



Hullbridge Parish Council

Planning & Infrastructure Committee

Held on Wednesday 13th May 2026

7pm

Hullbridge Parish Council Office, 98 Ferry Road, Hullbridge, SS5 6EX

Councillors present: Cllr K. O'Brien (Chair); Cllr J. O'Brien, Cllr J. Hampstead, Cllr D. Elwell, Cllr P. White,

Staff: Mrs Julie Mullett (Assistant Clerk)

1 Member of public was present.

Minutes

1/05/26 Election of Chairman

1.1/05/26 Members **considered** nominations for the election of Chairman and Councillors unanimously voted for Councillor K O'Brien as Chair. Councillor K O'Brien was declared Chair.

2/05/26 Election of Vice-Chairman

2.1/05/26 Members **considered** nominations for the election of Vice-Chairman. Councillors unanimously voted for Councillor D. Elwell. Councillor D Elwell was declared Vice Chair

3/05/26 Terms of Reference

3.1/05/26 Councillors **reviewed** and **agreed** the Terms of Reference.

4/05/26 Apologies for Absence

4.1/05/26 Councillor. I Kenlin

5/05/26 Approval of Minutes

5.1/05/26 - The minutes of the meeting of **22nd April 2026** were **approved** and **signed** as a true record of the meeting by the Chair.

6/05/26 Declarations of Interest

6.1/05/2026 Councillor P. White declared a non-pecuniary interest in Agenda **Point 8.1** Planning application 26/00331/FUL

7/05/26 Public Participation on items on the Agenda

7.1/05/2026 – None

8/05/26 Planning Applications

26/00310/FUL – 6 West Avenue, Hullbridge SS5 6JU. Proposed two-storey rear extension, incorporating balcony and garage conversion to front.
[Link to planning application plans and documents.](#) **Hullbridge Parish Council has no objections.**



26/00331/FUL – 26 Riverview Gardens, Hullbridge SS5 6LS. Raise ridge, new rood, single storey and two storey extensions.
[Link to planning application plans and documents.](#) **Hullbridge Parish Council has no objections.**

9/05/26 VAS Sign

9.1/05/2026 - Councillors **received** an update from the Assistant Clerk and Chair. Information was **received** shortly before the meeting from ECCH advising in response to questions asked regarding VAS placement. Councillors **discussed** and **agreed** for the office to investigate various types of VAS signs both solar and mains powered along with costs for various options of placement. Councillors requested that an attempt be made to download data from the current VAS sign ahead of the next meeting. The Assistant Clerk acknowledged the request and advised that office workloads are currently exceptionally high but would also contact other Parish Offices to establish if they collect their data and how this is used.

Assistant Clerk to Action.

10/05/26 Pooles Lane

10.1/05/2026 - Councillors **received** an update from Cllr P. White regarding traffic calming measures for Pooles Lane in the form of priority signage. Councillors discussed and agreed for the office to contact ROSPA as Pooles Lane is being used more by pedestrians as an alternative route instead of Footpath 9 which is heavily eroded. It was also agreed for the office to contact newly elected Councillors from both Rochford District Council and Essex County Council representing Hullbridge to engage their support.

Office to Action.

11/05/26 Budget & Action Plan

11.1/05/2026 Councillors **noted** the budget and **deferred** the Action Plan whilst Councillors review before the next meeting.

Councillors to Action.

12/05/26 Street Lighting

12.1/05/2026 Councillors **noted** the report

12.2/05/2026 Councillors **noted** the communication from Rochford District Council regarding the approach from the Parish Council to upgrade RDC owned lights on unadopted roads to LED.

12.3/05/2026 Councillors **discussed** the quote for complete works for the street light on the bend of Lower Road by The Dome to be converted to LED and **agreed** for the works to be carried out as soon as possible.

Assistant Clerk to Action.

13/05/26 Date of the Next Meeting

13.1/05/2026 Date of the next meeting Wednesday 3rd June 2026 7pm at the *Parish Office*.

13.2/05/2026 Councillors to forward any items for the next agenda.

Meeting Closed at 20:00
Julie Mullett

Chairman Signed: _____ Date _____