



Hullbridge Parish Council

Full Council Minutes

Held on Monday 9th February 2026

7.30 pm

The Windermere Centre, Windermere Avenue, Hullbridge, SS5 6JR

Members present: Cllr K. O'Brien (Chair); Cllr I. Kenlin (Vice Chair); Cllr D. Flack;
Cllr D. Elwell; Cllr J. O'Brien; Cllr S. Walsh; Cllr J Hampstead; Cllr S. Cooper;
Cllr P. White; Cllr A. Marriott.

Staff present: Mrs Nicola Harding (Clerk), Mrs Julie Mullett (Asst Clerk)
1 members of the public was present.

134/02/26 Apologies for Absence

134.1/02/26 – Apologies from Cllr Naish and Cllr Agius were *noted*.

135/02/26 Declarations of Interest and Dispensations

135.1/02/26 – None

136/02/26. Approval of Minutes

136.1/02/26 RESOLVED – Councillors *agreed* that the minutes were a true record of the Meeting of the Council dated **Monday 12th January 2026**.

137/02/26. Minutes of Committees

137.1/02/26 RESOLVED – Councillors *received* and *noted* the minutes of the following Committees:

- Planning & Infrastructure 28th January 7pm

137.2/02/26 RESOLVED - Councillors *noted* the dates of upcoming Committee meetings;

- Environment & Open Spaces 11th February 7pm
- Planning & Infrastructure 18th February 7pm
- Personnel 25th February 7pm
- Finance, Policy & Appointments 25th February 7.30pm

137.3/02/26 RESOLVED – Councillors *agreed* to arrange a date for the Village Resilience Group. Councillors to **ACTION**.

138/02/26 Finance

138.1/02/26 RESOLVED - Councillors *received* the payments made in January and *noted* the bank statements, bank reconciliations for January. Councillors *agreed* the Clerk has approval to pay any accounts due before the next meeting.

138.2/02/26 RESOLVED - AGAR Assertion 10 , Councillors *noted* the report from the Clerk.

- Councillors *received* a training information document on Council and Councillors responsibilities with regard to Data Protection and information on training courses available.
- Councillors *noted* the Clerk completed General Data Protection Training in 2025.
- Councillors *noted* full compliancy with Transparency Code 2018 as per Assertion 10.



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138.3/02/26 RESOLVED - Councillors *noted* the Section 137 sum agreed for 2026/27 by the Department for Levelling Up, Housing and Communities, applicable to local (parish and town) councils in England in accordance with Schedule 12B of the Local Government Act 1972, is **£11.60**.

138.4/02/26 RESOLVED – Councillors *noted* the transfer of £10,000 from CCLA account to the Unity account. Clerk to **ACTION**.

139/02/26 Public Participation

139.1/02/26 None.

140/02/26 District and County Council

140.1/02/26 Cllr Michael Hoy gave a verbal report to those present in his capacity as a Rochford District Councilor and an Essex County Councillor. Including information on ;

- RDC Local Plan Consultation which runs from 9th February to 24th March. There will be drop in sessions for residents held at the Hullbridge Community Centre on 23rd February 3pm-7pm and the 28th February 9am -12noon.
- Local Elections on 7th May.
- Planning application for the new surgery.
- Footpath 9 collapse.
- Pooles Lane recreation ground replacement trees.

141/02/26 Chairmans / Clerks Reports

141.1/02/26 – The Chair gave a verbal report including recent attendance at a Rawreth Parish Council meeting.

142/02/26 Village Security and Security Patrols

142.1/02/26 RESOLVED – Councillors *noted*

- the Monthly Reports from S-Type Security.
- Councillors noted information regarding damage at Kendal Park and agreed that the installation of a wildlife camera may act as a deterrent.

143/02/26 Open Spaces

143.1/02/26 RESOLVED – Councillors noted that the re-shelling of the footpaths in Kendal Park was completed successfully and within budget in January. Councillors expressed their thanks to the maintenance staff for completing the works in adverse weather conditions

143.2/02/26 RESOLVED – Councillors *noted* scheduled works in Pooles Lane Car Park will commence on 16th February and *received* information on updated signage to deter overnight parking.

144/02/26 Policies/Procedures/ Risk Assessments

144.1/02/26 RESOLVED – Councillors *reviewed* and *agreed* the following;

- Disciplinary & Capability Policy – Amended
- Scheme of Delegation
- Safeguarding Policy – Clerk to **ACTION**.



145/02/26 Representatives on Outside Bodies

145.1/02/26

Councillors *noted* The Crouch Valley Coastal Committee was dissolved at their AGM on 11th November 2025.

- a) **Hullbridge Community Association** (Cllrs D Flack, J. Hampstead) A verbal report was given including information on the upcoming AGM.
- b) **Windermere Centre** - (Cllr S. Walsh) A verbal report was given with a list of upcoming events for the centre to be sent to the office for the Spring Newsletter.
- c) **Rochford Hundred Assoc. of Local Councils** (Cllrs Miss A Marriott/ C. Agius /K. O'Brien/ Clerk). A verbal reports was given including;
 - Information on support from the Essex Assoc. of Local Councils for Town and Parish Councils during the Local Government Reforms.
 - Rochford District Council Local Plan grey belt ambiguity.
 - School parking regulations. Minutes from the recent RHLAC meeting will be circulated.
- d) **Hullbridge Library** (Cllr S. Naish) No Report
- e) **Riverside Primary School** (Cllrs C. Agius, J. O'Brien, K. Charters) No Report
- f) **Police/Security/Neighbourhood Watch** (Cllr D. Elwell) A verbal report was given and Cllr Elwell suggested a meeting be arranged with the newly appointed Chief Inspector.
- g) **Riverside Medical Centre** (Cllrs S. Walsh, D. Flack, K. Charters) A verbal report was given including information on a proposed Patient Participation Group meeting before Easter.
- h) **Transport** (Cllr A. Marriott, Cllr J. O'Brien) Councillors discussed the recent Local Bus consultation and the current consultation aimed at older and disabled bus users.
- i) **Parish Councillors** – Cllr Marriott paid tribute to Martin Hodson and Geoff Angus, both former councillors, who have recently passed away.

Councillors then discussed attendance at the event held by Chelgate at the Rayleigh Club for the speculative development of 200 houses.

147/02/26 Date of the next Parish Council Meeting and future agenda items

147.1/02/26 RESOLVED – Councillors *noted* that the next Council meeting will be on **Monday 9th March 2026 19.30** at the Windermere Centre. Councillors were *advised* any items for the next agenda should be forwarded to the Clerk at least 10 working days before the next Full Council.

Meeting Closed - Nicola Harding Clerk to the Council

Meeting closed 20:19 hrs
Nicola Harding Clerk to the Council

CHAIRMAN _____ DATE _____

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PARISH CLERK