

Minutes of the Allotments Management Committee
Meeting held on Wednesday 15th June 2016 at 19.00hrs in the
Hullbridge Parish Council Office

Present: Plot holders: I Burrell, J Delasalle, J.Baker, Ms D Gant, R. Wilden, Cllr D Jeffery, Cllr D. East, T. Rees and Clerk: Mrs AM Bates

11. Election of Chairman

- 11.1 J. Baker proposed and J. Delasalle seconded that I. Burrell is nominated Chairman. There were no other nominations, I. Burrell is declared Chairman
- 11.2 I. Burrell executed his declaration of Acceptance of Office.

12. Election of Vice Chairman

- 12.1 I. Burrell proposed and J. Baker seconded that J. Delasalle is nominated Vice Chairman. There were no other nominations, J. Delasalle is declared Vice Chairman.

13. Apologies Cllr Mrs L Spencer and Mrs B Hayes - accepted

14. Approval of Minutes

- 14.1 Minutes of the meeting held on **13th April 2016** were approved and adopted previously by the Full Council. Chairman signed the minutes.

15. Declarations of Interest - None

16. Public Participation

- 16.1 No public attended.

17. Allotment Plot Holder Changes / Inspection and Competition

- 17.1 59b is vacant and will not be let out. The Working Party will trim the area and perhaps fruit trees put there for general use.
All other plots are taken up.
- 17.2 The plot inspection was carried out by I.Burrell, R.Wilden, J. Baker, David Jeffery and Ms Gant and 14 plots have been written to regarding the state of their plots.
4a, 7, 10, 24,41b,45a,51a,58b, 90a,91a 93a,
Committee agreed for a Letter to be sent to D.Hilton.45b/71
- 17.3 Competition 6th July – Shortlist notice has been put up.

18. Allotment

- 18.1 ECC Highways ditch culvert clearance, we have asked them to look at it again as there are still issues at this location.
- 18.2 Footpath maintenance, Full Council agreed to £600 to be spent on plastic matting for the main footpath. This will be installed at the Working Party weekend.
ACTION – Clerk to order
- 18.3 RESOLVED – Plot 52a will be asked to repair the grass killed off by the weed killer, grass seed to be purchased by the Committee.
- 18.5 Trees near plot 80 our tree surgeon has carried out an inspection and confirmed that the trees are in good condition and not a danger to plot holders. There is some evidence of some dead wood but not a concern. One tree due to its lean is recommended to be coppiced at the end of the year when crops have finished and the plot holders belongings / shed contents can be moved for the work to be carried out. ACTION – letter to be written to the plot holders concerned nearer the time.
- 18.6 RESOLVED – Members agreed that the trail with bee hives at the site has not worked out so the bees have now been removed. In the future any requests for bee hives will be refused.

- 18.7 The Clerk raised her concern of staff health and safety due the rubbish including metal being left on the grass verge outside the Allotment by plot holders also it encourages fly tipping.

RESOLVED – Plot Holders to be told that all rubbish must be taken home.

- 18.8 Gate – the maintenance staff tried to install a wheel but the gate was too heavy. A trench was dug and this has helped. Plot holders to be encouraged to shut the gate. The Committee agreed not to purchase as new lock / chain.

19. Requests for permission for Sheds / Greenhouses

- 19.1 Sheds 58b - agreed

- 19.2 Greenhouses 21/22 - agreed

20. Working Party

- 20.1 Working Party 9th / 10th September – Strim 59b / lay matting to main footpath and 21st / 22nd October 2016 – General tidy. Water to be turned off after the bonfire in November.

ACTION - Plot holders to be advised when the water will be turned off.

21. Correspondence

- 21.1 None

22. Next meeting:

- 22.1 Plot Inspections 13th September 2016 / 4th April 2017 the Plot Inspections will be carried at 10am.

- 22.2 Future meetings 21st September 2016 / 19th April 2017 all at 19.00hrs at the Parish Council Office.

Meeting Closed at 19.55 hrs

Anne-Marie Bates
Clerk to the Council

Chairman _____

Date _____