



Hullbridge Parish Council

Environment & Open Spaces Committee

Held on Wednesday 10 06 2026

7.00 pm

Hullbridge Parish Council Office, 98 Ferry Road, Hullbridge, SS5 6EX

Members present: Cllr D. Flack; Cllr J. O'Brien; Cllr I. Kenlin; Cllr S. Walsh;
Cllr K. O'Brien

Staff present: Mrs Nicola Harding

Visiting: Cllr C. Agius

Minutes

1/06/26 Election of Chair

1.1/06/26 Cllr S. Walsh proposed Cllr J. O'Brien this was seconded by Cllr I. Kenlin. As no further nominations were received Cllr J. O'Brien was duly elected Chair.

2/06/26 Election of Vice-Chair

2.1/06/26 - Cllr S. Walsh proposed herself this was seconded by Cllr J. O'Brien. As no further nominations were received Cllr S. Walsh was duly elected Vice-Chair.

3/06/26 Terms of Reference

3.1/06/26 - Councillors *reviewed* and *agreed* the Terms of Reference.

4/06/26 Apologies

4.1/06/26 - Apologies from Cllr P. White and Cllr A. Marriott were noted.

5/06/26 Approval of Minutes

5.1/06/26 RESOLVED - Minutes of the meeting held on **11th February 2026** were approved as a true record of the Committee meeting.

6/06/26 Declarations of Interest / Dispensations

6.1/06/26 - None.

7/06/26 Public Participation

7.1/06/26 No public attended.

8/06/26 RCCE Training Creating a Local Nature Plan

8.1/06/26 Councillors *received* a verbal report from the Clerk and Cllr J. O'Brien relating to the meeting at RCCE on 6th May. This included how the Parish Council could help support nature recovery in the open spaces under their remit, and the importance of keeping biodiversity net gain in the local area. A general conversation then ensued.

Cllr C. Agius arrived at 19.05hrs

8.2/06/26 Councillors *noted* that the maintenance team have identified areas that could be considered for nature recovery and *agreed* to invite a representative



from Essex Wildlife Trust to inspect these areas for further discussion and advice. Clerk to **ACTION**.

9/06/26 **Wild About Hullbridge**

9.1/06/26 – Councillors *noted* and *viewed* the art work received to date and *agreed* to extend the closing date to 31st August.

10/06/26 **General Maintenance Officer Report**

10.1/06/26 Councillors *received* the report.

11/06/26 **Open Spaces Hullbridge**

11.1/06/26 RESOLVED – Councillors *received* a verbal update on

- Recreation Ground
- Kendal Park NR
- River Footpath/ Footpaths
- Pooles Lane Car Park
- Rose Garden – Cllr Kenlin advised that the swans were being fed in the water as per advice given on notices.
- Hullbridge Garden Association Seating Area
- War Memorial

11.2/06/26 Councillors *noted* that following the Clerk attending training on Legionella the risk assessment for Pooles Lane Toilet has been updated to include preventative measures. Councillors *reviewed* and *agreed* the updated risk assessment.

11.3/06/26 Councillors *noted* the report from the work experience student regarding oxygen meters and the proposal for water testing during the summer months. Councillors also enquired about the success of the work experience placement. The Clerk reported that the placement had been a positive experience and advised that, should Writtle College approach the Council about continuing the arrangement, the matter would be brought to a future meeting for Council consideration and approval.

11.4/06/26 Councillors received and noted the latest RoSPA inspection report for the Green Gym at the Recreation Ground and were advised that remedial actions are underway in respect of the minor works identified. Councillors further agreed that the Clerk, in consultation with the Chair of the Council and the Chair of the Environment Committee, may liaise with Rochford District Council's Open Spaces Team regarding proposed improvements to the play equipment at the Recreation Ground. Any associated costs will be considered as part of the 2027/28 budget-setting process.

12/06/26 **Action Plan and Budget**

12.1/06/26 RESOLVED – Councillors *reviewed* the Action Plan and *agreed* the amendments. Clerk to **ACTION**. Councillors *noted* the current budget spend.

13/06/26 **Date of the next Meeting**

13.1/06/26 Councillors were *advised* to forward any items for the next Agenda to the Clerk.

13.2/06/26 **Next meeting: 30th September 2026 19.00hrs** at the Parish Council Office.

Meeting Closed 19:30hrs Nicola Harding – Clerk

Chairman _____

Date _____