

## **Hullbridge Parish Council - March 2025 Full Council meeting**

### **County Councillor Report**

Meeting 15<sup>th</sup> January 2025 with Cllr Hoy at Parish Office – actions taken from meeting.

#### **1. VAS installation - Parish**

- ECC Guidance provided – Parish can install without going through LHP – 16-Dec-2024
- Follow up meeting to provide contacts of Parish Councils completed process – 15-Jan-2025
- HPC email 29-Jan-2025 regarding ECC permissions
  - Forwarded to Highways Panel Officer (James Drabwell) 10-Mar-2025

#### **2. Crouch View Gardens – Building enforcement issue**

- Awaiting information to be provided by HPC

#### **3. Malyon Mews – Traffic control**

- HPC advised no further action required

#### **4. Malyons Lane – Traffic control**

- Visibility concerns, lack of road signs/give way/white line markings
- Action: HPC to complete LHP form – Cllr Hoy to raise this at next meeting 24-Mar- 2025

#### **5. Coventry Hill – Water leak**

- Email received 28-Jan-2025
- Discussed with Cabinet member for Highways 13-Feb-2025, follow up email requested.

#### **6. Pooles Lane – Traffic control / signage request for raised walkway**

- Action: HPC to complete LHP form – Cllr Hoy to raise this at next meeting 24-Mar- 2025

#### **7. Lower Road /Church Road Junction - Resident query regarding a change on speed regulation from NSL – 40mph – safety concerns**

- Email received by HPC 29-Jan-2025 requesting action from ECC to resolve safety concerns
- Feedback from LHP: Considered in 2023, proposed by Cllr Wilson. Rejected based upon surveys undertaken by ECC.
- Action: HPC to complete LHP form – Cllr Hoy to raise this at next meeting 24-Mar- 2025 Library discussion

#### **8. Library Discussion**

- Petition to increase opening hours – Actions taken to date:
  - i. Shared on social media December 2024 which increased signatures by 300+
  - ii. Met with Petitioner 14-Dec-2025 to review and discuss next steps
  - iii. Emailed Library Services 23-Dec-2024 to request data to support petition & update Library facilities/services on website.
  - iv. Emailed Democratic Services to request Petition Submission & Question to Full council.
  - v. Next Full Council 20-May-2025 (Deadline for questions/submission 13-Feb-2025 we were not able to meet due to time constraints.)
- Digital Hub
  - i. Dec-2024 - Meeting with Digital Essex to request process to have digital hub in Hullbridge Library.
  - ii. Jan-2025 - Nominated Hullbridge Library (via locality fund) to be digital hub
  - iii. Library Team confirmed pilot scheme - Every 3<sup>rd</sup> Tuesday of the month for 2 hours of digital inclusion sessions
  - iv. Digital Champion Volunteers needed prior to implementation – requesting RRAVS/Parish support in advertising this volunteering opportunity.

## Statement of Account

Mrs Nicola J Harding  
Hullbridge Parish Council  
98 Ferry Road  
Hullbridge  
HOCKLEY  
Essex  
SS5 6EX

5 April 2025

Account name: **HULLBRIDGE PARISH COUNCIL**  
Account number: **PS3127436-001**  
Statement period: **28/02/2025 to 31/03/2025**

### Account summary

Total valuation as at 31 March 2025 **£140,652.43**  
Total valuation as at last statement at 28 February 2025 **£140,119.11**

### Holdings as at 31 March 2025

Fund name	Unit/share holdings	Price per unit/share	Value
<b>The Public Sector Deposit Fund SC4</b> GB00B3LDFH01	140,652.4300	£1.00	£140,652.43
			<b>Total value</b>
			<b>£140,652.43</b>

### Transactions for the period from 28 February 2025 to 31 March 2025

#### The Public Sector Deposit Fund SC4

Transaction date	Transaction type	Unit/shares	Price per unit/share	Amount (GBP)
04/03/2025	Income Reinvestment	533.3200	£1.0000	£533.32

Correspondence address: PO Box 12892, Dunmow, Essex CM6 9DL

clientservices@ccla.co.uk

Freephone 0800 022 3505

www.ccla.co.uk

Fund documentation is available at [www.ccla.co.uk/investments](http://www.ccla.co.uk/investments), or may be requested from our Client Services team. Telephone calls are recorded.  
CCLA Investment Management Limited (registered in England & Wales, No. 2183088) is authorised and regulated by the Financial Conduct Authority.  
Registered address: One Angel Lane, London EC4R 3AB.

The average Fund yield for this period was 4.50% p.a.

Income for the period is as follows:

Month	Date paid	Method	Amount (£)	Destination
Mar 2025	02/04/2025	Reinvestment	£537.35	PS3127436-001

Before making any additional investments into CCLA funds, please read the most recent version of the relevant fund's key information document (KID). KIDs can help investors understand the nature, risks, costs, potential gains and potential losses of fund, and compare the fund with other products. The KIDs for our funds are available in the investments section of our website at, [www.ccla.co.uk](http://www.ccla.co.uk). Or, you can ask us to send you copies, free of charge, by emailing our Client Services team at [clientservices@ccla.co.uk](mailto:clientservices@ccla.co.uk).

Please keep all documents (including this statement) safe as you may need to refer to the information in the future.

If you would like to discuss any of the information on your statement please contact Client Services.

A glossary of terms used in this communication is available on [www.ccla.co.uk/glossary](http://www.ccla.co.uk/glossary). If you would like the information in an alternative format or have any queries, please call us on **0800 022 3505** or email us at [clientservices@ccla.co.uk](mailto:clientservices@ccla.co.uk).

**Bank Reconciliation Statement as at 31/03/2025  
for Cashbook 7 - Public Sector Deposit Fund**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Public Sector Deposit Fund	31/03/2025		140,652.43
			<u>140,652.43</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			140,652.43
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			140,652.43
		<b>Balance per Cash Book is :-</b>	<b>140,652.43</b>
		<b>Difference is :-</b>	<b>0.00</b>

**Signatory 1:**

Name ..... Signed ..... Date .....

**Signatory 2:**

Name ..... Signed ..... Date .....

