

Minutes of the Allotments Management Committee
Meeting held on Monday 2nd September at 19.00hrs in the
Hullbridge Parish Council Office

Present: Plot holders: I Burrell (Chairman), J Baker, J Delasalle, Ms D Gant, Mrs B Hayes, Cllrs. D East, D Jeffery.
Clerk: Mrs AM Bates

16. Apologies: Mrs D Hoy

17. Approval of Minutes

17.1 Minutes of the meeting held on **29th May 2013** were approved and adopted on 8th July 2013 by the Full Council. Chairman signed the minutes.

18. Declarations of Interest - None

19. Outstanding items from the last meeting

19.1 Committee Members noted that a Notice had gone up advising items must not be washed in the water tanks and plot holders should not drive up the pathways. At renewal plot holders are to be advised not to cut down any hedging on the boundary.

20. Allotment Plot Holder Changes / Inspection and Competition

20.1 Committee Members noted that plots 57/ 66 / 69a / 83b and 70 have new holders and that 69b has been offered from renewal.

20.2 Committee Members (Cllr D. Jeffrey, Cllr D.East, Mr I.Burrell and Mr B. Hayes) conducted a site visit and the following points were raised:

- 1st Letters should be sent to plots 7/10/25/31b/51a/82/83a and 108, Clerk to advise Committee once sent so an inspection can be arranged two weeks after receipt.
- Letter should be sent to 31b to find out their current situation with regards to family illness as their plot is still not up to a reasonable standard.
- Plot 15 – Mr. I Burrell has spoken to them about broken glass, which has now been cleared.
- Plot 21/22 has requested to go on the Committee. Plot holders were all sent a letter asking if they wish to submit their name for consideration for the May Election. Mr Rees will have to wait until next year, but can attend Allotment meetings as they are open to the public.
- Boundary issues: Clerk advised the Committee that she had met with Mr Hutton (adjacent land owner) regarding plot holders cutting hedging on his land which is unacceptable. The Committee agreed that all plots backing onto the land are to be sent a letter advising them not to cut any hedging unless overhanging, also not to lean items onto the wire fence.
- Boundary Fence gap between plots 39a and 41b the Committee has agreed to reinstall a wire fence to define the boundary line. This work will be carried out at the next Working Party Weekend.
- Rubbish – a complaint has been received from a member of the public advising rubbish is being thrown over the allotment fence onto the bridleway, this does seem to be the case and a litter pick will be completed over the Working Party Weekend.
- 39b – has extended their plot onto the land that is owned by Mr Hutton, the temporary tape will be replaced by wire fencing.

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- 20.3 The Competition was a success; although some plot holders did not want to participate and asked to be withdrawn from the Competition. Some plot holders asked to be added to the short list which they were, but Committee Members agreed that this would not happen in future years and the Committee will compile the short list for the judge. The same Judge will be asked for next year's competition.

21. Requests for permission for Sheds / Greenhouses

- 21.1 RESOLVED – Committee Members agreed to Plot 66 shed request.
21.2 RESOLVED – Committee Members agreed to Plot 57 Greenhouse request.

22. Recommendations to Full Council

- 22.1 Committee Members noted the following:
- The Full council agreed that the “ First Letter” allows two weeks not four weeks for plot holders to rectify their plots
 - The Three Committee Members will receive a token of thanks not a rent free plot.
 - Strimmer Hire increases from £1 to £5.

- 23. Next meeting:** Monday 3rd March 2014 at 7pm in the Parish Council Office.
The Inspection will be carried out the week before.
The Working Party will be on 18/19th October and Mr. I Burrell will put up a poster. Participants will receive a plot reduction of (£5 or £2.50)

Chairman _____

Date _____