

Minutes of the Allotments Management Committee
Meeting held on Monday 3rd March 2014 at 19.00hrs in the
Hullbridge Parish Council Office

Present: Plot holders: I Burrell (Chairman), J Baker, J Delasalle, Ms D Gant, Mrs B Hayes, D Jeffery.
Clerk: Mrs AM Bates

24. Apologies: None

25. Approval of Minutes

25.1 Minutes of the meeting held on **2nd September 2013** were approved and adopted previously by the Full Council. Chairman signed the minutes.

26. Declarations of Interest - None

27. Outstanding items from the last meeting

27.1 Members noted that:

- Strimmer Hire is now £5
- The Three Committee Members have received a token of thanks.
- The Full council agreed that the “ First Letter” allows two weeks not four weeks for plot holders to rectify their plots

28. Allotment Plot Holder Changes / Inspection and Competition

28.1 Committee Members Mr I Burrell, Mr J Baker, Mr J Delasalle and Cllr D Jeffrey carried out a plot inspection but decided due to the poor conditions of the ground because of the weather, the greenhouses and sheds would be inspected.
It was noted that plots 20/52/59b 66/103 and 106 had glass or damaged greenhouses and sheds.

The plot inspection will be deferred until before the May meeting- Clerk to print new plot inspection forms for Committee.

ACTION – Clerk to contact the above plots to advise damage/glass requires attention.

28.2 Committee Members agreed that the Best Allotment Competition would be ran the same as last year, although the results of the pre judgement day carried out by the Committee would stand and plot holders would not be able to ask for their plots to be added to the list for the Judge to consider but those wishing to be removed obviously would be omitted.

Action – Clerk to put up a notice of when the pre judgement day will take place also the competition.

Clerk to contact the judge to confirm date of competition.

28.3 Working Party weekend resulted with the rubbish collected, boundary issues rectified and a general clear up of the site.

List of attendees to be given to the Clerk.

ACTION – The car park requires scrapping's to be covered over the whole area, clerk to seek quotations.

28.4 Notice has been put up for plot holders to submit their names for this Committee, it was agreed that the Committee would consist of a maximum of three Councillors and six plot holders.

The current Committee confirmed that they all would like to continue to be on the Committee when the Annual Meeting of the Council takes place in May.

28.5 The Clerk advised that there have been a number of changes in plot holders at renewal. One plot No108 is still to be allocated and the Clerk is working down the waiting list.

28.6 Action – find out if the compost offered at Hockley Woods would be available to plot holders (RDC)

28.7 It was noted that the water tanks require maintenance this year, also the main pathway near plot 80 requires levelling.

Continued: 03.2014

29. Requests for permission for Sheds / Greenhouses

- 29.1 RESOLVED – Committee Members agreed to Plot 62A and 99 shed request.
- 29.2 RESOLVED – Committee Members agreed to Plot 45A/58C Greenhouse request.

30. Recommendations to Full Council

- 30.1 None

31. Next meeting:

- 31.1 Wednesday 21st May 2014 at 19.00hrs and the Inspection will be carried out the week before.
- 31.2 Proposed future meetings Wednesday 17th September 2014 and Wednesday 4th March 2015 both at 19.00hrs.

Chairman _____

Date _____