



# Hullbridge Parish Council

## Personnel Committee

Held on Monday 28<sup>th</sup> September 2026

7.00 pm

Hullbridge Parish Council Office, 98 Ferry Road, Hullbridge, SS5 6EX

Members present: Cllr A. Marriott (Chair), Cllr S. Cooper, Cllr J. O'Brien, Cllr K. O'Brien, Cllr S. Walsh.

Staff present: Mrs Nicola Harding (Clerk)

## Minutes

### 1/09/26 Election of Chair

**1.1/09/26** Cllr Marriott *proposed* she continue in the role, no other nominations were received and Cllr Marriott was duly elected Chair.

### 2/09/26 Apologies

**2.1/09/26** – None.

### 3/09/26 Approval of Minutes

**3.1/09/26** - RESOLVED- Councillors approved the minutes of the meeting dated **Wednesday 25<sup>th</sup> February 2026**

### 4/09/26 Declarations of interest and dispensations

**4.1/09/26** - None.

### 5/09/26 Public Participation

**5.1/09/26**- No public present

### 6/09/26 Exclusion of Press and Public

*Cllr Cooper arrived at 7.15pm*

### 7/09/26 Staffing Matters

**7.1/09/26** Councillors *received* a detailed report from the Clerk setting out recommendations on staffing matters. Each proposal was fully *considered* and *discussed*, with any actions required identified. The proposals were subsequently agreed for recommendation to the Finance Committee.

**7.2/09/26** – Councillors *considered* the information regarding external Human Resource and Health and Safety Support companies and *agreed* a recommendation to the Finance Committee to review information provided by the Clerk.



## HULLBRIDGE PARISH COUNCIL

### **8/09/26 Date of the Next Meeting**

**8.1/09/26** – The date of the next Personnel Committee Meeting is Wednesday 24<sup>th</sup> February 2027 19.00hrs at the Parish Office.

Meeting Closed 19:45hrs