Councillors to executed the document in the presence of the Clerk. Clerk to **ACTION**.

## **53/04/26 Date of the Next Meeting**

**53.1/04/26** Members were advised to forward any items for the next Agenda.

**53.2/04/26** The date of the next meeting will be 10<sup>th</sup> June 2026 at 20:00 hrs.

**Meeting Closed 19:13hrs**

Chairman Signature: \_\_\_\_\_ Date \_\_\_\_\_