Date: 07/04/2025

Hullbridge Parish Council

Page 1

Time: 12:14

User: ABAIN

Bank Reconciliation up to 31/03/2025 for Cashbook No 7 - Public Sector Deposit Fund

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
04/03/2025	04042025		533.32	533.32		R <input checked="" type="checkbox"/>	Receipt(s) Banked
		<u>0.00</u>	<u>533.32</u>				

Signatory 1:

Name .....Signed .....Date .....

Signatory 2:

Name .....Signed .....Date .....

Date: 07/04/2025

Hullbridge Parish Council

Page 1

Time: 12:27

**Bank Reconciliation Statement as at 31/03/2025  
for Cashbook 4 - Credit Card**

User: ABAIN

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Credit Card	31/03/2025		0.00
			<u>0.00</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	<u>0.00</u>
			<u>0.00</u>
<u>Unpresented Receipts (Plus)</u>			
		0.00	<u>0.00</u>
			<u>0.00</u>
		<b>Balance per Cash Book is :-</b>	<b>0.00</b>
		<b>Difference is :-</b>	<b>0.00</b>

**Signatory 1:**

Name ..... Signed ..... Date .....

**Signatory 2:**

Name ..... Signed ..... Date .....

Date: 07/04/2025

Hullbridge Parish Council

Page 1

Time: 12:27

User: ABAIN

Bank Reconciliation up to 31/03/2025 for Cashbook No 4 - Credit Card

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
12/03/2025	D25/3/6	12.36		12.36		R <input checked="" type="checkbox"/>	Microsoft -Computer
12/03/2025	D25/3/6	337.50		337.50		R <input checked="" type="checkbox"/>	DVLA
12/03/2025	D25/3/6	3.00		3.00		R <input checked="" type="checkbox"/>	LLoyds Bank
12/03/2025	D25/3/6		352.86	352.86		R <input checked="" type="checkbox"/>	Receipt(s) Banked
		<u>352.86</u>	<u>352.86</u>				

Signatory 1:

Name .....Signed .....Date .....

Signatory 2:

Name .....Signed .....Date .....

Bank Reconciliation Statement as at 31/03/2025  
for Cashbook 3 - Petty Cash

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Petty Cash	31/03/2025		250.00
			<u>250.00</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	<u>0.00</u>
			250.00
<u>Unpresented Receipts (Plus)</u>			
		0.00	<u>0.00</u>
			250.00
		Balance per Cash Book is :-	250.00
		Difference is :-	0.00

## Signatory 1:

Name ..... Signed ..... Date .....

## Signatory 2:

Name ..... Signed ..... Date .....



Date: 07/04/2025

Hullbridge Parish Council

Page 1

Time: 12:31

User: ABAIN

Bank Reconciliation up to 31/03/2025 for Cashbook No 3 - Petty Cash

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
31/03/2025	D25/3/10	1.55		1.55		R <input checked="" type="checkbox"/>	Co Op
31/03/2025	D25/3/10	1.39		1.39		R <input checked="" type="checkbox"/>	Co Op
31/03/2025	D25/3/10	12.29		12.29		R <input checked="" type="checkbox"/>	Co Op
31/03/2025	D25/3/10	1.39		1.39		R <input checked="" type="checkbox"/>	Co Op
31/03/2025	D25/3/10	1.39		1.39		R <input checked="" type="checkbox"/>	Co Op
31/03/2025	D25/3/10	1.39		1.39		R <input checked="" type="checkbox"/>	Co Op
31/03/2025	D25/3/10	3.91		3.91		R <input checked="" type="checkbox"/>	Co Op
31/03/2025	B25/3/10		23.31	23.31		R <input checked="" type="checkbox"/>	Receipt(s) Banked
		<u>23.31</u>	<u>23.31</u>				

Signatory 1:

Name .....Signed .....Date .....

Signatory 2:

Name .....Signed .....Date .....

Date: 07/04/2025

Hullbridge Parish Council

Page 1

Time: 12:41

**Bank Reconciliation Statement as at 31/03/2025  
for Cashbook 1 - Current Bank Account**

User: ABAIN

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Unity Trust Account - 20272300	31/03/2025		20,018.59
			<u>20,018.59</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
31/03/2025 D25/3/15 Screwfix		55.07	
31/03/2025 D25/3/16 Screwfix		26.48	
			<u>81.55</u>
			19,937.04
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			19,937.04
		<b>Balance per Cash Book is :-</b>	<b>19,937.04</b>
		<b>Difference is :-</b>	<b>0.00</b>

**Signatory 1:**

Name ..... Signed ..... Date .....

**Signatory 2:**

Name ..... Signed ..... Date .....

