



Hullbridge Parish Council

Events & Leisure Committee

Held on Wednesday 23rd September 2026

6.00 pm

Hullbridge Parish Council Office, 98 Ferry Road, Hullbridge, SS5 6EX

Members present: Cllr J. Hampstead; Cllr S. Walsh. (Inquorate)

Members of public : 6, including representatives of Hullbridge Community Centre and Riverside Primary School PTA.

Staff present: Mrs Nicola Harding, Mrs Julie Mullett

Minutes

It was decided that in the interest of all those present the meeting would proceed in an unofficial capacity despite being inquorate.

1/09/26 Election of Chair

1.1/09/26 RESOLVED – Cllr J Hampstead agreed to Chair as no further nominations were received, Cllr J. Hampstead was duly elected Chair.

The Chair then invited those present to introduce themselves to the meeting.

2/09/26 Apologies for Absence

2.1/09/26 – Apologies from Cllr S. Naish and Cllr K. O'Brien were noted.

3/09/26 Approval of Minutes

3.1/09/26 – RESOLVED Councillors *agreed* the minutes as a true record of the Committee Meeting held on **6th June 2025**.

4/09/26 Declarations of interest / dispensations

4.1/09/26 – None.

5/09/26 Public Participation – A member of public indicated that they would speak under Agenda point 7.

6/09/26 Christmas Lights Switch On

6.1/09/26 – The Assistant Clerk gave an update on the plans for this year's event and advised those present that all necessary permits for the event were in place and that stalls and entertainment had been booked. The HCA confirmed that they would be hosting Santas' Grotto and indoor stalls. The members of Riverside Primary School PTA confirmed they would be attending this years event with a similar selection of stall and games as in previous years. A general discussion was had regarding the Christmas event and Christmas Card competition.

7/09/26 Community Events/Discussion

7.1/09/26 – A member of the public spoke about their forthcoming wellness event at the Windermere Centre on 24 October, which the Parish Council has assisted in promoting.



It was suggested that an agenda item be included at future meetings to consider proposed community events and how the Parish Council and other local community groups may be able to support and promote such events. Cllr Hampstead also spoke about researching the centenary of Hullbridge and exploring opportunities to engage the community in commemorating this milestone.

8/09/26 Action Plan

8.1/09/26. The Chair explained to those present the purpose of the Council's Action Plan, and then Councillors reviewed the Plan. Those present discussed the importance of engagement with both primary school children and teenagers in the local area.

9/09/26. Date of the Next Meeting

9.1/09/26 Members were advised to forward any items for the next Agenda to the Clerk.

9.2/09/26 The date of the next meeting Working Group and Committee will be advised by the Clerk.

Meeting closed 18.25hrs Nicola Harding

Chairman Signature: _____ Date _____