



Hullbridge Parish Council

General Purpose Security & Resource Committee

Held on Wednesday 08.04.2026

7 pm

Hullbridge Parish Council Office, 98 Ferry Road, Hullbridge, SS5 6EX

Councillors present: Cllr Mrs. J. O'Brien, Cllr K. O'Brien, Cllr D. Elwell,
Cllr S. Walsh, Cllr J. Hampstead

Staff present: Mrs Julie Mullett; Nicola Harding

Visiting: Councillor. A Marriott

Minutes

41/04/26 **Apologies for Absence**

41.1/04/26 Cllr C Agius

42/04/26 **Approval of Minutes**

42.1/04/26 RESOLVED - Councillors agreed the minutes as a true record of the of the meeting on **15th October 2025.**

43/04/26 **Declarations of Interest / Dispensations**

43.1/04/26 Councillors J. O'Brien and J. Hampstead declared they are allotment plot holders.

44/04/26 **Public Participation**

44.1/04/26 None

45/04/26 **Allotment Report**

45.1/04/26 RESOLVED - Councillors **noted** the Allotment report and updates from the Assistant Clerk and **agreed** recommendations by Assistant Clerk.

46/04/26 **Allotment Inspections**

46.1/04/2026 RESOLVED – Councillors **noted** the results from the allotment plot inspections and **agreed** recommendations by Assistant Clerk.

ACTION: Assistant Clerk to action.

47/04/26 **Allotment Costs**

47.1/04/2026 RESOLVED – Councillors **noted** a review had been carried out on the allotment water costs and **agreed** to monitor the situation. Councillors **agreed** for a letter be sent to every allotment plot holder as soon as possible to alert them to the current situation should any future change be required.

ACTION: Assistant Clerk to action.

48/04/26 **Allotment Gate**

48.1/04/2026 RESOLVED – Councillors **discussed** the issue and **agreed** to monitor this as no other issues has arisen since the initial enquiry.



49/04/26 Pooles Lane Car Park

49.1/04/2026 RESOLVED – Councillors **noted** the update from the Clerk regarding issues with the exit flow plate and **discussed** and **agreed** for the teeth to be removed. This information to be shared with residents who contacted us with concerns and also added to our website.

49.2/04/2026 RESOLVED – Councillors **noted** the recent communication from the Clerk regarding the planter in Pooles Lane car park and **discussed** and **agreed** next steps.

ACTION: Clerk to action.

50/04/26 Policies & Procedures

50.1/04/2026 RESOLVED – Councillors **discussed** and **agreed** the updated policies:

- Communication Policy
- Press & Social Media Policy
- Website and Parish Noticeboards Policy.

ACTION: Clerk to action.

51/04/26 Events & Leisure

51.1/04/2026 RESOLVED – Councillors **agreed** the recommendation to Full Council that the Events & Leisure becomes a sub-committee of General Purposes, Security & Resources to align with the budget.

ACTION: Clerk to action.

52/04/26 Action Plan

52.1/04/26 RESOLVED – Councillors **agreed** the updates to the Action Plan.

53/04/26 Date of the Next Meeting

53.1/04/26 Councillors to **forward** any agenda items for the next meeting.

53.2/04/26 Councillors **noted** the date of the next meeting will be **27th May 2026 at 7pm at the Parish Office.**

Meeting Closed at 19:28

Julie Mullett
Assistant Clerk

Chairman Signed: _____ Date _____