

**Minutes of the Allotments Management Committee
Meeting held on Wednesday 14th June 2017 at 19.00hrs in the
Hullbridge Parish Council Office**

Present: Plot holders: I Burrell, , Ms D Gant, R. Wilden, Cllr D Jeffery,
Cllr D. East, T. Rees J Delasalle and Clerk: Mrs AM Bates

10. Election of Chairman

10.1 Cllr D Jeffery proposed and seconded by Cllr D East that Mr I Burrell is appointed Chairman. No other nominations.
RESOLVED – Mr I Burrell was elected Chairman

11. Election of Vice Chairman

11.1 Cllr D Jeffery proposed and Ms D Gant seconded that Mr J Delasalle is appointed Vice Chairman, no other nominations.
RESOLVED – Mr J Delasalle was elected Vice Chairman

12. Apologies

12.1 Mr. J.Baker and Mrs B Hayes – accepted

13. Approval of Minutes

13.1 Minutes of the meeting held on **12th April 2017** were approved and adopted previously by the Full Council. Chairman signed the minutes.

14. Declarations of Interest - None

15. Public Participation

15.1 No public attended.

16. Allotment Plot Holder Changes / Inspection and Competition

16.1 Members noted that the following was observed at the recent plot inspection:

Plot 4A - Getting overgrown – new plot holder on holiday, Parish Council have trimmed the plot so not to spread the weeds

Plot 79 - not taken up as yet, being offered out.

Plot 51A - Offered out awaiting response

Plot 41B - The greenhouse has a flapping section that looks unsafe, needs fixing – Letter to be sent.

Plot 29 - Being offered out, Parish council have trimmed the plot so not to spread the weeds.

16.2 Plot 29 has had their new wheelbarrow stolen – Members noted. They also advised that the matting at the end of the footpath the corners are lifting.
ACTION – Committee to look at and fix if necessary.

16.3 Competition shortlist to be completed on 20th June then put up on the noticeboard for any plot holder to withdraw their plots from the competition. The judging will take place on 6th July 2017.

16.4 When the renewal letters are sent a request for all plots to have numbers shall be included.

Cont: 06.2017

17 Allotment

- 17.1 The Tree house erected at the rear of a plot (31b) the Committee agreed for this item to go onto the Full Council agenda. They are not concerned with it but agree that the ditch should not be filled in or blocked in any way. If the rubbish has not be removed by plot holders then the working party will look at removing over the working party weekend.
ACTION – Add to the Full Council agenda.
- 17.2 Trees – plot 80, the Full Council has authorised for the coppicing work to be carried out, which the Committee noted.
- 17.3 Members noted the recent correspondence from the property owner of 30 Pevensey Gardens regarding the Boundary. The Clerk has contacted RDC Richard Tatten-Bennett regarding the matter and we are looking into the Land Registry. The Committee also agreed for this to be raised with the Full Council.
ACTION-Add to the Full Council Agenda.

18. Requests for permission for Sheds / Greenhouses / Poly Tunnels

- 18.1 Sheds / Greenhouses/Poly Tunnel - None

19. Working Party

- 19.1 The next Working Party is 20th / 21st October 2017 – General tidy.

20. Next meeting:

- 20.1 Plot Inspections 12th September 2017 / 10th April 2018 the Plot Inspections will be carried at 10am.
- 20.2 Future meetings 20th September 2017 / 18th April 2018 starting at 19.00hrs at the Parish Council Office.

Meeting Closed at 19.45hrs

Anne-Marie Bates
Clerk to the Council

Chairman _____

Date _____