## Bank Reconciliation up to 31/03/2025 for Cashbook No 1 - Current Bank Account

Date	Cheque/Ref	Amnt Paid	Amnt Banked	Stat Amnt	Difference	Cleared	Payee Name or Description
28/02/2025	D25/2/8	26.96		26.96		R <input checked="" type="checkbox"/>	Screwfix
28/02/2025	D25/2/13	123.12			123.12	<input type="checkbox"/>	KCS
28/02/2025	D25/2/13	-123.12			-123.12	<input type="checkbox"/>	KCS
01/03/2025	D25/3/1	32.00		32.00		R <input checked="" type="checkbox"/>	EDF
01/03/2025	D25/3/4	56.34		56.34		R <input checked="" type="checkbox"/>	Kinetic Internet Ltd
03/03/2025	D25/3/7	47.00		47.00		R <input checked="" type="checkbox"/>	Information Commissioner Off
07/03/2025	07032025		297.00	297.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
08/03/2025	D25/3/13	169.60		169.60		R <input checked="" type="checkbox"/>	BE Fuel Cards
12/03/2025	D25/3/6	352.86		352.86		R <input checked="" type="checkbox"/>	Credit Card
14/03/2025	D25/3/5	139.66		139.66		R <input checked="" type="checkbox"/>	KCS
14/03/2025	D25/3/8	81.36		81.36		R <input checked="" type="checkbox"/>	TLM Management Ltd
14/03/2025	D25/3/12	17.75		17.75		R <input checked="" type="checkbox"/>	Vodafone
16/03/2025	D25/3/9	33.13		33.13		R <input checked="" type="checkbox"/>	Water Plus
16/03/2025	D25/3/10	43.90		43.90		R <input checked="" type="checkbox"/>	Water Plus
16/03/2025	D25/3/11	25.39		25.39		R <input checked="" type="checkbox"/>	Water Plus
17/03/2025	D25/3/14	32.40		32.40		R <input checked="" type="checkbox"/>	Peoplesafe (Skyguard)
20/03/2025	200325		33.33	33.33		R <input checked="" type="checkbox"/>	Receipt(s) Banked
21/03/2025	D25/3/2	35.04		35.04		R <input checked="" type="checkbox"/>	British Gas
21/03/2025	B25/3/6						
21/03/2025	B25/3/6						
21/03/2025	B25/3/6						
21/03/2025	B25/3/6						
21/03/2025	B25/3/6						
21/03/2025	B25/3/6	3,297.99		3,297.99		R <input checked="" type="checkbox"/>	HMRC
21/03/2025	B25/3/6	3,669.87		3,669.87		R <input checked="" type="checkbox"/>	Essex Pensions Fund
21/03/2025	B25/3/7	60.00		60.00		R <input checked="" type="checkbox"/>	National Assoc Local Councils
21/03/2025	KIBF5CC6B9		71.66	71.66		R <input checked="" type="checkbox"/>	Receipt(s) Banked
25/03/2025	D25/3/3	58.83		58.83		R <input checked="" type="checkbox"/>	SSE Energy Solutions
31/03/2025	D25/3/15	55.07			55.07	<input type="checkbox"/>	Screwfix
31/03/2025	D25/3/16	26.48			26.48	<input type="checkbox"/>	Screwfix
31/03/2025	D25/3/17	12.15		12.15		R <input checked="" type="checkbox"/>	Unity Bank
31/03/2025	B25/3/1	338.40		338.40		R <input checked="" type="checkbox"/>	A & J Lighting Solutions Ltd
31/03/2025	B25/3/2	4,668.00		4,668.00		R <input checked="" type="checkbox"/>	A & J Lighting Solutions Ltd
31/03/2025	B25/3/3	114.24		114.24		R <input checked="" type="checkbox"/>	TBS Hygiene Ltd
31/03/2025	B25/3/4	35.00		35.00		R <input checked="" type="checkbox"/>	Windermere Centre
31/03/2025	B25/3/5	298.52		298.52		R <input checked="" type="checkbox"/>	Minster Cleaning
31/03/2025	B25/3/8	672.00		672.00		R <input checked="" type="checkbox"/>	S-Type Security & Solutions
31/03/2025	B25/3/9	35.00		35.00		R <input checked="" type="checkbox"/>	Joanne's Florist
31/03/2025	D25/3/18	0.30		0.30		R <input checked="" type="checkbox"/>	Unity Trust Bank
31/03/2025	B25/3/11	122.40		122.40		R <input checked="" type="checkbox"/>	TBS Hygiene Ltd
31/03/2025	B25/3/10	23.31		23.31		R <input checked="" type="checkbox"/>	Petty Cash
		23,672.55	401.99				

Signatory 1:

Name ..... Signed ..... Date .....

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Date: 07/04/2025

Hullbridge Parish Council

Page 2

Time: 12:38

User: ABAIN

**Bank Reconciliation up to 31/03/2025 for Cashbook No 1 - Current Bank Account**

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**Signatory 2:**

Name ..... Signed ..... Date .....

Your Current T2 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
03/03/2025	Direct Debit	Direct Debit (WL RE KINGFISHER)	£26.96	£0.00	£43,045.30
07/03/2025	Credit	ROCHFORD DISTRICT	£0.00	£297.00	£43,342.30
10/03/2025	Direct Debit	Direct Debit (BE FUELCARDS LTD)	£169.60	£0.00	£43,172.70
12/03/2025	Direct Debit	Direct Debit (LLOYDS BANK PLC)	£352.86	£0.00	£42,819.84
14/03/2025	Direct Debit	Direct Debit (KCC COMMSERV D/D)	£139.66	£0.00	£42,680.18
14/03/2025	Direct Debit	Direct Debit (TLM ENVIRONMENTAL)	£81.36	£0.00	£42,598.82
14/03/2025	Direct Debit	Direct Debit (VODAFONE LTD)	£17.75	£0.00	£42,581.07
17/03/2025	Direct Debit	Direct Debit (WATER PLUS)	£33.13	£0.00	£42,547.94
17/03/2025	Direct Debit	Direct Debit (WATER PLUS)	£43.90	£0.00	£42,504.04
17/03/2025	Direct Debit	Direct Debit (WATER PLUS)	£25.39	£0.00	£42,478.65
18/03/2025	Direct Debit	Direct Debit (SKYGUARDPEOPLESAFE)	£32.40	£0.00	£42,446.25
20/03/2025	Credit	D WILLIAMS	£0.00	£33.33	£42,479.58
21/03/2025	Direct Debit	Direct Debit (BRITISH GAS BUSINE)	£35.04	£0.00	£42,444.54
21/03/2025	Standing Order			£0.00	£42,097.70
21/03/2025	Standing Order			£0.00	£38,805.04
21/03/2025	Standing Order			£0.00	£36,977.13
21/03/2025	Standing Order			£0.00	£35,293.78
21/03/2025	Standing Order			£0.00	£33,352.94
21/03/2025	Faster Payment Debit	B/P to: Essex Pension Fund	£3,669.87	£0.00	£29,683.07
21/03/2025	Faster Payment Debit	B/P to: HMRC Cumbernauld	£3,297.99	£0.00	£26,385.08
21/03/2025	Credit	EDF ENERGY	£0.00	£71.66	£26,456.74
25/03/2025	Direct Debit	Direct Debit (SSE ENERGY SUPPLY)	£58.83	£0.00	£26,397.91
31/03/2025	Faster Payment Debit	B/P to: AJ Lighting Sol.	£338.40	£0.00	£26,059.51
31/03/2025	Faster Payment Debit	B/P to: AJ Lighting Sol.	£4,668.00	£0.00	£21,391.51

Page number 2 of 4

Statement number 192



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For Communities.  
For Good.**

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# Your Account Statement



For Businesses. For Communities. For Good.

