



Hullbridge Parish Council

Planning & Infrastructure Committee

To be held on Wednesday 24th June 2026

7pm

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Hullbridge Parish Council Office, 98 Ferry Road, Hullbridge, SS5 6EX

Members: Cllr K. O'Brien (Chair); Cllr D. Flack (Vice Chair); Cllr J. O'Brien, Cllr. D. Elwell, Cllr. I. Kenlin, Cllr P. White, Cllr J. Hampstead

Staff: Mrs Julie Mullett (Assistant Clerk)

Dear Councillors,

You are accordingly invited to attend a Planning & Infrastructure Meeting to be held on **Wednesday 24th June 2026** at the Parish Office at 7pm, when the undermentioned business is proposed to be transacted.

Please note that under the Local Government Act 1972 Schedule 12 p10(2) a Council cannot lawfully decide any matter that is not specified on the agenda. Please advise prior to the meeting if you require additional information on any agenda item.

Yours Sincerely,

J. Mullett

Julie Mullett
Assistant Clerk

Agenda

(Residents and Press welcome to attend)

1. **Apologies for Absence**
1.1 To receive apologies for absence.
2. **Approval of Minutes**
2.1 Councillors to agree as a true record the minutes of the meeting held on **3rd June 2026.**
3. **Declaration of Interest**
3.1 To receive declarations of interest and dispensations on items on the agenda (Dispensations requests at least on day prior to the meeting)
Members are reminded they must, within 28 days of becoming aware of any new, or change in their Register of Members' Interests, provide written notification thereof to the Clerk of Hullbridge Parish Council.)
4. **Public Participation - contributions from Residents, 15 minutes maximum on items on the Agenda and other contributions from Residents.**



5. **Planning Applications**

5.1 Councillors to **consider** the below planning applications and other planning applications received after the publication of the agenda – details will be provided at the meeting and emailed to Councillors ahead of time:

26/00392/FUL – Tawny Lodge, Pooles Lane, Hullbridge. Proposed single Storey rear/side extension with glazed roof lantern. New extended brickwork plinth to side and rear elevations. Link to planning application plans and documents:

<https://planningdocs.rochford.gov.uk/Planning/planning-documents?SDescription=26/00392/FUL>

26/00426/FUL – 13 Smugglers Close, Hullbridge. Proposed single Storey rear extension with flat roof lights Link to planning application plans and documents:

<https://planningdocs.rochford.gov.uk/Planning/planning-documents?SDescription=26/00426/FUL>

6. **VAS Sign**

6.1 Councillors to **note** an update from the Assistant Clerk for:

a) Download of data – Due to various factors it has not been possible to download the data, the office anticipate attempting this in July (weather and staff availability permitting) whilst in the vicinity.

b) Information was sought from other Parish and Town Councils within the District. Responses indicated that some councils have experienced unresolved difficulties downloading VAS data, while others have been unable to access the data due to other factors. They advised that in such cases when data is able to be downloaded, they would either send the data to Speed Watch Team to liaise with Police and/or send to appropriate authorities to request a road strip test for further evaluation.

c) Information on the proposed new VAS sign on Ferry Road is being gathered, and the Council will be updated as it becomes available.

7. **Pooles Lane Priority road signage**

7.1 Councillors to **receive** an update from the Assistant Clerk

8. **Budget & Action Plan**

8.1 Councillors to **agree** the budget (to follow) and the Action Plan.

9. **Street Lighting**

9.1 Councillors to **note** the street lighting report.

9.2 Councillors to **note** the Council is currently on track to complete the LED rollout in 2026-27 for Parish Council owned lights. Councillors to further note Rochford District Council are in discussion with the street lighting contractor to roll out an LED program for Rochford owned lights.

9.3 Councillors to **note** following the agreement of the quote for £2114.00 ex VAT for replacement light and bracket in Lower Road. Street lighting contractor is currently awaiting permits.

10. **Date of the Next Meeting**

10.1 Councillors to forward any items for the next agenda.

10.2 Councillors to note the date of the next meeting will be Wednesday 15th July 2026 at 19.00 hrs. at the *Parish Office*.