



Hullbridge Parish Council

Full Council

To be held on Monday 8th June 2026 7.30 pm

Published 02 06 2026

The Windermere Centre, Windermere Avenue, Hullbridge, SS5 6JR

Members: Cllr Kevin O' Brien (Chair); Cllr David Elwell (Vice Chair); Cllr Conner Agius; Cllr Angelina Marriott; Cllr Paul White; Cllr Ian Kenlin; Cllr Steve Cooper; Cllr Jane O'Brien; Cllr David Flack, Cllr K. Charters; Cllr S. Walsh; Cllr S. Naish; Cllr J. Hampstead.

Staff: Mrs Nicola Harding (Clerk)/Mrs Julie Mullett (Assistant Clerk)

Dear Councillor,

You are hereby summoned to attend the Parish Council Meeting, which will be held on Monday 08 06 2026 at 7.30pm at the Windermere Centre, Windermere Avenue, Hullbridge, to transact the business shown in the agenda.

The agenda and relevant papers have been distributed previously. Please note that under the Local Government Act 1972 Schedule 12 p10(2) a Council cannot lawfully decide any matter that is not specified on the agenda. Please advise if you require additional information on any agenda item.

Yours sincerely,

Nicola Harding

Nicola Harding, Clerk to the Council

The Openness of Local Government Bodies Regulations 2014 allows the filming, recording, photographing or otherwise reporting of those participating in a meeting. Should any member of the public present and does not wish to participate but who objects to being filmed, recorded, photographed or otherwise reported about please make yourself known to the Parish Clerk. Data Protection, Names of those participating in the meeting may be recorded, minuted and made public.

Agenda

Residents and Press Welcome

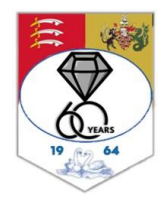
1. **Apologies for Absence**

1.1 To receive apologies for absence.

2. **Declarations of interest and dispensations**

2.1 To receive declarations of interest and dispensations on items on the agenda (Dispensations requests at least on day prior to the meeting)

(Members are reminded they must, within 28 days of becoming aware of any new, or change in their Register of Members' Interests, provide written notification thereof to the Clerk of Hullbridge Parish Council.)



3. **Approval of Minutes**

3.1 To *approve*, as a true record, the minutes of the Annual Meeting of the Council held on **11th May 2026**.

4. **Local Council Awards**

4.1 Cllr Mike Eldred Chairman of the Essex Assoc. of Local Councils (EALC) to present the Local Council Award Silver to Hullbridge Parish Council.

5. **Citizen of the Year Award**

5.1 Cllr K. O'Brien to present Michelle Collier with Hullbridge Parish Council's Citizen of the Year Award.

6. **Committees**

6.1 Councillors to *note* the minutes of the following Committees:

- Planning and Infrastructure – 13th May 7pm
- General Purpose Security and Resources – 27th May 7pm
- Planning and Infrastructure – 3rd June 7pm *To Follow*

6.2 Upcoming Committee Meetings

- Environment & open Spaces 10th June 7pm
- Finance Policy & Appointments 10th June 8pm
- Planning and Infrastructure – 24th June 7pm

7. **Finance**

7.1 Councillors to *receive* and *resolve* to agree the payments made in May and *note* the bank statements, bank reconciliations for May and *agree* the Clerk has approval to pay any accounts due before the next meeting. *CCLA PSDF statement and reconciliation to follow.*

7.2 Councillors to *note* the transfer of £50,000 from the Unity account to the CCLA PSDF account **51.6/04/26**.

7.3 Councillors to *consider* the grant application from the Men's Shed Group.

7.4 Councillors to *consider* the grant application from the Windermere Centre.

7.5 Councillors to *consider* the grant application from the Parkinsons Café.

7.6 Councillors to *agree* membership to the Rural Community Council of Essex (RCCE) at a cost of £136.50 ex VAT.

7.7 Councillors to *receive* the report on water usage and allotment costs produced for the General Purpose Committee Meeting, and *note* this has been displayed at the allotment site for plot holders. Councillors to *note* proposed allotment fee charges for 2026-27 will be *agreed* at July Full Council following review at the Finance Committee.

7.8 To *agree* the decision of the General Purpose Committee to reline Pooles Lane Car Park during 2026 at a cost of £5440.00 ex VAT.

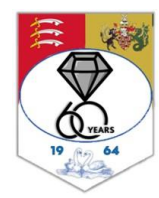
8. **Public Participation - contributions from Residents, 15 minutes maximum on items on the Agenda and other contributions from Residents.**

9. **District & County Council**

9.1 To *discuss* any matters arising. **maximum time allowed for this item is 15 minutes.**

10. **Chairmans/ Clerks Report**

10.1 Verbal report from the Chairman and or Clerk on items of interest but no formal decision can be made.



11. **Village Security and Security Patrols**

11.1 Councillors to *discuss* and *note*

- Monthly Reports from S-Type Security.

12. **Open Spaces**

12.1 Councillors to *receive* a verbal update.

12.2 Councillors to *note* date of the 23rd July for Tree Survey for Kendal Park quote agreed at the Finance Committee **51.5/04/26**.

13. **Policies and Procedure/ Leases**

13.1 Councillors to *review* and *agree* the following;

- Tree Management Policy
- Co-option Policy.

14. **Community Governance Review – Rochford District Council**

14.1 Councillors to note the second phase the Community Governance Review is now live and will be open until 5th July. <https://engagewithus.co.uk/rochford-community-governance-review-stage-2-consultation>. Councillors to *discuss* and *agree* a response.

15. **Councillor Surgeries**

15.1 Councillors to *receive* a report back from the Councillor Surgery on 16th May and *agree* format and dates for the next surgery.

16. **Representatives on Outside Bodies**

16.1 Councillors to *receive* any reports from the following to whom the Parish Council has made Representation, Councillors to *note* a maximum time of two minutes is allowed for each external body:

- a) Hullbridge Community Association
- b) Windermere Centre
- c) Rochford Hundred Assoc. of Local Councils
- d) Hullbridge Library
- e) Riverside Primary School.
- f) Police/ Security/ Neighbourhood Watch.
- g) Riverside Medical Centre
- h) Transport – Councillors to *receive* the response from First Bus regarding the changes to the No. 20 bus route and *agree* any actions.
- i) Parish Councillors

17. **Date of the next Parish Council Meeting and future Agenda items.**

17.1 The next Parish Council Meeting will Monday 13th July 2026, 7.30pm at the Windermere Centre, Windermere Road, Hullbridge. Councillors to *forward* any items for the next agenda at least 10 working days before the next Full Council

Meeting Closed - Nicola Harding Clerk to the Council