Unity Trust Bank plc  
PO Box 7193  
Planetary Road  
Willenhall  
WV1 9DG

Mrs Nicola Harding  
Hullbridge Parish Council  
98 Ferry Road  
Hullbridge  
HOCKLEY Essex  
SS5 6EX

**Date:** 31/03/2025

**Account Name:** Hullbridge Parish Council

**Swift Code (BIC):** NWBKGB2L

**IBAN Number:** GB93NWBK60023571418024

**Sort Code:** 608301

**Account Number:** 20272300

Your arranged overdraft limit is £0.00

**Go Paperless!** Receive your statements online and we'll notify you by SMS or email when they're available to view. Simply log into Your Online Banking and update your statement preferences or give us a call on 0345 140 1000



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: **FSCS.org.uk** or refer to our FSCS Information Sheet and Exclusions List at **unity.co.uk/fscs**

## Contact Us



Call us: **0345 140 1000**



Email us: **us@unity.co.uk**



Visit us: **unity.co.uk**

## Your Current T2 account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
28/02/2025		Balance brought forward	£0.00	£0.00	£43,207.60
03/03/2025	Direct Debit	Direct Debit (EDF ENERGY)	£32.00	£0.00	£43,175.60
03/03/2025	Direct Debit	Direct Debit (KINETICTELECOM)	£56.34	£0.00	£43,119.26
03/03/2025	Direct Debit	Direct Debit (ICO)	£47.00	£0.00	£43,072.26

Page number 1 of 4

Statement number 192

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For Good.**

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Your Current T2 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
31/03/2025	Faster Payment Debit	B/P to: TBS Hygiene Ltd	£114.24	£0.00	£21,277.27
31/03/2025	Faster Payment Debit	B/P to: Hullbridge Senior	£35.00	£0.00	£21,242.27
31/03/2025	Faster Payment Debit	B/P to: MSG Contractors	£298.52	£0.00	£20,943.75
31/03/2025	Faster Payment Debit	B/P to: NALC	£60.00	£0.00	£20,883.75
31/03/2025	Faster Payment Debit	B/P to: SType Security	£672.00	£0.00	£20,211.75
31/03/2025	Faster Payment Debit	B/P to: Joannes Florist	£35.00	£0.00	£20,176.75
31/03/2025	Faster Payment Debit	B/P to: Mrs NJA Harding	£23.31	£0.00	£20,153.44
31/03/2025	Faster Payment Debit	B/P to: TBS Hygiene Ltd	£122.40	£0.00	£20,031.04
31/03/2025	Fee	Manual Credit Handling Charge	£0.30	£0.00	£20,030.74
31/03/2025	Fee	Service Charge	£12.15	£0.00	£20,018.59

**For Businesses.  
For Communities.  
For Good.**

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Unity Trust Bank is entered in the Financial Services Register under number 204570.  
Registered Office: Four Brindleyplace, Birmingham, B1 2JB.  
Registered in England and Wales no. 1713124.  
Calls may be monitored and recorded for training, quality and security purposes.  
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## **Sending or Receiving Currency**

You may be asked for your SWIFTBIC (Bank Identification Code) and IBAN (International Bank Account Number). These can be found at the top of this statement and are required to ensure that international banks can find the correct account to credit or debit funds.

When receiving currency into your Unity account, you must inform us of the transaction. The SWIFTBIC number relates to a central Unity account. We use this account to receive international currency before allocating the payment to your account. Please call us on **0345 140 1000** for more information.

## **Fraud Concerns**

If you have any concerns regarding fraud on your account, then please call the freephone number **0808 196 8420**.

## **What happens when something goes wrong?**

If you have a problem with your Unity account or our service, please get in touch with us on **0345 140 1000**. We aim to resolve any issues as soon as possible.

## **Accessibility**

Unity offers a number of supporting services such as statements in braille or large print. Please contact us for more information.

### **Additional information**

A copy of our interest rates can be found on our website – **[unity.co.uk/interest-rates](https://www.unity.co.uk/interest-rates)**

A copy of our fees and charges can be found on our website – **<https://www.unity.co.uk/terms-and-conditions/>**

This information is also available by calling **0345 140 1000**.

**To help us improve our service and maintain security, we may monitor and/or record your telephone calls with us.**



**For Businesses.  
For Communities.  
For Good.**

Unity Trust Bank plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority. Unity Trust Bank is entered in the Financial Services Register under number 204570. Registered Office: Four Brindleyplace, Birmingham, B1 2JB. Registered in England and Wales no. 1713124. Calls may be monitored and recorded for training, quality and security purposes. © Unity Trust Bank. All Rights Reserved.

**INVESTORS IN PEOPLE**  
We invest in people Gold





## **Full Council 15<sup>th</sup> April 2024**

### **Agenda item: 8.3**

#### **Report on Reserves: General Reserves (GR) and Ear Marked Reserves (EMR)**

Council currently holds approx. £149k in Reserves. (*\*As at 31-03-24; this figure is subject to a slight change following the year-end adjustments to be carried out by DCK Accounting Solutions.*)

Within the Reserves total, there are Ear Marked Reserves (EMR), which are agreed annually by Council and the balance of which is reported as General Reserves (GR).

The figures are as follows:

Type	Totals as at year-end	
	31-03-23	31-03-24*
Total Reserves	£148,604.23	£148,971.59
- Of which EMR	£67,302.67	£69,302.67
- Of which GR	£81,301.56	£79,668.92

The EMRs are broken down as follows:

Type	31-03-23	31-03-24 (For 2024-25)	Movement / explanation
Election Expenses	£7,306.00	£7,306.00	-
Car Park Resurfacing	£29,101.00	£30,601.00	£1,500 added each year
Replacement Van	£9,560.67	£10,060.67	£500 added each year
Premises/Office maint	£10,585.00	£10,585.00	-
Tree maintenance	£10,750.00	£10,750.00	-
<b>TOTAL</b>	<b>£67,302.67</b>	<b>£69,302.67</b>	

The bulk of the Reserves are held in the CCLA Public Sector Deposit Fund (PSDF), with some of the funds being held in the Unity Trust Bank current account.

As at the 31-03-24, the balances of Council's funds were as follows:

Account/Bank	Balance as at 31-03-24
Unity Trust Bank / Current Fund (Budget spend for 2023-24)	£9,742.07 (With approx. £3,273.55 accruals/creditor payments for 2023-24) £6,468.52 (Approx.)
CCLA PSDF	£142,253.07
Petty Cash	£250.00
<b>TOTAL</b>	<b>£148,971.59</b>

## **General Power of Competence vs. Section 137 Expenditure**

### **1. General Power of Competence (GPC):**

- Introduced under the **Localism Act 2011**.
- Grants parish councils the power to **do anything an individual could legally do**, as long as it is not prohibited by other legislation.
- To adopt the GPC, a council must have:
  - A **qualified clerk** (with relevant training).
  - At least **two-thirds of its members** elected (not co-opted).

