

Minutes of the Allotments Management Committee
Meeting held on Wednesday 13th April 2016 at 19.00hrs in the
Hullbridge Parish Council Office

Present: Plot holders: I Burrell, Ms D Gant, , J Delasalle, J.Baker, R. Wilden, Cllr D Jeffery,
Clerk: Mrs AM Bates

1. **Apologies** Cllr D. East, D. Hilton, T. Rees and Mrs B Hayes - accepted
2. **Approval of Minutes**
 - 2.1 Minutes of the meeting held on **23rd September 2015** were approved and adopted previously by the Full Council. Chairman signed the minutes.
3. **Declarations of Interest** - None
4. **Public Participation**
 - 4.1 No public attended.
5. **Allotment Plot Holder Changes / Inspection and Competition**
 - 5.1 The Committee noted that only one plot was vacant (plot 59b) this was very overgrown and flooded in the winter months.
RESOLVED – Plot to be offered to holders of 59A if they do not want then the Committee will get the area strimmed and the area will left as grass open space. Plot will be withdrawn.
 - 5.2 Following the plot inspection letters will be sent to plots 29 and 45b (including repair of fruit cage), these will be checked in a couple of weeks to see if sufficient work has been carried out. Plot 73 to be sent letters regarding overgrown grass. All Sheds and greenhouses in a good condition.
 - 5.3 Best Allotment Competition to take place on 6th July 2016. Judge Heather Brickwood Husband will be the judge for 2016.
ACTION – Clerk to do and put up posters (short list 7th June)
6. **Allotment**
 - 6.1 ECC Highways ditch culvert clearance, confirmed that they have fixed the problem but water is still sitting in ditch and not flowing.
ACTION – Clerk to chase up ECC Highways to find out what work they actually did.
 - 6.2 Footpath maintenance, a small area of plastic matting was installed and the Committee agreed that it has improved the conditions of the footpath especially during the winter months. Members agreed to make are recommendation to Full Council for all of the main footpath to be fitted with the matting approx. 60 metres, the working party will fit them.
RESOLVED – Recommendation to Full Council for expenditure of £600 for the matting.
 - 6.3 RESOLVED – request for an additional trough near plot 39b was refused.
 - 6.4 RESOLVED - Water troughs maintenance work to be carried out at the end of the season / winter.
 - 6.5 Trees near plot 80 our tree surgeon has carried out an inspection and confirmed that the trees are in good condition and not a danger to plot holders. There is some evidence of some dead wood but not a concern. One tree due to its lean is recommended to be coppiced at the end of the year when crops have finished and the plot holders belongings / shed contents can be moved for the work to be carried out.
7. **Requests for permission for Sheds / Greenhouses**
 - 7.1 None

8. Working Party

- 8.1 The Committee confirmed that the next Working Party weekends will be going ahead on 9th / 10th September and 21st / 22nd October 2016, posters are on the noticeboard.

9. Correspondence

- 9.1 Members noted and reviewed the letter from Mr Tucker plot 52a.
ACTION – Response letter to be sent also to plot 53 regarding the matter.
- 9.2 Offer of fresh manure to be refused as already have a supplier.
- 9.3 Nomination for Committee Members poster will be put up. Those present were happy to stand again.

10. Next meeting:

- 10.1 Items for the next agenda: any items to be forwarded to the Clerk.
- 10.2 Plot Inspections 7th June 2016 / 13th September 2016 the Plot Inspections will be carried at 10am.
- 10.3 Future meetings 15th June 2016 / 21st September 2016 all at 19.00hrs at the Parish Council Office.

Meeting Closed at 19.50 hrs

Anne-Marie Bates
Clerk to the Council

Chairman _____

Date _____