



Hullbridge Parish Council Full Council

To be held on Monday 9th February 2026 7.30 pm

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The Windermere Centre, Windermere Avenue, Hullbridge, SS5 6JR

Members: Cllr Kevin O'Brien (Chair); Cllr Ian Kenlin (Vice Chair); Cllr Conner Agius; Cllr Angelina Marriott; Cllr Paul White; Cllr David Elwell; Cllr Steve Cooper; Cllr Jane O'Brien; Cllr David Flack, Cllr K. Charters; Cllr S. Walsh; Cllr S. Naish; Cllr J. Hampstead.

Staff: Mrs Nicola Harding (Clerk)/Mrs Julie Mullett (Assistant Clerk)

Dear Councillor,

You are hereby summoned to attend the Parish Council Meeting, which will be held on Monday 09 02 2026 at 7.30pm at the Windermere Centre, Windermere Avenue, Hullbridge, to transact the business shown in the agenda.

The agenda and relevant papers have been distributed previously. Please note that under the Local Government Act 1972 Schedule 12 p10(2) a Council cannot lawfully decide any matter that is not specified on the agenda. Please advise if you require additional information on any agenda item.

Yours sincerely,

Nicola Harding

Nicola Harding, Clerk to the Council

The Openness of Local Government Bodies Regulations 2014 allows the filming, recording, photographing or otherwise reporting of those participating in a meeting. Should any member of the public present and does not wish to participate but who objects to being filmed, recorded, photographed or otherwise reported about please make yourself known to the Parish Clerk. Data Protection, Names of those participating in the meeting may be recorded, minuted and made public.

Agenda

Residents and Press Welcome

1. **Apologies for Absence**
1.1 To receive apologies for absence.
2. **Declarations of interest and dispensations**
2.1 To receive declarations of interest and dispensations on items on the agenda
(Dispensations requests at least on day prior to the meeting)
(*Members are reminded they must, within 28 days of becoming aware of any new, or change in their Register of Members' Interests, provide written notification thereof to the Clerk of Hullbridge Parish Council.*)



3. Approval of Minutes

3.1 To approve, as a true record, the Meeting of the Council held on **12th January 2026**.

4. Committees

4.1 Councillors to *note* the minutes of the following Committees:

- Planning & Infrastructure 28th January 7pm

4.2 Upcoming Committee Meetings

- Environment & Open Spaces 11th February 7pm
- Planning & Infrastructure 18th February 7pm
- Personnel 25th February 7pm
- Finance, Policy & Appointments 25th February 7.30pm

4.3 Councillors to *agree* a date for the Village Emergency / Resilience group to meet.

5. Finance

5.1 Councillors to *receive* and *resolve* to agree the payments made in January and *note* the bank statements, bank reconciliations for January and *agree* the Clerk has approval to pay any accounts due before the next meeting.

5.2 AGAR Assertion 10 , Councillors to *note* the updated report from the Clerk.

- Councillors to *receive* training information on Council and Councilors responsibilities with regard to Data Protection and information on training courses available. [Data Protection Essentials - Nimble Elearning | Nimble Courses | Nimble LMS | Nimble Author](#)
- Councillors to *note* the Clerk completed General Data Protection Training in 2025.
- Councillors to *note* full compliancy with Transparency Code 2018 as per Assertion 10.

5.3 Councillors to *note* the Section 137 sum agreed for 2026/27 by the Department for Levelling Up, Housing and Communities, applicable to local (parish and town) councils in England in accordance with Schedule 12B of the Local Government Act 1972, is **£11.60**. This item is for *noting* only as Hullbridge Parish Council holds General Power of Competence.

5.4 Councillors to *note* the transfer of £10,000 from the CCLA account to the Unity account.

6. Public Participation - *contributions from Residents, 15 minutes maximum on items on the Agenda and other contributions from Residents.*

7. District & County Council

7.1 To *discuss* any matters arising. **maximum time allowed for this item is 15 minutes.**

8. Chair's/ Clerks Report

8.1 Verbal report from the Chair and or Clerk on items of interest but no formal decision can be made.

9. Village Security and Security Patrols

9.1 Councillors to *discuss* and *note*

- Monthly Reports from S-Type Security.
- Councillors to *receive* information regarding electric scooters causing damage in Kendal Park and to consider and agree whether S-Type may erect a wildlife camera in the affected area as a deterrent.



10. **Open Spaces**

10.1 Councillors to *note* the re-shelling of footpaths in Kendal Park was completed successfully and on budget in January.

10.2 Councillors to *note* scheduled works in Pooles Lane Car Park will commence on 16th February. Councillors to further *note* new signage will replace the existing signs to deter overnight parking.

11. **Policies and Procedure/ Leases**

11.1 Councillors to *review and agree* the following;

- Disciplinary & Capability Policy – Amended
- Scheme of Delegation
- Safeguarding Policy

12. **Representatives on Outside Bodies**

12.1 Councillors to *receive* any reports from the following to whom the Parish Council has made Representation:

Councillors to *note* The Crouch Valley Coastal Committee was dissolved at their AGM on 11th November 2025.

- a) Hullbridge Community Association
- b) Windermere Centre
- c) Rochford Hundred Assoc. of Local Councils
- d) Hullbridge Library
- e) Riverside Primary School.
- f) Police/ Security/ Neighborhood Watch
- g) Riverside Medical Centre
- h) Transport Councillors to *note* the outcome of the Local Bus Consultation 2025 –
[Local Bus Consultation 2025 Consultation - Background and Final Outcome | Travel Essex](#)
- i) Parish Councillors

13. **Any items to be added onto the next agenda and date of the next Parish Council Meeting**

13.1 The next Parish Council Meeting will **Monday 9th March 2026, 7.30pm** at the Windermere Centre, Windermere Road, Hullbridge Councillors to *forward* any items for the next agenda at least 10 working days before the next Full Council.

Meeting Closed - Nicola Harding Clerk to the Council