



Hullbridge Parish Council

Environment & Open Spaces Committee

To be held on Wednesday 10 06 2025

7.00 pm

Published 02/06/2025

Hullbridge Parish Council Office, 98 Ferry Road, Hullbridge, SS5 6EX

Members: Cllr J. O'Brien; Cllr I. Kenlin; Cllr D. Flack, Cllr A. Marriott, Cllr P. White, Cllr S. Walsh

Staff: Mrs Nicola Harding (Clerk)/Mrs Julie Mullet (Assistant Clerk)

Dear Councillors,

You are accordingly invited to attend a **Environment and Open Spaces Committee** Meeting to be held on Wednesday 10^h June 2026 at the Parish Office at 7.00 pm, when the undermentioned business is proposed to be transacted. Please note that under the Local Government Act 1972 Schedule 12 p10(2) a Council cannot lawfully decide any matter that is not specified on the agenda. Please advise prior to the meeting if you require additional information on any agenda item.

Yours Sincerely,

N. Harding

Nicola Harding
Clerk to the Council

Agenda

(Residents and Press welcome to attend)

1. **Election of Chairman**
 - 1.1 Councillors to consider nominations for the election of Chairman.
2. **Election of Vice-Chairman**
 - 2.1 Councillors to consider nominations for the election of Vice-Chairman
3. **Terms Reference**
 - 3.1 Councillors to *review* and *agree* the Terms of Reference
4. **Apologies for Absence**
 - 4.1 To *receive* apologies for absence.
5. **Approval of Minutes**
 - 5.1 To *sign*, as a true record, the Environment & Open Spaces Committee Meeting held on **11th February 2026**.



6. **Declaration of interest and dispensations**
 - 6.1 To *receive* declarations of interest and dispensations on items on the agenda (Dispensations requests at least on day prior to the meeting)
Members are reminded they must, within 28 days of becoming aware of any new, or change in their Register of Members' Interests, provide written notification thereof to the Clerk of Hullbridge Parish Council.)
7. **Public Participation - contributions from Residents, 15 minutes maximum on items on the Agenda and other contributions from Residents.**
8. **RCCE Training Creating a Local Nature Plan**
 - 8.1 Councillors to *receive* a report back from the meeting on 6th May. Including;
 - Essex County Council Local Nature Recovery Strategy
 - Biodiversity Net Gain
 - Nature Recovery
 - 8.2 Councillors to *note* the maintenance team have identified areas that could be considered for nature recovery and *agree* next steps.
9. **Wild About Hullbridge**
 - 9.1 Councillors to *receive* an update on the competition and *agree* an extension to the close date.
10. **General Maintenance Officer Report**
 - 10.1 Councillors *to receive* a report from the GMO.
11. **Open Spaces Hullbridge**
 - 11.1 Councillors to receive a verbal update on
 - Recreation Ground –
 - Kendal Park NR
 - River Footpath/ Footpaths
 - Pooles Lane Car Park incl public toilet
 - Rose Garden
 - Hullbridge Garden Association Seating Area
 - War Memorial.
 - 11.2 Councillors to *note* that following the Clerk attending training on Legionella the risk assessment for Pooles Lane Toilet has been updated to include preventative measures. Councillors to *review* and *agree* the updated risk assessment.
 - 11.3 Councillors to *note* the report from the work experience student regarding oxygen meters and *note* water will be tested during the summer months.
 - 11.4 Councillors to *receive* information on latest ROSPA report of the Green Gym at the Recreation Ground and *note* remedial actions are underway. Councillors to further *agree* the Clerk can liaise with Rochford District Council regarding possible replacement equipment to be considered for the 2027-28 budget.
12. **Action Plan and Budget**
 - 12.1 Councillors to *review* the documents and *agree* and actions arising.
13. **Date of the next Environment and Open Spaces Committee Meeting**
 - 13.1 Councillors to forward any items for the next Agenda
 - 13.2 Next EOS Committee Meeting will take place 30th September 2026 at 19:00hrs.