



# Hullbridge Parish Council

## Full Council

To be held on Monday 13<sup>th</sup> April 2026 7.30 pm

Published 07 04 2026

The Windermere Centre, Windermere Avenue, Hullbridge, SS5 6JR

Members: Cllr Kevin O'Brien (Chair); Cllr Ian Kenlin (Vice Chair); Cllr Conner Agius; Cllr Angelina Marriott; Cllr Paul White; Cllr David Elwell; Cllr Steve Cooper; Cllr Jane O'Brien; Cllr David Flack, Cllr K. Charters; Cllr S. Walsh; Cllr S. Naish; Cllr J. Hampstead.

Staff: Mrs Nicola Harding (Clerk)/Mrs Julie Mullett (Assistant Clerk)

Dear Councillor,

You are hereby summoned to attend the Parish Council Meeting, which will be held on Monday 13 04 2026 at 7.30pm at the Windermere Centre, Windermere Avenue, Hullbridge, to transact the business shown in the agenda.

The agenda and relevant papers have been distributed previously. Please note that under the Local Government Act 1972 Schedule 12 p10(2) a Council cannot lawfully decide any matter that is not specified on the agenda. Please advise if you require additional information on any agenda item.

Yours sincerely,

*Nicola Harding*

Nicola Harding, Clerk to the Council

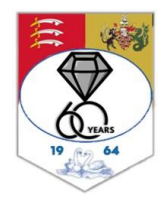
*The Openness of Local Government Bodies Regulations 2014 allows the filming, recording, photographing or otherwise reporting of those participating in a meeting. Should any member of the public present and does not wish to participate but who objects to being filmed, recorded, photographed or otherwise reported about please make yourself known to the Parish Clerk. Data Protection, Names of those participating in the meeting may be recorded, minuted and made public.*

---

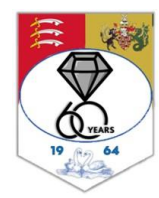
## Agenda

### Residents and Press Welcome

1. **Apologies for Absence**
  - 1.1 To receive apologies for absence.
2. **Declarations of interest and dispensations**
  - 2.1 To receive declarations of interest and dispensations on items on the agenda (Dispensations requests at least on day prior to the meeting)  
*(Members are reminded they must, within 28 days of becoming aware of any new, or change in their Register of Members' Interests, provide written notification thereof to the Clerk of Hullbridge Parish Council.)*
3. **Approval of Minutes**
  - 3.1 To approve, as a true record, the Meeting of the Council held on **9<sup>th</sup> March 2026.**



4. **Bird Aware Essex Coast**
  - 4.1 Councillors to *receive* information on protecting and supporting coastal birds from a representative of Bird Aware Essex Coast.
5. **Committees**
  - 5.1 Councillors to *note* the minutes of the following Committees:
    - Planning & Infrastructure 11<sup>th</sup> March 7pm
    - Planning & Infrastructure 1<sup>st</sup> April 7pm *To Follow*
    - Environment & Open Spaces 8<sup>th</sup> April 7pm - CANCELLED
    - General Purposes, Security & Resources 8<sup>th</sup> April 7pm *To Follow*
  - 5.2 Upcoming Committee Meetings
    - LGR Sub-Committee 22<sup>nd</sup> April 7pm
    - Planning & Infrastructure 22<sup>nd</sup> April 7.30pm
    - Finance Policy & Appointments 29<sup>th</sup> April 7pm
6. **Finance**
  - 6.1 Councillors to *receive* and *resolve* to agree the payments made in March and *note* the bank statements, bank reconciliations for March and *agree* the Clerk has approval to pay any accounts due before the next meeting. *To Follow*.
  - 6.2 Councillors to *agree* to appoint Earlsmere Limited to carry out HAVS and Tool box training to comply with HSE.
  - 6.3 Councillors to *note* Auditing Solutions will carry out the year end Internal audit week commencing 20<sup>th</sup> April.
  - 6.4 Councillors to *discuss* and *agree* a decision for membership to Councilwise.
  - 6.5 Councillors to *note* the increase from £4 to £5 per bag TBS hygiene for the disposal of dog waste.
  - 6.6 Following the recent outage of email services provided by Vision ICT, Councillors are asked to agree that the Clerk may investigate alternative providers for both email and website services.
7. **Public Participation - contributions from Residents, 15 minutes maximum on items on the Agenda and other contributions from Residents.**
8. **District & County Council**
  - 8.1 To *discuss* any matters arising. **maximum time allowed for this item is 15 minutes.**
9. **Chair's/ Clerks Report**
  - 9.1 Verbal report from the Chair and or Clerk on items of interest but no formal decision can be made.
10. **Village Security and Security Patrols**
  - 10.1 Councillors to *discuss* and *note*
    - Monthly Reports from S-Type Security.
11. **Open Spaces**
  - 11.1 Councillors to *receive* an update from the Assistant Clerk regarding the updated Highways Appendix.
  - 11.2 Councillors to *receive* information regarding The Kings Coastal Pathway and *agree* any further actions.
  - 11.3 Councillors to *note* the information received on the proposed Saffron Trail project for Essex, and the morphological survey to be carried out along the River Crouch.



11.4 Councillors to *note* any decision from the General Purpose Committee regarding the Pooles Lane Car Park exit ramp.

## 12. Policies and Procedure/ Leases

12.1 Councillors to *review* and *agree* the following;

- Memorial Trees, Benches & Plaques Policy
- Communications Policy
- Press & Social Media Policy
- Website & Parish Noticeboard Policy
- Kendal Park Management Plan
- Recording of Meetings
- Community Engagement Strategy
- IT Policy – updated

12.2 Councillors to *receive* information on the Deed of Surrender required for the foreshore plot registered incorrectly. Councillors to *agree* the Clerk can engage with the solicitors of the other party to resolve the issue .

## 13. Devolution / Local Government Reforms

13.1 Councillors to *receive* information on the new Unitary Authority.

13.2 Councillors to *note* representatives from Local Government Reforms (LGR) Sub-Committee will attend the Devolution and LGR meeting called by Rochford District Council (RDC) on 20<sup>th</sup> April.

13.3 Councillors to *note* Rochford District Council are reviewing the Community Governance Review consultation, and will recommend a short-term election period in May 2028, to align Parish and Town Council elections.

## 14. HPC Citizen of the Year

14.1 Councillors to *note* the competition has been advertised in the newsletter and nominations will be considered at the next Full Council Meeting.

## 15. Bus Route No. 20

15.1 Councillors to *receive* an update on the rumoured changes to the No. 20 bus route and *agree* appropriate next steps.

## 16. Representatives on Outside Bodies

16.1 Councillors to *receive* any reports from the following to whom the Parish Council has made Representation:

- a) Hullbridge Community Association
- b) Windermere Centre
- c) Rochford Hundred Assoc. of Local Councils
- d) Hullbridge Library
- e) Riverside Primary School.
- f) Police/ Security/ Neighborhood Watch
- g) Riverside Medical Centre
- h) Transport
- i) Parish Councillors

## 17. Date of the next Parish Council Meeting and future Agenda items.

17.1 The next Parish Council Meeting will be the Annual General Meeting on **Monday 11<sup>th</sup> May 2026, 7.30pm** at the Windermere Centre, Windermere Road, Hullbridge. Councillors to *forward* any items for the next agenda at least 10 working days before the next Full Council.