



**Minutes of Hullbridge Parish Council General Purposes,  
Security & Resources Committee  
Meeting held Wednesday 31st May 2023 at 20.00 hrs. at the  
Hullbridge Parish Council Office**

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**Present:** Cllrs Mrs J O'Brien, C. Agius, K. O'Brien, D. Elwell, I. Kenlin  
Assistant Clerk Mrs Julie Mullett.

**1/05/23 Election of Chairman**

**1.1/05/23**– Cllr. C. Agius proposed Cllr Mrs J. O'Brien for Chairman, this was seconded by Cllr. I. Kenlin. Cllr Mrs J. O'Brien was declared Chairman.

**2/05/23 Election of Vice Chairman**

**2.1/05/23**– Cllr. K. O'Brien proposed Cllr C. Agius for Vice Chairman, this was seconded by Cllr. Mrs J. O'Brien. Cllr C. Agius was declared Vice Chairman.

**3/05/23 Apologies for Absence**

**3.1/05/23** None

**4/05/23 Approval of Minutes**

**4.1/05/23** RESOLVED - Members agreed the minutes as a true record of the Committee Meeting held on **26<sup>th</sup> April 2023**.

**5/05/23 Declarations of interest / Dispensations**

**5.1/05/23** Cllr. J. O'Brien declared that she is an allotment plot holder.

**6/05/23 Public Participation**

**6.1/05/23** No residents attended

**7/05/23 Security**

**7.1/05/23** Councillors noted the increase of 2 hours per week from S-Type Security during July and August which was approved by Full council has been arranged.

**8/05/23 Allotments**

**8.1/05/23** Councillors noted the below updates:

- Mares Tail – The front of plot 104 to be rented out with caveat.  
**ACTION** – *Plot to be trimmed and rented out with caveat.*  
Vacant plots amongst Mares Tail areas – Councillors agreed plots with no Mares tail to be rented out with Caveat. **ACTION** – *Plots to be trimmed and rented out ASAP with caveat.*
- Leaning Fence – **ACTION** – *Homeowner of leaning fences to be chased for repairs.*
- Allotment competition – volunteers for pre judgement - Councillors happy to participate.  
**ACTION** – *Assistant Clerk to arrange suitable date and time and send paperwork ASAP.*
- HPC Insurance
- Lock on entrance gate

**8.2/05/23** Councillors to *note* all paperwork regarding allotment tenancies is currently being reviewed. Revised paperwork will be emailed to you prior to the July General Purposes, security & Resources committee meeting. It is important you read this information well ahead of time as final agreement will be sought at the July General Purposes, security & Resources committee meeting. Please feedback any comments to the office no later than 30<sup>th</sup> June 2023. ***Councillors noted the update.***

- 8.3** To request at June Full Council meeting delegated powers to General Purposes, security & Resources committee for all necessary amendments required for all Allotment related documentation. ***Councillors noted this had already been added to the June Full Council Agenda.***
- 6.4** Councillors to *agree* Allotment insurance be removed from Allotment Tenancy and for plot holders to arrange their own insurance through SWCAA. ***Agreed***
- 6.5** Councillors to *discuss* viability of a camera at the allotment site being the same as, or similar to the one at Kendal Park Nature Reserve due to unprecedented fly tipping of horse manure. ***Councillors discussed with a view to investigate further.***

**9/05/23 Date of the Next Meeting**

**9.1/05/23** Councillors noted that the next meeting is **Wednesday 12<sup>th</sup> July 2023 at 19.45hrs at the Parish Office.**

**9.2/05/23** Councillors to forward any agenda items for the next meeting before 1<sup>st</sup> July 2023.

Meeting Closed 21:00hrs

Julie Mullett  
Assistant Clerk

Chairman Signed: \_\_\_\_\_