



Hullbridge Parish Council

Personnel Committee

Held on Wednesday 24th April 2024

7.25 pm

Hullbridge Parish Council Office, 98 Ferry Road, Hullbridge, SS5 6EX

Members present: Cllr K. O'Brien (Chair), Cllr D. Elwell.

Staff present: Mrs Nicola Harding

No Members of the public were present.

Minutes

16/04/24 Apologies for Absence

16.1/04/24 – No Apologies received.

17/04/24 Approval of Minutes

17.1/04/24 - RESOLVED- Councillors approved the minutes of the meeting dated **Wednesday 29th November 2023**

18/04/24 Declarations of interest

18.1/04/24 - None.

19/04/24 Public Participation

19.1/04/24- No public present

20/04/24 Exclusion of Press and Public

21/04/24 Staffing Matters

21.1/04/24 – Councillors *received* a general report from the Clerk and *noted*

- The 1 SCP point increase for staff members as per agreed contract terms has been implemented from 1st April 2024.
- Staff personal development plans have been completed and appraisals have taken place during April.

22/04/24 Date of the Next Meeting

22.1/04/24 – The date of the next Personnel Committee Meeting is Wednesday 11th September 2024 19.00hrs at the Parish Office.

Meeting Closed
19:30hrs