



# Hullbridge Parish Council

## Events & Leisure Committee

Held on Wednesday 04<sup>th</sup> June 2025

6.30 pm

Hullbridge Parish Council Office, 98 Ferry Road, Hullbridge, SS5 6EX

Members present: Cllr S. Walsh, Cllr S. Naish, Cllr K. Charters, Cllr K. O'Brien, Cllr D. Elwell, Cllr C. Agius, Cllr S. Cooper.

Staff present: Mrs Nicola Harding, Mrs Julie Mullett

## Minutes

### 1/06/25 Election of Chair

**1.1/06/25** RESOLVED – Cllr C. Agius proposed himself for the position of Chair. This was seconded by Cllr S. Walsh. As no further nominations were received, Cllr C. Agius was duly elected Chair.

### 2/06/25 Election of Vice-Chair

**2.1/06/25** RESOLVED – Cllr Kirsten Charters proposed herself for the position of Vice Chair. This was seconded by Cllr S. Naish. As no further nominations were received and Cllr K. Charters was duly elected Vice-Chair.

### 3/06/25 Events Working Group

**3.1/06/25** RESOLVED – Councillors *agreed* Cllr Sara Naish , Cllr Conner Agius , Cllr Kirsten Charters and Cllr Sue Walsh would form the working group.

### 4/06/25 Terms of Reference

**4.1/06/25** RESOLVED – Councillors *viewed* and *agreed* the Terms of Reference for the committee and working group.

### 5/06/25 Apologies for Absence

**5.1/06/25** – None.

### 6/06/25 Approval of Minutes

**6.1/06/25** – RESOLVED Councillors *agreed* the minutes as a true record of the Committee Meeting held on **12<sup>th</sup> March 2025**.

### 7/06/25 Declarations of interest / dispensations

**7.1/06/25** – None.

### 8/06/25 Public Participation – No public present.

### 9/06/25 Christmas Lights Switch On

**9.1/06/25** – RESOLVED Councillors received an update on the current status of plans for the Christmas event. The Clerk reported that, due to current workload pressures, progress was slightly behind the usual schedule; however, all arrangements would be in place in good time for the event.



The Clerk informed Members that there was a possibility the Hullbridge Community Association (HCA) would be providing a Father Christmas for the event, though confirmation was pending. Councillors welcomed this prospect and noted that the grotto provided by the Parish Council the previous year had been very well received. It was suggested that the Parish Council could hire this for the HCA to use. The Clerk confirmed that an Events Working Group meeting would be convened shortly to discuss arrangements directly with the HCA. Clerk to **ACTION.**  
**9.2/06/25** – RESOLVED Councillors discussed the rationale for locating the Christmas Tree in Pooles Lane Car Park and agreed that, due to practical considerations, it was not feasible to site it elsewhere. However, it was suggested that, subject to the agreement of the library, the Parish Council could consider contributing funding towards a Christmas Tree to be displayed inside the library.

## **10/06/25 Summer Event**

**10.1/06/25** – Councillors *discussed* the proposal from the Chair of the Council to *consider* whether a the Parish Council could potentially hold a Summer Event. If so, what form this could take and if this would be feasible with current resources. Councillors *discussed* various ideas and were asked to return with requests for consideration at a future Events and Leisure Meeting.

*Cllr Cooper arrived at 18.50*

## **11/06/25 Community Events/Discussion**

**11.1/06/25** – Councillors discussed ;

- Litter picking event – currently awaiting information from the scout group.
- Cllr Charters recent puppetry/drama workshop making sustainable puppets with the scouts.
- A general discussion regarding possible events.

## **12/06/25 Action Plan**

**12.1/06/25** – Councillors reviewed the action plan. It was agreed to invite a representative from the Windermere Centre to attend the next Working Group. Clerk to **ACTION.** A discussion also took place about engagement with youth groups and the lack of facilities for young people in Hullbridge.

## **13/06/25. Date of the Next Meeting**

**13.1/06/25** Members were advised to forward any items for the next Agenda to the Clerk.

**13.2/06/25** The date of the next meeting Working Group and Committee will be advised by the Clerk.

Meeting closed 19.00hrs

Nicola Harding

Chairman Signature: \_\_\_\_\_ Date \_\_\_\_\_