



Hullbridge Parish Council

General Purpose Security & Resource Committee

Held on Wednesday 27.05.2026

7 pm

Hullbridge Parish Council Office, 98 Ferry Road, Hullbridge, SS5 6EX

Councillors present: Cllr Mrs. J. O'Brien, Cllr K. O'Brien, Cllr D. Elwell, Cllr S. Walsh, Cllr J. Hampstead, A. Marriott

Staff present: Mrs Julie Mullett; Nicola Harding
4 members of the public present.

Minutes

1/05/26 Election of Chairman

1.1/05/26 Members **considered** nominations for the election of Chair and Councillors unanimously voted for Councillor J O'Brien as Chair. Councillor J O'Brien was declared Chair.

2/05/26 Election of Vice-Chairman

2.1/05/26 Members **considered** nominations for the election of Vice-Chair. Councillors unanimously voted for Councillor D. Elwell as Vice Chair. Councillor D. Elwell was declared Vice Chair.

3/05/26 Election of Members to Events & Leisure Sub-Committee.

3.1/05/26 Councillors **voted** Four (4) Members to sit on the Events & Leisure Sub Committee. Councillors **noted** Councillors Charters and Naish have requested to sit on this sub-committee. Councillors J. Hampstead and S. Walsh were voted on to this sub-committee.

3.2/05/26 Councillors **agreed** the Clerk can arrange a date with the sub-committee members for the next Events & Leisure Sub-committee meeting.

CLERK to Action.

4/05/26 Terms Reference

4.1/05/26 Councillors **reviewed** and **agreed** the Terms of Reference for General Purposes, Security & Resources Committee.

4.2/05/26 Councillors **reviewed** and **agreed** the Terms of Reference for the Events & Leisure Sub Committee with an amendment to the number of committee members.

5/05/26 Apologies for Absence

5.1/05/26 Cllr P White

6/05/26 Approval of Minutes

6.1/05/26 Cllr RESOLVED - Councillors agreed the minutes as a true record of the of the meeting on **8th April 2026.**

7/05/26 Declarations of Interest / Dispensations

7.1/05/26 Councillors J. O'Brien and J. Hampstead declared they are allotment plot holders.



8/05/26 Public Participation

8.1/05/26 A detailed discussion was held regarding the water usage review. During the discussion, members of the public raised concerns in relation to the matter under consideration. During the discussions two members of the public became quite agitated towards Councillors and staff. Councillors noted the withdrawal of voluntary assistance/maintenance support from an allotment plot holder at the site. This was noted by Council.

9/05/26 Allotment Report

9.1/05/26 RESOLVED - Councillors **received** a report from the Clerk regarding the review of water consumption and associated costs at the allotment site. Following a general discussion on the report, Councillors **agreed** to recommend to the Finance committee that the water element be removed from the rent and charged separately in future.

9.2/05/26 RESOLVED - Councillors **discussed** and **agreed** the affiliation at the annual cost of £70 ex VAT to the Allotment Society following recent training recommendation. **Asst Clerk to Action.**

9.3/05/26 RESOLVED - Councillors **noted** the Allotment report and updates from the Assistant Clerk and **agreed** recommendations.

Asst Clerk to Action

10/05/26 Allotment rent renewals

10.1/05/2026 RESOLVED – Councillors discussed this matter and recommended that the rent renewal for 2026/27, together with any future changes to the charging structure, be referred to the Finance Committee for further consideration prior to a recommendation being made to Full Council. **Clerk to Action.**

11/05/26 Allotment competition

11.1/05/2026 RESOLVED – Councillors **noted** the date of the allotment competition. A Member of the public stated that Plot Holders had reported that they no longer wanted the Annual Allotment Competition. After deliberations, Councillors **agreed** to continue the Competition for this year but to **review** afterwards for future years.

Assistant Clerk to action.

12/05/26 Pooles Lane Car Park

12.1/05/2026 RESOLVED Councillors noted the update from the Assistant Clerk regarding the exit 5mph speed bump. Councillors were advised that, following the removal of the exit teeth, a number of drivers were now entering the car park via the exit. Councillors also noted that the Assistant Clerk would follow up with Essex County Council Highways regarding the replacement of the two faded 'No Entry' signs.

12.2/05/2026 RESOLVED Councillors **discussed** and **agreed** the quote of £5440.00 ex VAT for relining the car park scheduled for summer 2026.

Clerk to Action.

12.3/05/2026 Councillors **noted** the update from the Clerk regarding the Christmas string lights in Pooles Lane Car Park

Clerk to Action.

13/05/26 Action Plan & Budget

13.1/05/26 RESOLVED – Councillors **agreed** there were no updates to the Action Plan and **noted** the budget.

14/05/26 Date of the Next Meeting

14.1/05/26 Councillors to **forward** any agenda items for the next meeting.

14.2/05/26 Councillors **noted** the date of the next meeting will be **29th July 2026 at 7pm at the Parish Office.**



HULLBRIDGE PARISH COUNCIL

Meeting Closed at 19:35

Julie Mullett
Assistant Clerk

Chairman Signed: _____ Date _____