### **2. Section 137 Expenditure:**

- Section 137 of the **Local Government Act 1972** allows councils to spend a limited amount on activities that benefit some or all of the community, where no other specific power exists.
- Spending under Section 137 is subject to an **annual financial cap** (set per elector).

### **3. Why GPC Supersedes Section 137:**

- GPC **removes the need** to identify specific statutory powers for most council activities.
- No financial cap applies under GPC (unlike Section 137).
- Broader scope of activity – councils can take on projects and provide services that would **not have been possible** under Section 137 alone.

### **4. Practical Benefits for Parish Councils:**

- Greater **flexibility** in decision-making.
- Ability to **support community projects** without statutory limitations.
- Increased potential for **partnerships and funding**.

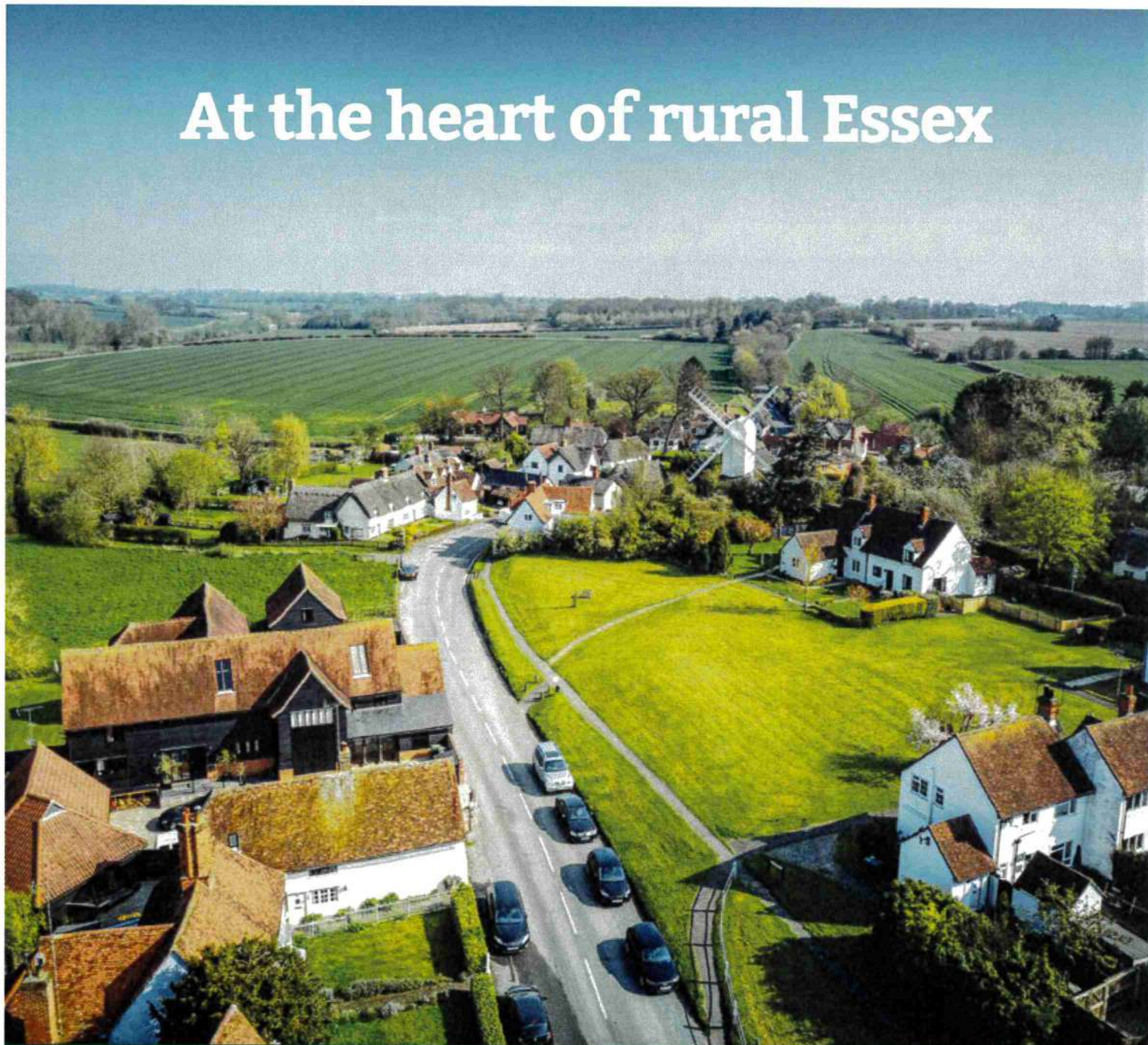
### **Conclusion:**

Once a council adopts the General Power of Competence, it no longer needs to rely on Section 137 for expenditure, providing greater freedom to act in the community's best interest.





**At the heart of rural Essex**



**MEMBERSHIP**





## Who we are

For more than 90 years, Rural Community Council of Essex (RCCE) has been at the heart of rural Essex, working as an independent charity to help local communities build a thriving and sustainable future. Our work focuses on issues such as social isolation, access to services and affordable housing that impact on the life chances of people who live and work in the villages and rural towns of Essex today.

The bedrock of RCCE is its membership which is drawn from local community organisations, principally parish and town councils and village hall trusts, as well as individuals.



# Our Services

We provide a range of professional services relevant to the needs of our members and their local communities. These include:

## **VILLAGE HALLS AND COMMUNITY BUILDINGS**

We support community organisations with the management, maintenance and development of halls as focal points of rural community life, including advice on funding and energy efficiency.

---

## **AFFORDABLE RURAL HOUSING**

We help communities provide small-scale affordable housing schemes for local people based on evidence gathered through housing needs surveys.

---

## **NEIGHBOURHOOD AND PARISH PLANS**

We support communities in preparing Neighbourhood Plans which enable them to influence development and secure the housing and amenities they need for a sustainable future, and Parish Plans which provide a vision for the community and an action plan to achieve it.



## **COMMUNITY AGENTS**

Our team of agents work in the community to help vulnerable people and their informal carers, enabling them to continue living independently at home.

