



# Hullbridge Parish Council

## General Purpose Security & Resource Committee

Held on Wednesday 31 01 2024

7.45 pm

Hullbridge Parish Council Office, 98 Ferry Road, Hullbridge, SS5 6EX

Members present: Cllr Mrs. J. O'Brien (Chairman), Cllr. C Agius (Vice Chairman)  
Cllr K. O'Brien, Cllr. D. Elwell, Cllr. Miss A. Marriott, Cllr. I. Kenlin, Cllr. P White.  
Staff present: Mrs Julie Mullett

## Minutes

### 26/01/2024 **Apologies for Absence**

26.1/01/24 None

### 27/01/24 **Approval of Minutes**

27.1/01/24 RESOLVED - Councillors agreed the minutes as a true record of the Committee Meeting held on **18<sup>th</sup> October 2023**.

### 28/01/24 **Declarations of interest / Dispensations**

28.1/01/24 Cllr. Mrs. J. O'Brien declared that she is an allotment plot holder.

### 29/01/24 **Public Participation**

29.1/01/24 None.

### 30/01/24 **Allotments**

30.1/01/24- Councillors *noted* the report from the Assistant Clerk. Councillors requested that the sale of plants at the allotment site hosted by the Allotment Representatives be added to the next General Purposes, Security & Resources agenda.

30.2/01/24- Councillors *noted* the update from the Assistant Clerk about the possibility for a dedicated accessible space near the front of the allotment site. It was noted that if a full plot at the front of the allotment site became available and one or more members of the public with additional needs were on the wait list then this plot would be allocated as a communal plot. The communal plot would consist of raised beds and Hullbridge Parish Council would provide a wider footpath.

30.3/01/24 - Councillors *noted* the update from the Assistant Clerk that a solar panel de-fib was not viable. Councillors enquired whether the de-fib at the Hullbridge Sport and social club could be made accessible for all to access.

**ACTION** – The Clerk/Assistant Clerk to contact the Hullbridge Sports and Social club to make enquiries over better access.

30.4/01/24 - Councillors *noted* the update from the Assistant Clerk regarding the viability of plots to be jointly owned. It was noted that plots are not to be jointly owned but any decisions surrounding the legacy of plots would be at the discretion of the Parish Clerk/Office.

30.5/01/24 - Councillors *noted* the next Allotment Inspection will be week commencing 25<sup>th</sup> March 2024.



## 31/01/24 Security

**31.1/01/24** Councillors *noted* there were no updates regarding current patrols by S-Type Security but did *note* the Community meeting with S-type is to be held on 26<sup>th</sup> February 2024 at the Parish Office.

**31.2/01/24** Councillors *received* an update from Cllr. Elwell regarding the recent Police community meeting and questioned the validity of the meetings; this will be included in a future Full Council Meeting for further discussion. Cllr. C. Agius suggested to send the leaflets for the District Commander meeting and S-Type meeting to Riverside Primary School to distribute in the February Newsletter to parents/guardians.

**ACTION** – Clerk to include a discussion of the Police Community Meetings on a future Full Council Agenda. Office to email PTA or Head Teacher the posters for them to add to their newsletter.

**31.3/01/24** Councillors *noted* the quote from MPE Alarms to relocate the CCTV in it's current form but did request the office obtain further quotes based on a new wireless CCTV system for Pooles Lane car park. Councillors requested that an Extra Ordinary meeting be arranged on Wednesday 13<sup>th</sup> March 2024 to discuss the new CCTV quotes and to discuss a plan forward.

**ACTION** – Office to obtain new quotes and liaise with the committee prior to arranging the Extra Committee Meeting.

## 32/01/24 Policies and Procedures

**32.1/01/24** Councillors *reviewed* the following policies and procedures:

- Community Engagement Strategy - Agreed
- CCTV Policy – On hold until new quotes are obtained
- Communications Policy - Agreed
- Press and social media Policy - Agreed

**ACTION** – Clerk to publish agreed policies.

## 33/01/24 Date of the Next Meeting

**33.1/01/24** Councillors *to forward* any agenda items for the next meeting 17th January 2024

**33.2/01/24** Councillors *agreed* the date of the next Extra Ordinary General Purposes meeting for CCTV will be **13th March 2024 19.30hrs at the Parish Office**

**33.3/01/24** Councillors *to note* the date of the next meeting will be **3<sup>rd</sup> April 2024 19.30hrs at the Parish Office**

Meeting Closed 21:10

Julie Mullett  
Assistant Clerk

Chairman Signed: \_\_\_\_\_