

Minutes of Hullbridge Parish Council Allotments' Management Committee held 4/3/2013

Present: Ms D Gant (Vice-chairman), J Baker, J Delasalle, Cllr: D East Mrs B Hayes.

Apologies: Cllr D Jeffery (unwell)

Minutes of meeting 3/9/2012 that were approved and adopted on 10/9/12 were signed by the Vice-Chairman.

Matters arising – none.

Allotment Inspection:

- a) **Plots** – an inspection was carried out on Tuesday 26 February 2013. It was agreed to send a letter to 31b as this had not been worked for some time. It was understood the plot holder had been in hospital for an operation. The other plot identified was plot 58a but this was taken over in January and therefore the plot holder was given more time on which to start work. Reference plots 11,66,96 it was understood the plot holder has passed away a week prior. The Clerk would write to the widow in around four weeks. It was noted that plot 76b had planted four standard fruit trees on the plot. A letter to be sent to the plot holder pointing out that under the agreement they had signed it was specific that no standard fruit trees could be planted and permission would need to be sought by the Committee for planting dwarf root stock.
- b) **Sheds** – permission was recommended for sheds on plots: 58d, 69b, 93a.
- c) **Greenhouses** – permission was given to the following plots for greenhouses, 51b, 58a, 58d, 69b, 94,103. It was noted that 94 was already in position and was in a poor state of repair, a letter to be sent out setting out the stipulations regarding greenhouses. It had also been noted that greenhouses on plots 23,35,86 had broken glass. Mr J Baker stated he would put a note inside each greenhouse to remind the plot holders to repair the glass. If repairs had not been effected within a few weeks the Clerk would be requested to write letters.

Re-siting of manure heap: Ms Diane Gant stated she would speak to Graham Hutton and obtain a price for him to bring along his equipment and push the manure to the back of the area. It was to be noted on the rent renewal list that Vic Milton who looked after the manure heap should have a reduction as did those who attended work parties.

Vehicular movements on main footpaths: it had been noted that a plot holder had driven a vehicle along the main path which had resulted in rutting. It was proposed to add a further clause to the Allotments' Tenancy Agreement
"Tenants are not allowed to use motor vehicles on the grassed allotment access paths. Special permission may be granted for approved contractors to allow

vehicular access for site maintenance work". If approved by the Main Council this clause would be added to the Agreement and would be included in the forthcoming letter to plotholders with regard to nomination to the Committee.

To review number and date of plot inspections: following discussion it was agreed to recommend that meeting dates and plot inspections should be considered at the September 2013 meeting for the forthcoming year 2014.

Allotment Competition – it was agreed to recommend the Committee inspect the plots that should be entered into the competition and put forward around 12 for the judge to compare. The competition would be held in the second week of July and the same judge would be invited to take part.

Meeting closed at 19.29hrs

Chairman _____

Date _____