---

## **SOCIAL ISOLATION AND LONELINESS**

Our 'United in Kind' team are working across the county to meet the challenge of social isolation and loneliness as experienced by people of all ages.

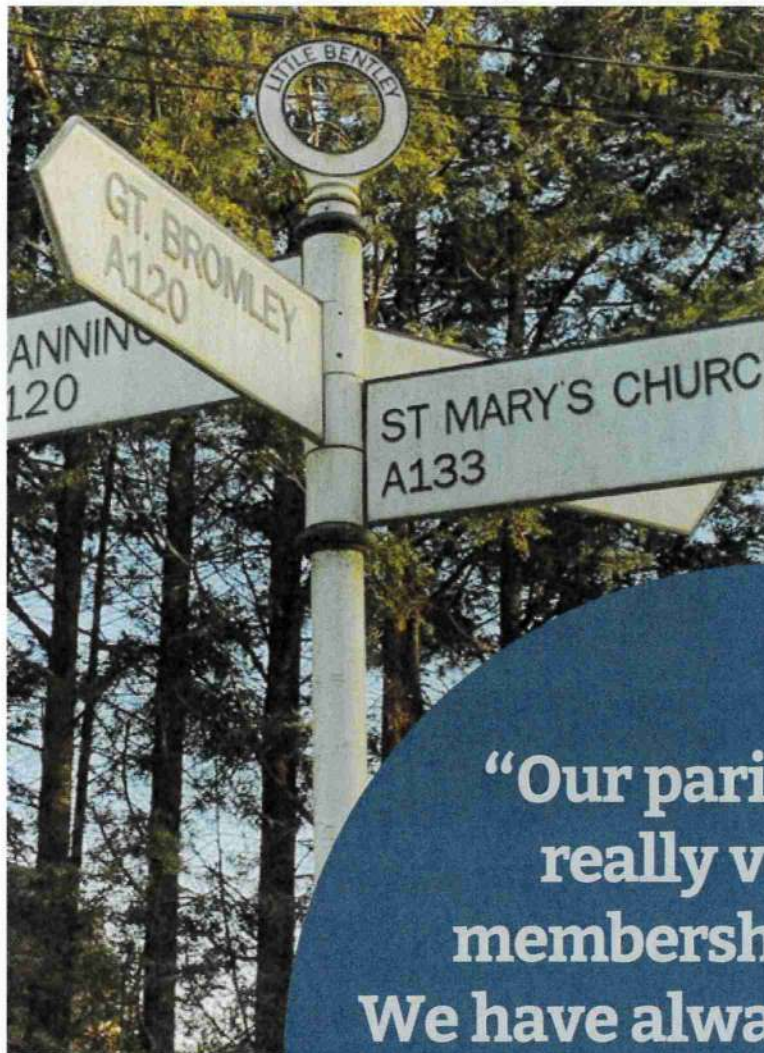
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## **GROWING COMMUNITIES**

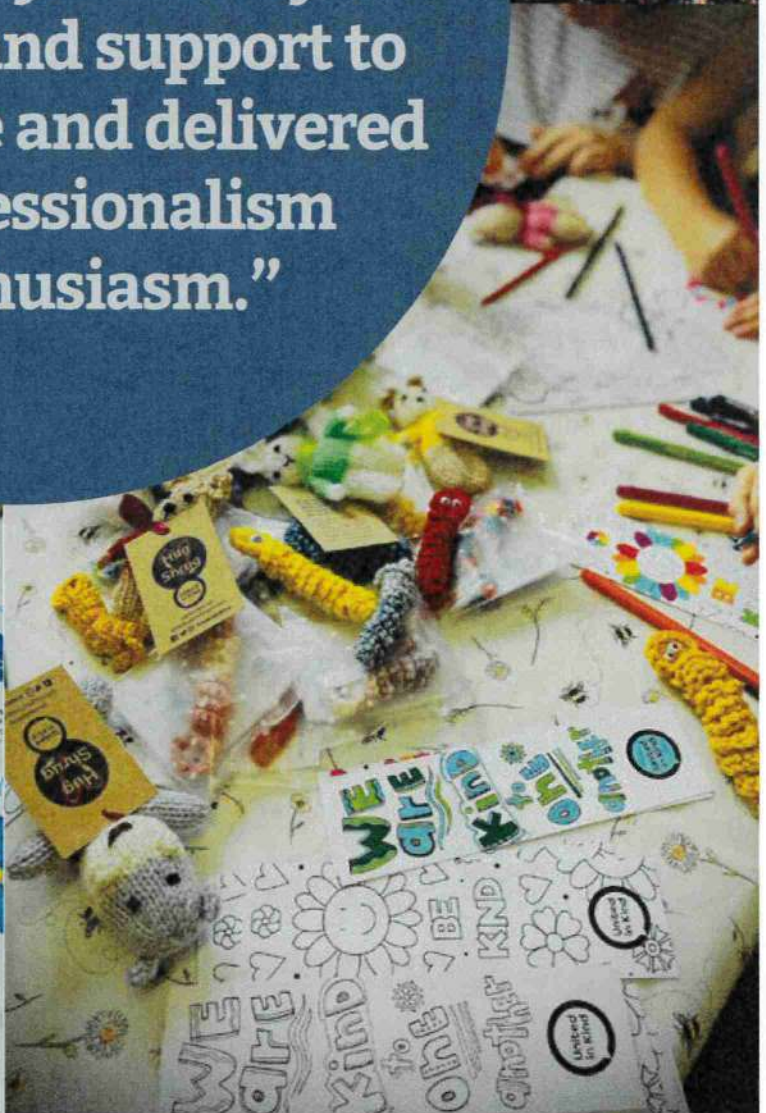
Through our annual competition, we encourage children to care for nature and the environment and grow and source local food.

**“Thank you for all your help and taking the time to listen – we really appreciate the support your Community Agent has given us.”**





**“Our parish council  
really values its  
membership of RCCE.  
We have always found your  
knowledge and support to  
be invaluable and delivered  
with professionalism  
and enthusiasm.”**





# Our Voice and Connections

**As well as providing services, RCCE uses its knowledge and expertise to provide a voice for rural communities in Essex representing their needs to all levels of Government and other public bodies.**

RCCE is well connected. We have close links with other voluntary organisations and local authorities, notably Essex County Council, for whom during the pandemic, we delivered the Covid Safe Community Buildings Fund providing almost £1 million in funding to make local

village halls and community buildings more Covid-secure.

