



Hullbridge Parish Council

Planning & Infrastructure Committee

To be held on Wednesday 13th May 2026

7pm

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Hullbridge Parish Council Office, 98 Ferry Road, Hullbridge, SS5 6EX

Members: Cllr K. O'Brien (Chair); Cllr D. Flack (Vice Chair); Cllr J. O'Brien, Cllr. D. Elwell, Cllr. I. Kenlin, Cllr P. White, Cllr J. Hampstead

Staff: Mrs Julie Mullett (Assistant Clerk)

Dear Councillors,

You are accordingly invited to attend a Planning & Infrastructure Meeting to be held on **Wednesday 13th May 2026** at the Parish Office at 7pm, when the undermentioned business is proposed to be transacted.

Please note that under the Local Government Act 1972 Schedule 12 p10(2) a Council cannot lawfully decide any matter that is not specified on the agenda. Please advise prior to the meeting if you require additional information on any agenda item.

Yours Sincerely,

J. Mullett

Julie Mullett
Assistant Clerk

Agenda

(Residents and Press welcome to attend)

1. **Election of Chair**
1.1 Members to **consider** nominations for the election of Chair.
2. **Election of Vice-Chair**
2.1 Members to **consider** nominations for the election of Vice-Chair.
3. **Terms Reference**
3.1 Councillors to **review** and **agree** the Terms of Reference for Planning & Infrastructure Committee.
4. **Apologies for Absence**
4.1 To *receive* apologies for absence.
5. **Approval of Minutes**
5.1 Councillors to agree as a true record the minutes of the meeting held on **22nd April 2026**.



6. **Declaration of Interest**

6.1 To *receive* declarations of interest and dispensations on items on the agenda (Dispensations requests at least on day prior to the meeting)

Members are reminded they must, within 28 days of becoming aware of any new, or change in their Register of Members' Interests, provide written notification thereof to the Clerk of Hullbridge Parish Council.)

7. **Public Participation - contributions from Residents, 15 minutes maximum on items on the Agenda and other contributions from Residents.**

8. **Planning Applications**

8.1 Councillors to **consider** the below planning applications and other planning applications received after the publication of the agenda – details will be provided at the meeting and emailed to Councillors ahead of time:

26/00310/FUL – 6 West Avenue, Hullbridge SS5 6JU. Proposed two-storey rear extension, incorporating balcony and garage conversion to front.

[Link to planning application plans and documents](#)

26/00331/FUL – 26 Riverview Gardens, Hullbridge SS5 6LS. Raise ridge, new rood, single storey and two storey extensions.

[Link to planning application plans and documents](#)

9. **VAS Sign**

9.1 Councillors to **receive** an update from the Assistant Clerk

10. **Pooles Lane**

10.1 Councillors to **receive** an update Councillor P. White regarding traffic calming measures for Pooles Lane. Councillors to **discuss** and **agree** next steps.

11. **Budget & Action Plan**

11.1 Councillors to **agree** the budget (to follow) and **review** the Action Plan.

12. **Street Lighting**

12.1 Councillors to **note** the street lighting report.

12.2 Councillors to **note** the communication from Rochford District Council regarding the approach from the Parish Council to upgrade RDC owned lights on unadopted roads to LED.

12.3 Councillors to **discuss** the quote for complete works for street light on the bend by The Dome and **agree** next steps.

13. **Date of the Next Meeting**

13.1 Councillors to forward any items for the next agenda.

13.2 Councillors to note the date of the next meeting will be Wednesday 3rd June 2026 at 19.00 hrs. at the *Parish Office*.

Meeting Closed
Julie Mullett, Assistant Clerk