HULLBRIDGE PARISH COUNCIL

98 Ferry Road, Hullbridge
Essex SS5 6EX
Telephone:01702 232038
Email: clerk@hullbridge-pc.gov.uk
www.hullbridgepc-gov.uk

Hullbridge Parish Council
Full Council

To be held on Monday 9th November 2026 7.30 pm

Published 03 11 2026

The Windermere Centre, Windermere Avenue, Hullbridge, SS5 6JR

Members: Cllr Kevin O' Brien (Chair); Cllr David Elwell (Vice Chair); Cllr Conner Agius; Cllr K. Charters; Cllr Steve Cooper; Cllr David Flack; Cllr J. Hampstead; Cllr Ian Kenlin; Cllr Angelina Marriott; Cllr Jane O'Brien; Cllr S. Walsh ; Cllr Paul White.

Staff: Mrs Nicola Harding (Clerk); Mrs Julie Mullett (Assistant Clerk)

Dear Councillor,

You are hereby summoned to attend the Parish Council Meeting, which will be held on Monday 09 11 2026 at 7.30pm at the Windermere Centre, Windermere Avenue, Hullbridge, to transact the business shown in the agenda.

The agenda and relevant papers have been distributed previously. Please note that under the Local Government Act 1972 Schedule 12 p10(2) a Council cannot lawfully decide any matter that is not specified on the agenda. Please advise if you require additional information on any agenda item.

Yours sincerely,

Nicola Harding

Nicola Harding, Clerk to the Council

The Openness of Local Government Bodies Regulations 2014 allows the filming, recording, photographing or otherwise reporting of those participating in a meeting. Should any member of the public present and does not wish to participate but who objects to being filmed, recorded, photographed or otherwise reported about please make yourself known to the Parish Clerk. Data Protection, Names of those participating in the meeting may be recorded, minuted and made public.

Agenda
Residents and Press Welcome

1. **Apologies for Absence**
   1.1 To *receive* apologies for absence.

2. **Declarations of interest and dispensations**
   2.1 To *receive* declarations of interest and dispensations on items on the agenda (Dispensations requests at least on day prior to the meeting)
   (Members are reminded they must, within 28 days of becoming aware of any new, or change in their Register of Members' Interests, provide written notification thereof to the Clerk of Hullbridge Parish Council.)

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3. **Approval of Minutes**

3.1 To *approve*, as a true record, the minutes of the Meeting of the Council held on **12th October 2026** and the Extra Ordinary Meeting dated **Monday 26th October 2026.**

4. **Committees**

4.1 Councillors to *note* the minutes of the following Committees:

- Planning & Infrastructure – 14th October 7pm
- General Purposes Security & Resources - 28th October 7pm
- Planning & Infrastructure - 4th November 7pm *To Follow*

4.2 Upcoming Committee Meetings

- Environment & Open Spaces – 11th November 7pm - CANCELLED
- Finance, Policy and Appointments - 11th November 7pm – Time Change
- Planning & Infrastructure - 25th November 7pm

5. **Councillor Resignation**

5.1 Councillors to *note* the resignation of Cllr Sara Naish and further *note* that the Clerk has notified the Elections Office at Rochford District Council, with the required statutory notices to be displayed in due course.

6. **Finance**

6.1 Councillors to *receive* and *resolve* to agree the payments made in October and *note* the bank statements, bank reconciliations for October and *agree* the Clerk has approval to pay any accounts due before the next meeting.

6.2 Councillors to *view, discuss* and *consider* the draft budget 2027-28. Councillors to *note* the 27-28 budget is being reviewed by the finance committee with a view to Full Council ratification in December.

6.3 Councillors to *note* the interim internal audit will be carried out by the Councils agreed auditor Heelis and Lodge on 3rd November 2026 and the report will be made available at the next Full Council meeting.

6.4 Councillors to *agree* membership to the Rochford Hundred Association of Local Councils (RHALC) at a fee of £50 per annum.

6.5 Councillors to *note* the Locality funding available from Cllr Preston Hall for community projects and *consider* and *discuss* potential projects.

7. **Public Participation** - ***contributions from Residents, 15 minutes maximum on items on the Agenda and other contributions from Residents***

8. **District & County Council**

8.1 To *discuss* any matters arising. ***Maximum time allowed for this item is 15 minutes.***

9. **Chair's/ Clerk's Report**

9.1 Verbal report from the Chair and or Clerk on items of interest but no formal decision can be made.

10. **Village Security and Security Patrols**

10.1 Councillors to *discuss* and *note*

- Monthly Reports from S-Type Security.

11. **Open Spaces**

11.1 Councillors to *receive* a verbal report.

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12. **Christmas 2026**
12.1 Councillors to *note* the update.

13. **Rochford District Council Local Plan**
13.1 Councillors to consider any new information and agree any actions arising.

14. **Policies and Procedure/ Leases**
14.1 Councillors to *review* and *agree* the following;
- Standing Orders 1-10
- Petrol/Diesel Risk Assessment 1-4

15. **Representatives on Outside Bodies**
15.1 Councillors *to receive* any reports from the following to whom the Parish Council has made representation;

a) Hullbridge Community Association
b) Windermere Centre
c) Rochford Hundred Assoc. of Local Councils
d) Hullbridge Library
e) Riverside Primary School
f) Police/ Security/ Neighbourhood Watch
g) Riverside Medical Centre
h) Transport
i) Parish Councillors

16. **Date of the next Parish Council Meeting and future Agenda items**
16.1 The next Parish Council Meeting will Monday 14th December 2026, 7.30pm at the Windermere Centre, Windermere Road, Hullbridge. Councillors to *forward* any items for the next agenda at least 10 working days before the next Full Council.

Meeting Closed - Nicola Harding Clerk to the Council