

Minutes of the Allotments Management Committee
Meeting held on Wednesday 21st May 2014 at 19.00hrs in the
Hullbridge Parish Council Office

Present: Plot holders: Ms D Gant, Mrs B Hayes, J Delasalle, Cllr D Jeffery and Cllr D. East
Clerk: Mrs AM Bates

1. Election of Chairman

- 1.1 Cllr D Jeffery proposed and Mr Delasalle seconded that Mr Burrell is nominated as Chairman, there were no other nominees.
RESOLVED – Mr I Burrell accepted

2. Election of Vice Chairman

- 2.1 Mr Delasalle proposed and Mrs B Hayes seconded that Ms D Gant is nominated as Vice Chairman, there were no other nominees.
RESOLVED – Ms Gant accepted

3. Declaration of Acceptance of Office

- 3.1 Signing of the Declaration of Acceptance deferred until the next meeting. It was noted that Cllr Mrs D Hoy did not stand for this Committee and that there are two vacancies (One Councillor and One Plot Holder).
ACTION – Clerk to do poster to advertise the plot holder vacancy.

4. Apologies

- 4.1 Mr Burrell and Mr Baker

5. Approval of Minutes

- 5.1 Minutes of the meeting held on **3rd March 2014** were approved and adopted previously by the Full Council. Chairman signed the minutes.
(A copy of the Agenda and Minutes to be put on the Allotment Noticeboard).

6. Declarations of Interest - None

7. Outstanding items from the last meeting

- 7.1 Members noted that:

- Car park scrapping's cost £220 per 10 tonnes and Whacker Plate is £39.50 for one week's hire. Members agreed to purchase 10t., but order 20 tonnes if the cost reduces. A Working Group will spread the scrapping's and the proposed date is Friday 20th June and Saturday 21st June.
ACTION: Clerk to do a poster, order scrapping's.
- Tank Maintenance – Order boxes, also footpath levelling to be carried out on Working Party weekend. (Soil from one of the plots)
- Compost – RDC will not deliver to individual plots and it is only available from Hockley Woods or Clements Hall on certain days of the year.

8. Allotment Plot Holder Changes / Inspection and Competition

- 8.1 Plots 1c / 51a / 56 / 69b/ and 94 are all now re-let.
- 8.2 Following the plot inspection three letters were sent (plots 5/24/41b), two of which are now allowed a further two months to improve their plots due to personal circumstances, the Clerk is still waiting to hear back from the Tenants of the other plot.
- 8.3 Best Allotment Competition is taking place on 1st July – Poster fine, but plots holders are having difficulty writing their plot numbers on the laminated sheet.
ACTION – Clerk to do a new Poster advising that if they wish their plot to be entered into the Competition that they contact the Parish Office (telephone / email) or contact one of the Committee. (New Committee contact details to be laminated for the Noticeboard).
- 8.4 ACTION – Clerk to contact Mr Burrell to get last year's Working Party list.

Continued: 05.2014

9. Requests for permission for Sheds / Greenhouses

9.1 No Shed Requests.

9.2 RESOLVED – Committee Members agreed to Plot 41a/41b Greenhouse request.

10. Finance

10.1 Members reviewed the income and expenditure for 2013/2014 and decided that an extra ordinary meeting is to be called to agree the proposed plot rent increases.
Date of extra ordinary meeting is Tuesday 3rd June at 2pm.

11. Next meeting:

11.1 Tuesday 9th September 2014 / 24th February 2015 Plot Inspections will be carried at 10am.

11.2 Proposed future meetings Wednesday 17th September 2014 and Wednesday 4th March 2015 both at 19.00hrs at the Parish Council Office.

Meeting Closed at 20.00hrs

Anne-Marie Bates
Clerk to the Council

Chairman _____

Date _____