We manage the Essex Rural Partnership, encouraging collaboration between all organisations concerned for the future of rural Essex and are a partner in the Essex Wellbeing Service, which provides early intervention healthcare services across the county.

RCCE's reach extends well beyond Essex. We are a member of ACRE (Action with Communities in Rural England), the national network of Rural Community Councils, which speaks for the needs of rural communities throughout England.



**“The new affordable homes you have helped to provide have changed my life!”**

**“RCCE’s Village Halls Service supported us through our successful grant application to the Platinum Jubilee Fund for Village Halls and through ACRE you have lobbied for change on VAT for halls. We greatly value this resource.”**



# With Your Support – We Can Do More

**As a member, you can play a valuable role in securing RCCE's future so we will be there to help keep our rural communities thriving.**

Your support will help to ensure our charitable work reaches as many people and places in need as possible as well as keeping us informed about emerging needs and concerns on the ground. In turn, all our members will be able to benefit from:

- ➔ Prompt access to the full range of RCCE services with exclusive access to some specific services and sources of information.
- ➔ The opportunity to attend all RCCE training events and conferences at discounted rates.



- ➔ Keeping up to date with all aspects of RCCE's work and the latest rural news, including new funding opportunities, events and policy developments, through publications exclusive to members, including our monthly e-bulletin 'Essex Warbler', bi-annual 'Oyster' magazine and quarterly 'Update' newsletter (for members who own or manage village halls and community buildings).
- ➔ Being able to access the members area of our website.
- ➔ Being part of a supportive network sharing information and learning.
- ➔ Being part of our governance structure, able to participate in and vote at our AGM.



# Categories of Membership

We offer a range of membership categories relevant to the needs of organisations, community groups and individuals that care for our rural communities.



## **Village Halls and Community Buildings**

– that are registered charities.

.....



## **Parish and Town Councils**

– that do not own or manage a village hall or community building.

.....



## **Parish and Town Councils**

– that own or manage a village hall or community building.

.....



## **Individuals, Community and Voluntary Groups**



**“Without RCCE’s enthusiasm, commitment and ongoing support our parish plan initiative would not have got off the ground.”**

**To join us or to find out more about our membership categories, current membership fees and benefits please contact us.**





**“Thanks to the encouragement and support from RCCE the refurbishment and replacement of dilapidated village halls has led to a remarkable renaissance in village life.”**

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Rural Community Council of Essex (RCCE)  
Threshelfords Business Park  
Inworth Road  
Feering  
Essex CO5 9SE

T: 01376 574330  
E: [enquiries@essexrcc.org.uk](mailto:enquiries@essexrcc.org.uk)  
[www.essexrcc.org.uk](http://www.essexrcc.org.uk)



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**HULLBRIDGE PARISH COUNCIL**  
 98 Ferry Road 01702, Hullbridge, Essex SS5 6EX  
 Telephone: 232038  
 Email: [clerk@hullbridgepc.co.uk](mailto:clerk@hullbridgepc.co.uk)  
[www.hullbridge-pc.co.uk](http://www.hullbridge-pc.co.uk)  
 Clerk to the Council: Nicola Harding

## SCHEME OF GRANTING FINANCIAL ASSISTANCE TO NON PROFIT MAKING ORGANISATIONS

### APPLICATION FORM

Please complete the form in black ink in capital letters.

Applicants must read Rules and Guidance for Grants and Donations before completing the application form.

DETAILS OF ORGANISATION	
Name of organisation	PARKINSONSCAFÉ / HULLBRIDGE
Name of person making grant application and position in Organisation	COLIN RICKARDS (CHAIRPERSON)
Address for correspondence	1 HULLBRIDGE DOCK ROAD
Tel. No.	y
Email address	INTERNET.COM Evening 11
GENERAL INFORMATION ABOUT THE ORGANISATION	
Summary of aims and objectives	HELP AND ADVISE PEOPLE WITH PARKINSONS AND THEIR CAREERS
How and will the Hullbridge Community benefit from the award of a grant?	MAKING PEOPLE AWARE OF THE DISEASE AND HELPING WHERE WE CAN
Is the organisation a Registered Charity? (if so, please give registration number)	CHARITY TRUST
Number of members in the organisation	5 TRUSTEES
No. of members resident in Hullbridge	14
If membership is restricted, please qualify	
Is there a charge for membership, or do you rely on voluntary contributions? Please give details.	CONTRIBUTIONS





**HULLBRIDGE PARISH COUNCIL**  
 98 Ferry Road 01702, Hullbridge, Essex SS5 6EX  
 Telephone: 232038  
 Email: [clerk@hullbridgepc.co.uk](mailto:clerk@hullbridgepc.co.uk)  
[www.hullbridge-pc.co.uk](http://www.hullbridge-pc.co.uk)  
 Clerk to the Council: Nicola Harding

Grants Application  
 Checklist  
 Scheme for Granting Financial Assistance

DETAILS OF GRANT APPLIED FOR	
Purpose for which the grant is required. Please give full details, including how your organisation/Hullbridge residents will benefit (continue on separate sheet if necessary)	
HIRING OF PREMISES (HULLBRIDGE FREE CHURCH)	
Total cost of the project/purchase	£840 PER ANNUM
Amount of grant requested	£840
Funds available from the organisation's own resources for this project	£200
Funds granted from other bodies for this particular project (please give details) Outcome of Applications made.	—
Is there a shortfall in these figures? If yes, how do you propose to fund the deficiency?	BY DONATIONS
PREVIOUS APPLICATIONS	



**HULLBRIDGE PARISH COUNCIL**  
 98 Ferry Road 01702, Hullbridge, Essex SS5 6EX  
 Telephone: 232038  
 Email: [clerk@hullbridgepc.co.uk](mailto:clerk@hullbridgepc.co.uk)  
[www.hullbridge-pc.co.uk](http://www.hullbridge-pc.co.uk)  
 Clerk to the Council: Nicola Harding

Please give details of all grant applications made by your organisation to the Parish Council whether successful or not, in the last five years.

