



Hullbridge Parish Council Full Council

To be held on Monday 13th July 2026 7.30 pm

Published 07 07 2026

The Windermere Centre, Windermere Avenue, Hullbridge, SS5 6JR

Members: Cllr Kevin O' Brien (Chair); Cllr David Elwell (Vice Chair); Cllr Conner Agius; Cllr Angelina Marriott; Cllr Paul White; Cllr Ian Kenlin; Cllr Steve Cooper; Cllr Jane O'Brien; Cllr David Flack; Cllr K. Charters; Cllr S. Walsh; Cllr S. Naish; Cllr J. Hampstead.

Staff: Mrs Nicola Harding (Clerk)

Dear Councillor,

You are hereby summoned to attend the Parish Council Meeting, which will be held on Monday 13 07 2026 at 7.30pm at the Windermere Centre, Windermere Avenue, Hullbridge, to transact the business shown in the agenda.

The agenda and relevant papers have been distributed previously. Please note that under the Local Government Act 1972 Schedule 12 p10(2) a Council cannot lawfully decide any matter that is not specified on the agenda. Please advise if you require additional information on any agenda item.

Yours sincerely,

Nicola Harding

Nicola Harding, Clerk to the Council

The Openness of Local Government Bodies Regulations 2014 allows the filming, recording, photographing or otherwise reporting of those participating in a meeting. Should any member of the public present and does not wish to participate but who objects to being filmed, recorded, photographed or otherwise reported about please make yourself known to the Parish Clerk. Data Protection, Names of those participating in the meeting may be recorded, minuted and made public.

Agenda Residents and Press Welcome

1. **Apologies for Absence**

1.1 To receive apologies for absence.

2. **Declarations of interest and dispensations**

2.1 To receive declarations of interest and dispensations on items on the agenda (Dispensations requests at least on day prior to the meeting)

(Members are reminded they must, within 28 days of becoming aware of any new, or change in their Register of Members' Interests, provide written notification thereof to the Clerk of Hullbridge Parish Council.)



3. **Approval of Minutes**

3.1 To *approve*, as a true record, the minutes of the Meeting of the Council held on **8th June 2026**.

4. **Committees**

4.1 Councillors to *note* the minutes of the following Committees:

- Environment & open Spaces 10th June 7pm
- Finance Policy & Appointments 10th June 8pm
- Planning & Infrastructure – 24th June -- CANCELLED

4.2 Upcoming Committee Meetings

- Planning & Infrastructure - 15th July 7pm
- General Purpose Security & Resources - 29th July 7pm
- Planning & Infrastructure - 5th August 7pm

5. **Finance**

5.1 Councillors to *receive* and *resolve* to agree the payments made in June and *note* the bank statements, bank reconciliations for June and *agree* the Clerk has approval to pay any accounts due before the next meeting.

5.2 Councillors to *receive* and *note* the quarterly financial report.

5.3 Councillors to *receive*, *discuss* and *agree* the recommendation from the Finance Committee to increase plot fees by 10% to address the current deficit

Resident Full Plot - £63.50 Currently £57.50

Resident Half Plot - £40.00 Currently £36.00

Non-Resident Full Plot - £85.00 Currently £77.00

Non-Resident Half Plot - £51.00 Currently £46.00

Starter Plot - £11.00 Currently £10.00

5.4 Councillors to *note* the receipt of tranche 2 of the precept £133,275.50 and to *note* transfer of funds of £45,000 From the Unity account to the CCLA Public Sector Deposit Fund.

5.5 Councillors to *receive* information and *agree* the new street lighting contract. *To follow*.

6. **Public Participation - contributions from Residents, 15 minutes maximum on items on the Agenda and other contributions from Residents.**

7. **District & County Council**

7.1 To *discuss* any matters arising. ***maximum time allowed for this item is 15 minutes.***

8. **Chairmans/ Clerks Report**

8.1 Verbal report from the Chairman and or Clerk on items of interest but no formal decision can be made.

9. **Delegation of Power**

9.1 Councillors to *agree* the Clerk has delegation of power during recess.

10. **Village Security and Security Patrols**

10.1 Councillors to *discuss* and *note*

- Monthly Reports from S-Type Security.

11. **Open Spaces**

11.1 Councillors to *receive* a verbal update, including information on road cuts.

11.2 Councillors to *agree* to trial a preferred contractor for tree surgery.



11.3 Councillors to *note* Rochford District Council (RDC) are looking to update equipment at the play area at Pooles Lane Recreation Ground in 2027-28 . Councillors to *agree* Hullbridge Parish Council will consider a contribution to these works in their budget discussions for 2027-28 and *agree* the Clerk can liaise on behalf of the Council and feedback.

12. Policies and Procedure/ Leases

12.1 Councillors to *review* and *agree* the following;

- Dignity at Work
- Pay Policy – Mileage update
- Expenses Policy- Mileage update. The Clerk is awaiting confirmation from Rochford District Council for member allowance rates for Hullbridge prior to the September Full Council review of members allowances.

12.2 Councillors to *note* the completion of the Deed of Surrender for the land at Ferry Road minute ref: **31.2/11/25**.

13. Representatives on Outside Bodies

13.1 Councillors to *receive* any reports from the following to whom the Parish Council has made Representation, Councillors to *note* a maximum time of two minutes is allowed for each external body:

- a) Hullbridge Community Association
- b) Windermere Centre
- c) Rochford Hundred Assoc. of Local Councils
- d) Hullbridge Library
- e) Riverside Primary School.
- f) Police/ Security/ Neighbourhood Watch.
- g) Riverside Medical Centre
- h) Transport
- i) Parish Councillors

14. Date of the next Parish Council Meeting and future Agenda items.

14.1 The next Parish Council Meeting will Monday 14th September 2026, 7.30pm at the Windermere Centre, Windermere Road, Hullbridge. Councillors to *forward* any items for the next agenda at least 10 working days before the next Full Council

Meeting Closed - Nicola Harding Clerk to the Council