



# Hullbridge Parish Council

## Finance Committee

To be held on Wednesday 29<sup>th</sup> April 2026

7.00 pm

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Hullbridge Parish Council Office, 98 Ferry Road, Hullbridge, SS5 6EX

Members: Cllr J. O'Brien, Cllr A. Marriott, Cllr S. Cooper, Cllr C. Agius, Cllr D. Flack, Cllr I. Kenlin, Cllr S. Walsh.

Staff: Mrs Nicola Harding (Clerk)

Dear Councillors,

You are accordingly invited to attend a **Finance Committee** Meeting to be held on Wednesday 29 04 2026 at the Parish Office at 7.00pm, when the undermentioned business is proposed to be transacted.

Please note that under the Local Government Act 1972 Schedule 12 p10(2) a Council cannot lawfully decide any matter that is not specified on the agenda. Please advise prior to the meeting if you require additional information on any agenda item.

Yours Sincerely,

*N. Harding*

Nicola Harding

Clerk to the Council

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## Agenda

(Residents and Press welcome to attend)

1. **Apologies for Absence**
  - 1.1 To receive apologies for absence.
2. **Approval of Minutes**
  - 2.1 To sign, as a true record, the Committee Meeting held on **25<sup>th</sup> February 2026**.
3. **Declaration of interest and dispensations**
  - 3.1 To receive declarations of interest and dispensations on items on the agenda  
(Dispensation requests at least one day prior to the meeting)  
*(Members are reminded they must, within 28 days of becoming aware of any new, or change in their Register of Members' Interests, provide written notification thereof to the Clerk of Hullbridge Parish Council.)*
4. **Public Participation - contributions from Residents, 15 minutes maximum on items on the Agenda and other contributions from Residents.**
5. **Reports/Recommendations from Personnel / Committees / Code of Conduct**
  - 5.1 Councillors to discuss and agree any recommendations from the above.



6. **Parish Office/Health & Safety/ Equipment and Parish Van**

6.1 Councillors to *note* the update on the purchase of the Parish Van agreed at the March Full Council meeting.

7. **Finance**

7.1 Councillors to *receive* and non-signatories to *sign* the quarterly bank statements and reconciliations.

7.2 Councillors to *receive* the final financial report for 2025-26 and to *note* the year end budget spend. Councillors to *note* any adjustments will be advised on the year end accounts.

7.3 Councillors to *review* the current investments and *receive* the “review of investment strategy & investments 2025-26”. Councillors to *approve* to continue to invest in the CCLA PSDF.

7.4 Councillors to *agree* to change the Unity account dual authorisation from £10,000 to £50,000 to align with the Financial Regulations.

7.5 Councillors to *receive* and *approve* quotes for a Tree Risk assessment survey for Kendal Park.

7.6 Councillors to *agree* the transfer of £50,000 from the Unity Account to the CCLA PSDF.

7.7 Councillors to *note* the letter of engagement from Heelis and Lodge following the Full Council decision **152.4/03/26**.

8. **Consultations / Grants / Policy / Lease Agreements**

8.1 Councillors to *review* and *agree* the following policies and procedures for recommendation to Full Council.

- Annual Investment Strategy.
- Risk Assessment and Management of Risks.
- Financial Regulations – amended
- Strategic Plan 2024-2029.
- Action Plan 2024-2029.

8.2 Councillors to *receive* the letter and draft TP1 form in relation the transfer of lease for a foreshore plot agreed at April Full Council **175.2/04/26**. Two Councillors to execute the document in the presence of the Clerk.

9. **Date of the Next Meeting**

9.1 Councillors to forward any items for the next agenda.

9.2 Date of the next meeting will be Wednesday 10<sup>th</sup> June 2026 at 20.00hrs.

**Meeting Closed - Nicola Harding**