

Minutes of the Allotments Management Committee
Meeting held on Wednesday 23rd September 2015 at 19.00hrs in the
Hullbridge Parish Council Office

Present: Plot holders: I Burrell, Ms D Gant, Mrs B Hayes, J Delasalle, J.Baker, D. Hilton, T. Rees, R. Wilden, Cllr D Jeffery, and Clerk: Mrs AM Bates

12. Apologies Cllr D. East - accepted

13. Approval of Minutes

13.1 Minutes of the meeting held on **27th May 2015** were approved and adopted previously by the Full Council. Chairman signed the minutes.

14. Declarations of Interest - None

15. Public Participation

15.1 No public attended.

16. Allotment Plot Holder Changes / Inspection and Competition

16.1 The Committee viewed the breakdown circulated by the Clerk and noted that there were not any plots currently vacant, several had recently changed plot holders.

16.2 Following the plot inspection letters were sent to plots 7,14,25,51a and 91, these will be checked in a couple of weeks to see if sufficient work has been carried out. Plot 23 and 93 were sent letters regarding overgrown grass. The Committee are to make sure when carrying out the plot inspection to mark if it is A or B if a half plot as 91b and 93b have in error been sent a letter

ACTION – Apology letter to be sent to plots 91b / 93b

16.3 Best Allotment Competition took place on 2nd July which was successful. It was agreed that the Judge Heather Brickwood will be asked again for next year's competition.

RESOLVED – Clerk to book the Judge for next week.

17. Allotment

17.1 The Water Company has fixed the leak at the stopcock near to Lower Road, at no cost to us.

17.2 The Parish Council has paid for the ditch to be cleared but water does not appear to be moving through the pipe which goes under the road.

ACTION: Clerk to contact ECC regarding the blockage.

17.3 Footpath maintenance, in a small area plastic matting has been installed and will tested during the winter months, depending on the results the Committee may approach the Parish Council for funding for matting for the whole length of the footpath.

17.4 RESOLVED – the Committee agreed that plot 57 can be split into two separate plots.

18. Requests for permission for Sheds / Greenhouses

18.1 The Committee agreed that Plot 57 a / b can have a shed.

19. Working Party

19.1 The Committee confirmed that the next Working Party weekend will be going ahead on 23rd / 24th October 2015, posters are on the noticeboard.

20. Finance

20.1 Members reviewed and agreed the budget for 2015/2016, the rents will remain the same.

20.2 It was noted that the rent renewal letters will be sent out next week.

20.3 Members considered a fine plot holders that continually leave their plots in a state but the Committee agreed not to pursue.

21. Next meeting:

- 21.1 Items for the next agenda: Bird Survey request – more info required.
Allotment gate – posters required to remind plot holders to shut it also a wheel required to make the gate easier to close.
- 21.2 Plot Inspections 5th April 2016 / 7th June 2016 / 13th September 2016 the Plot Inspections will be carried at 10am.
- 21.3 Future meetings 13th April 2016 / 15th June 2016 / 21st September 2016 all at 19.00hrs at the Parish Council Office.

Meeting Closed at 19.50 hrs

Anne-Marie Bates
Clerk to the Council

Chairman _____

Date _____