Dates and Amounts:

			Successful
1.	Date:	2024	YES/NO
2.	Date:		YES/NO
3.	Date:		YES/NO
4.	Date:		YES/NO
5.	Date:		YES/NO
Total to date:		£	

Grants Application  
 Checklist  
 Scheme for Granting Financial Assistance

## ACCOUNTS

Bank Details: BARCLAYS

Bank:  
 Sort code: 30-19-97  
 Account no: 50646008

Please attach a copy of your most recent accounts and/or balance sheet and/or financial statement to this application. If you are a new organisation without past accounts, please attach a copy of your budget for the year.

NB Wherever possible all these should be submitted.

## DECLARATION

We confirm that we are making this application on behalf of the organisation named.  
 We undertake on behalf of the organisation that any financial assistance offered will only be used for the purpose for which it has been granted, and will be returned to the Hullbridge Parish Council if it is not required for that purpose. We understand that any false declaration or information will disqualify any further application for a period of not less than 5 years.  
 Statement of Accounts and/or balance sheet and/or financial statement for the previous year MUST be attached.

Signed

Signed

Chairperson

Treasurer/Secretary

Print Name

Print Name

C RICKARDS



**HULLBRIDGE PARISH COUNCIL**  
98 Ferry Road 01702, Hullbridge, Essex SS5 6EX  
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[www.hullbridge-pc.co.uk](http://www.hullbridge-pc.co.uk)  
Clerk to the Council: Nicola Harding

For and on behalf of	Date
----------------------	------

Please return the application with supporting information to:  
Hullbridge Parish Council  
98 Ferry Road  
Hullbridge  
Hockley  
Essex  
SS5 6EX

Grants Application  
Checklist  
Scheme for Granting Financial Assistance

### Check List

1. Rules and Guidance Notes read
2. All sections completed in full
3. All proper signatures obtained
4. All dates inserted
5. Currently applying audited statement of accounts and/or balance sheet and/or financial statement
6. Chairperson, Secretary and Treasurer are all separate individuals and bona-fide Officers of the organisation
7. Verifiable quotations attached

**NB** All forms must be returned the Parish Clerk  
No section should be left blank.



**HULLBRIDGE PARISH COUNCIL**  
98 Ferry Road 01702, Hullbridge, Essex SS5 6EX  
Telephone: 232038  
Email: [clerk@hullbridgepc.co.uk](mailto:clerk@hullbridgepc.co.uk)  
[www.hullbridge-pc.co.uk](http://www.hullbridge-pc.co.uk)  
Clerk to the Council: Nicola Harding

An audited statement of accounts and/or balance sheet and/or financial statements certified by the organisation Treasurer MUST be included.  
All queries to be made to the Parish Clerk on 01702 232 038.

Return this form and attachments to:

Hullbridge Parish Council, 98 Ferry Road, Hullbridge, Essex, SS5 6EX.

We confirm that all of the foregoing information given in this form is a true and accurate statement forming the basis of a grant/donation award application to Hullbridge Parish Council. Should an award be granted and some of the information contained in the application is subsequently found to be false or inaccurate we undertake to refund the award in full within 3 calendar months of notification of the same by the Parish Council.

Signed  Chairperson Signed  Secretary/Treasurer

Print Name C. RICHARDS Print Name C. RICHARDS

For and on behalf of: (state organisation) PARKINSON CARE / HULLBRIDGE

Grants Application  
Checklist  
Scheme for Granting Financial Assistance

## SCHEME FOR GRANTING FINANCIAL ASSISTANCE TO NON PROFIT MAKING ORGANISATIONS





**HULLBRIDGE PARISH COUNCIL**  
98 Ferry Road 01702, Hullbridge, Essex SS5 6EX  
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[www.hullbridge-pc.co.uk](http://www.hullbridge-pc.co.uk)  
Clerk to the Council: Nicola Harding

1. The Parish Council will review applications received during the financial year. Grants to successful applications will be made and must be spent within 12 months of receipt. The Parish Council in certain circumstances may allow an extension to the 12 month period but this must be agreed before expiry.
2. Applicants are required to complete the Parish Council's form to apply for financial assistance and to provide all the information requested.
3. In considering an application for financial assistance, the Parish Council will take into account the purpose for which the grant is required, the organisation's statement of accounts and/or balance sheet and/or financial statement, how the grant will benefit the residents of Hullbridge, other bodies to which applications for financial assistance have been made, any other supporting information and the history of previous applications in the decision making process.
4. Where a grant is offered for a project/purchase still in the planning stages the Parish Council may pledge to grant a certain sum which will become payable when the project is under way. In this case the offer will only be kept open for a period not exceeding nine months. The project/purchase must have commenced, or a firm commitment made to a start date before the grant can be claimed and this must be within nine months of the offer of financial assistance being made. After this time the offer will lapse.
5. Applications will be considered by the Finance/Policy and Appointments Committee whose recommendations will be made to Full Parish Council. Applicants will be informed of the outcome after a decision is made by the Full Council.
6. These notes are an abstract of the full rules and guidance. Applicants must read the Rules and Guidance for Grants and Donations in full before completing the application form.





Essex Association of Local Councils  
42B High Street, Great Dunmow  
Essex, CM6 1AH

Tel: 01371 879722 Email: [info@ealc.gov.uk](mailto:info@ealc.gov.uk)  
[www.ealc.gov.uk](http://www.ealc.gov.uk)  
VAT No: 316 4227 24



The National Trusting Strategy  
for Town & Parish Councils

## 2025/2026 Affiliation Fees

Hullbridge Parish Council  
Council Office  
98 Ferry Road  
Hullbridge  
Essex  
SS5 6EX

Invoice No. 18566  
Date: 01/04/2025  
Electorate: 5889  
Account Ref: HULLBR

Details	Unit Price £	Net Amount £
EALC Affiliation Fees 2025/26	672.84	672.84
NALC Affiliation Fees 2025/26	491.14	491.14

**PLEASE NOTE !!!**  
**CHANGE OF BANK ACCOUNT DETAILS**  
**PLEASE REMIT TO:**  
**Essex Association of Local Councils**  
**Unity Trust Bank**  
**Account number: 20271424**  
**Sort Code: 608301**

**Invoice Total £ 1,163.98**

Remittance Advice - If paying by cheque please make payable to: Essex Association of Local Councils

Cheque No:

Date:

Cheque Amount:

Invoice No: