



**Minutes of Hullbridge Parish Council General Purposes,
Security & Resources Committee
Meeting held Wednesday 25th January 2023 at 19.45 hrs. at the
Hullbridge Parish Council Office**

Present: Cllrs, Mrs J O'Brien, K. O'Brien, Cllr. A. Marriott, D. Elwell.

Assistant Clerk Mrs Julie Mullett.

Visiting: Mr Steve Appleby – S-Type Security,
1 member of the public.

41/01/23 Apologies for Absence

41.1/01/23 Cllr C. Agius, P. White, I. Kenlin.

42/01/22 Approval of Minutes

42.1/01/23 RESOLVED - Members agreed the minutes as a true record of the Committee Meeting held on 26th October 2023.

43/01/22 Declarations of interest / Dispensations

43.1/01/23 Cllr. J. O'Brien declared that she is now an allotment plot holder.

44/01/23 Public Participation

44.1/01/23 1 resident attended, no participation.

45/01/23 Youth Provision.

45.1/01/23 Members *discussed* solutions with a recommendation to Full council regarding the ongoing anti-social behaviour in both Kendal Park Nature Reserve and the Teen shelter.

ACTION: Clerk to add agenda points to the February 2023 Full Council Agenda.

46/01/23 Allotment (Sub Committee)

46.1/01/23

(a to e) Noted.

f) Members in favour of changing insurer at allotment renewal to ease the administration work.

ACTION: *Assistant Clerk to keep liaising with Ray at NAS with feedback and next steps prior to committee approval.*

g) Members agreed that the starter plot for paved potted area of 109 this year should not be charged and offered as a good will gesture. Charge for next allotment renewal to be £10.

ACTION – *Assistant Clerk to notify plot holder and update allotment database and send out new paperwork.*

h) Members noted the update.

i) Members discussed and agreed remuneration for previous Allotment Representative.

ACTION: **Assistant Clerk to write letter to previous Allotment Representative**

j) Members agreed it would be better to delay the March inspection and meeting date to April to give plot holders that have fell below required standard a chance to start cultivating for the upcoming growing season. Members agreed next plot inspection to take place week of 11th-14th April 2023.

ACTION: **Clerk to update Meetings Calendar to change General Purposes, security & Resources Committee from Wednesday 29th March to Wednesday 26th March 2023.**

Assistant Clerk to prepare paperwork for Plot inspection.

47/01/23 . Procedures and policies.

47.1/01/23 Members reviewed and agreed the policies and procedures set out in the agenda with exception of ‘Promoting Local Democracy & Citizenship’ – to be amended, ‘Fire risk assessment & Fire management plan’ – complete review and amendments, Fire Plan for visitors of 98 Ferry Road – complete review and amendments.

48/01/23 Date of the Next Meeting

48.1/01/23 Members to forward any agenda items for the next meeting before 10th April 2023.

48.2/01/23 Members noted that the next meeting is Wednesday 26th April 2023 at 19.45hrs

Meeting Closed 21:18hrs

Julie Mullett
Assistant Clerk

Chairman Signed: _____