

Minutes of the Allotments Management Committee
Meeting held on Wednesday 27th May 2015 at 19.00hrs in the
Hullbridge Parish Council Office

Present: Plot holders: Ms D Gant, Mrs B Hayes, J Delasalle, D. Hilton, T. Rees, R. Wilden
Cllr D Jeffery, Cllr D. East and Clerk: Mrs AM Bates

1. Election of Chairman

1.1 Mr. J. Delasalle proposed and Mrs B. Hayes seconded that Mr Burrell is nominated as Chairman, there were no other nominees.

RESOLVED – Mr I Burrell notified prior to the meeting that if proposed he would accept being Chairman.

It was agreed that Ms Gant chaired this meeting in Mr I Burrells absence.

2. Election of Vice Chairman

2.1 Cllr D Jeffery proposed and Mrs B Hayes seconded that Ms D Gant is nominated as Vice Chairman, there were no other nominees.

RESOLVED – Ms Gant accepted and signed the Declaration of Acceptance of Office.

3. Vacancy / Declaration of Acceptance of Office

3.1 Members considered the applicant for the vacancy and agreed that Mr. Roy Wilden would be co-opted onto this Committee.

3.2 The Committee members present signed the Declaration of Acceptance of Office and those absent is deferred until the next meeting.

4. Apologies

4.1 Mr Burrell and Mr Baker

5. Approval of Minutes

5.1 Minutes of the meeting held on **11th March 2015** were approved and adopted previously by the Full Council. Chairman signed the minutes.

6. Declarations of Interest - None

7. Allotment Plot Holder Changes / Inspection and Competition

7.1 Plots 58a / 58b / 107 have been re- let. Plot 52a has been offered.

7.2 It was noted that in the short term due to personal circumstance plot 105 is being maintained by another plot holder.

7.3 Following the plot inspection letters were sent to plots 10 / 31a / 39a / 76a / 43a / 43b / 85 / 93a / 98b these will be checked in a couple of weeks to see if sufficient work has been carried out. Plot 66 a letter of termination has been sent and plot 85 has now relinquished their plot with immediate effect.

7.4 Best Allotment Competition is taking place on 2nd July Judge Heather Brickwood – a poster has been put up on the Noticeboard and if any plot holder does not want to be considered for the Competition then they need to advise the Parish Clerk .

8. Allotment

8.1 Clerk is waiting for the Water Company to confirm if there is a leak at the stopcock near to Lower Road.

8.2 Maintenance of the water butts have been completed.

8.3 RESOLVED – it was agreed that footpath maintenance especially in the first half of the site will be carried out by the working party. (Soil can be used from behind plot 95).

9. Requests for permission for Sheds / Greenhouses

- 9.1 RESOLVED – Members agreed that if plot 66 shed is not removed as the plot holder has had their contract terminated then it will be dealt with by the Committee / Working party.
9.2 RESOLVED – Committee Members agreed for Plot 58a to move greenhouse to 45b.
9.3 RESOLVED- Members reviewed the current sizes and agreed the following sizes:

Shed	=	6x4
Greenhouse	=	8x6
Poly-tunnel	=	8x6

Plot holders cannot have a greenhouse and a Poly-tunnel it must only be one or the other.

Plot holders must have confirmation of the location of the above by a Committee Member and especially in the top field as it is exposed the above must be sufficiently pegged to the ground.

10. Ditch

- 10.1 RESOLVED - Members agreed that the ditch will be cleared by are concerned that even by doing this it will not resolve the problem of the water that sits on the road near the bus stop. This has been reported to Essex County Council Highways.
ACTION – Clerk to get a quote for a day's hire of a small digger.
10.2 RESOLVED – Members agreed the Working Party Weekends will be 27/28th June and 23/24th October between 10am – noon. ACTION: Clerk to do poster.
It was raised when the fire is lit in November that the wind direction is considered before it is lit so neighbouring properties are not affected.
10.3 Members noted that the farmer has cleared the opposite ditch
ACTION – Clerk to find out from ECC if the Culvert is blocked that crosses the road as the bus stop gets regularly flooded.

11. Next meeting:

- 11.1 Items for the next agenda: Mr D Hilton would like to install a stopcock to cut off the top field from the first field also have a drain off pipe from the top field.
11.2 Plot Inspections 15th September 2015 / 5th April 2016 / 7th June 2016 / 13th September 2016 the Plot Inspections will be carried at 10am.
11.3 Future meetings Wednesday 23rd September 2015 / 13th April 2016 / 15th June 2016 / 21st September 2016 all at 19.00hrs at the Parish Council Office.

Meeting Closed at 19.45 hrs

Anne-Marie Bates
Clerk to the Council

Chairman _____

Date _____