



# Hullbridge Parish Council

## Environment & Open Spaces Committee

Held on Wednesday 11 06 2025

7.00 pm

Hullbridge Parish Council Office, 98 Ferry Road, Hullbridge, SS5 6EX

Members present: Cllr D. Flack; Cllr J. O'Brien; Cllr I. Kenlin; Cllr K. Charters; Cllr A. Marriott; Cllr K. O'Brien

Staff present: Mrs Nicola Harding

Visiting: Cllr J. Hampstead; Vanessa Conroy, Recycling Officer, Rochford District Council.

## Minutes

### 1/06/25 Election of Chairman

**1.1/06/25** Cllr Ian Kenlin proposed Cllr Jane O'Brien, this was seconded by Cllr Kirsten Charters. As no further nominations were received Cllr Jane O'Brien was duly elected Chair.

### 2/06/25 Election of Vice-Chair

**2.1/06/25** - Cllr Kirsten Charters proposed herself, this was seconded by Cllr Ian Kenlin. As no further nominations were received Cllr Kirsten Charters was duly elected Vice-Chair.

### 3/06/25 Terms of Reference

**3.1/06/25** – Councillors *reviewed* and *agreed* the Terms of Reference.

*Cllr A. Marriott arrived at 19.02*

### 4/06/25 Apologies

**4.1/06/25** – Apologies from Cllr Walsh were noted.

### 5/06/25 Approval of Minutes

**5.1/06/25** RESOLVED - Minutes of the meeting held on **12<sup>th</sup> February 2025** were approved as a true record of the Committee meeting.

### 6/06/25 Declarations of Interest / Dispensations

**6.1/06/25** - None.

### 7/06/25 Public Participation

**7.1/06/25** No public attended.

### 8/06/25 Recycling

**8.1/06/25** Councillors received a presentation from Vanessa Conroy, Recycling Officer at Rochford District Council (RDC). Ms Conroy distributed information on local recycling, covering the following topics:

- Bin collections – issues with contamination
- Recycling education and engagement with residents



- Food and Textile waste
- Glass and paper recycling in Hullbridge
- TerraCycle

Councillors asked questions throughout the presentation and discussed ways the Parish Council could support RDC's recycling campaigns. It was agreed that a battery recycling box and small WEEE (Waste Electrical and Electronic Equipment) bin would be made available to residents at the Parish Office. Cllr J. O'Brien suggested organising an information event as part of the multi-agency surgery initiative discussed at Full Council, with RDC invited to attend and engage with residents. A general discussion followed, and Ms Conroy responded to councillors' questions. Councillors thanked her for attending and for the information shared.

## **9/06/25 Hullbridge Goes Green/Eco Audit**

**9.1/06/25** – Councillors *received* information on "The Great Collaboration" and *agreed* the Clerk would make further investigations into the services and resources provided by the organisation.

**9.2/06/25** – Cllr K. O'Brien suggested that the *Best Kept Front Gardens* competition could benefit from a refreshed format to increase resident engagement and invited councillors to consider new ideas for discussion at a future meeting. Cllr Flack proposed a photographic competition, allowing residents to submit photos of their gardens for judging. The Clerk will include this item on the agenda for the next Environment Committee meeting. Clerk to **ACTION**.

## **10/06/25 General Maintenance Officer Report**

**10.1/06/25** Councillors *received* the report.

## **11/06/25 Open Spaces Hullbridge**

**11.1/06/25** RESOLVED – Councillors *received* a verbal update on

- Recreation Ground
- Kendal Park NR
- River Footpath/ Footpaths
- Pooles Lane Car Park
- Rose Garden
- Hullbridge Garden Association Seating Area
- War Memorial

**11.2/06/25** Councillors *received* information from the Clerk on emails sent to the Environment Agency asking for support to prevent the erosion of footpath 9.

**11.3/06/25** Councillors *noted* the success of the dog waste collection points and *will* forward any ideas for further initiatives to the Clerk.

**11.4/06/25** Councillors *discussed* issues with dog waste collection at the High Elms estate. Cllr Charters will forward a contact for the management company to the Clerk.

**11.5/06/25** RESOLVED – The Clerk informed the committee that her nephew will be commencing a diploma in Land and Wildlife Conservation at Writtle College in September and has expressed an interest in undertaking work experience with the maintenance team as part of his course. Councillors were supportive of the request, noting that this could be a valuable opportunity to establish a relationship with Writtle College for future work experience placements. It was also acknowledged that students may bring fresh ideas that could benefit the parish's open spaces. The Clerk will make further contact with Writtle College to progress the arrangements. Clerk to **ACTION**.



## **12/06/25 Action Plan and Budget**

**12.1/06/25** RESOLVED – Councillors *reviewed* the Action Plan and *agreed* the amendments. Clerk to **ACTION**.

## **13/06/25 Date of the next Meeting**

**13.1/06/25** Councillors were *advised* to forward any items for the next Agenda to the Clerk.

**13.2/06/25** **Next meeting: 24<sup>th</sup> September 2025 20.00hrs** at the Parish Council Office.

Meeting Closed 20:15hrs

Nicola Harding – Clerk

Chairman \_\_\_\_\_

Date \_\_\_\_\_