



**Minutes of Hullbridge Parish Council Finance, Policy & Appointments
Committee
Meeting held on Wednesday 26th April 2023 19:00hrs at the
Hullbridge Parish Council Office**

Present: Cllrs D. Elwell, K. O'Brien, A. Marriott, J. O'Brien, C. Agius, I. Kenlin, S. Cooper.

Clerk: Mrs Nicola Harding

50/04/23 Apologies for Absence

50.1/04/23 – No Apologies

51/04/23 Approval of Minutes

51.1/04/23 – RESOLVED Councillors *agreed* the minutes as a true record of the Committee Meeting held on **22nd February 2023**.

52/04/23 Declarations of interest / dispensations

52.1/04/23 – Cllr J. O'Brien declared an interest as an allotment holder at minute point **56.5**

53/04/23 Public Participation – No public present.

54/04/23 Reports from Personnel / Committees / Code of Conduct

54.1/04/23 - None

55/04/23 Parish Office / Health & Safety / Equipment and Parish Van

55.1/04/23 RESOLVED – Councillors *received* a general update.

56/04/23 Finance

56.1/04/23 RESOLVED – Councillors *discussed* and *agreed* the Clerk should seek quotes for a revaluation of the office building. Clerk to ACTION

56.2/04/23 RESOLVED – Councillors *received* the year end quarterly financial breakdown.

56.3/04/23 RESOLVED – Councillors *agreed* the request that the agenda item for payroll be deferred.

56.4/04/23 RESOLVED - Councillors *received* information on the Accounts closedown and AGAR preparation.

56.5/04/23 RESOLVED – Councillor Mrs J. O'Brien recused herself from this agenda item. Councillors *received* an overview of the Allotment Fees and *agreed* this item would be included on the June Agenda after more work has been carried out. Clerk to ACTION.

57/04/23 Consultations/ Grants/ Policy/ Lease Agreements

57.1/04/23 RESOLVED – Councillors *reviewed* and *agreed* the Annual Investment Strategy 2023/2024- Clerk to ACTION.

57.2/04/23 RESOLVED – Councillors *reviewed* and *agreed* the amendments to the Grant Awarding Policy. Clerk to ACTION.

57.3/04/23 RESOLVED – Councillors *agreed* to amalgamate the grant budget cost codes and *agreed* an amount of 20% of the total Grant fund available per application which equates to £350.00 in 2023-2024. Clerk to ACTION

57.4/04/23 RESOLVED – Councillors *noted* the amendment to the Rialtas license.

57.5/04/23 RESOLVED – Councillors *noted* the cost for the promotional banners for the Coronation Event.

58/04/23. Date of the Next Meeting

58.1/04/23 Members were advised to forward any items for the next Agenda to the Clerk.

58.2/04/23 The date of the next meeting is Wednesday 21st June 2023 at 19.45hrs in the Parish Office.

Meeting closed 19:35 hrs
Nicola Harding

Chairman Signature: _____ Date _____