

Dear Parish Clerk

Rochford District Council is preparing a new Local Plan to guide development across the district for the next 15 years. As part of this process, we have reopened our Call for Sites, and we are reaching out to Parish Councils directly due to your unique local insight and community role.

What is the Call for Sites?

The Call for Sites is an evidence-gathering exercise to identify land that may be suitable for future development. This could include housing, employment, community facilities, green infrastructure, or other uses. It is not a consultation on development proposals, and does not allocate land for development. It simply helps the Council understand what land may be available and assess its suitability.

Why Parish Councils?

Parish Councils often have valuable local knowledge, especially regarding brownfield land (previously developed sites) that may not have been submitted before. We are particularly keen to identify such sites, as they can contribute to sustainable development and reduce pressure on greenfield land.

If you are aware of any suitable sites, especially brownfield, we encourage you to:

- Submit them directly if you are the landowner or have permission.
- Encourage landowners to submit their sites via the Call for Sites process.

Even if you are not the landowner, your local knowledge could help identify opportunities that might otherwise be missed.

Priority Submission Window: 30 September – 31 October 2025

Sites submitted during this period will be assessed using a consistent methodology and will help inform the next stage of the Local Plan.

What Can Be Submitted?

We welcome proposals for a wide range of uses, including:

- Housing (including specialist housing and Gypsy and Traveller sites)
- Employment, retail, sports and leisure
- Community infrastructure and services
- Green infrastructure and biodiversity net gain
- Updates or withdrawals of previously submitted sites

How to Submit

Visit our Call for Sites webpage for guidance and submission forms:

rochford.gov.uk/CallForSites

If you experience any technical difficulties or have questions, please contact us via our Contact Us form or email SpatialOptions@rochford.gov.uk.

View Previously Submitted Sites

Details of sites previously submitted for consideration can be viewed via our [interactive map](#).

Privacy Notice

Submissions will be published in line with the Data Protection Act 2018 and GDPR. For details, see our [Privacy Notice – Planning Policy](#).

We greatly value your input and look forward to working with you to help shape the future of Rochford District.

Kind regards,

Planning Policy Team

Rochford District Council