

**Minutes of Hullbridge Parish Council Finance, Policy & Appointments Committee  
Meeting held on Wednesday 23<sup>rd</sup> February 2022 at 19.30 hrs. at the  
Hullbridge Parish Council Office**

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**Present:** Cllrs Miss A Marriott, K. O'Brien, P.White  
Clerk: Mrs Nicola Harding

**32/2/22. Apologies for Absence**

**32.1/2/22** Apologies were received from Cllr D.Elwell.  
RESOLVED – Apologies were noted.

**33/2/22 Approval of Minutes**

**33.1/2/22**

RESOLVED- Members agreed the minutes as a true record of the Committee Meeting held on 24<sup>th</sup> November 2021.

**34/2/22. Declarations of interest / dispensations - None**

**35/2/22. Public Participation – No public present.**

**36/2/22 Parish Office / Health & Safety / Equipment and Parish Van**

**36.1/2/22** RESOLVED – Members *agreed* the quote for the sign writing for the Parish van.

**37/2/22 Finance**

**37.1/2/22** RESOLVED – Members *agreed* the payment of remaining lieu time for staff at the financial year end.

**37.2/2/22** RESOLVED – Members *discussed* and *reviewed* the quarterly financial breakdown it was *agreed* that this will be reviewed each quarter at the Finance Committee.

**37.3/2/22** RESOLVED – Members *declined* to have Utility Aid act as an energy consultant for HPC. This will be reviewed later in the year.

**37.4/2/22** RESOLVED – Members *agreed* the Nationwide Savings Deposit be made in two payments in March and May- Clerk to ACTION.

**37.5/2/22** RESOLVED – Members *reviewed* the invoice alongside the Standing Orders and Financial Regulations and had no issue as the invoice had been subject to Full Council decisions and been audited. The Committee *agreed* a recommendation for Full Council to *consider* a tender process.

**38/2/22 Reports from Personnel / Emergency Committee / Code of Conduct**

**38.1/2/22** None.

**39/2/22 Consultations/ Grants/ Policy/ Lease Agreements**

**39.1/2/22** – RESOLVED – Members considered the request from the Hockley Charities Trust for a new signatory. The Committee *nominated* Cllr Miss A. Marriott this recommendation will be passed to Full Council.

**40/2/22. Date of the Next Meeting**

**40.1/2/22** A request was made to consider the purchase of a tea urn for the Parish Office for use at meetings.

Members were advised to forward any items for the next Agenda to the Clerk.

**40.2/2/22** The date of the next meeting is Wednesday 27<sup>th</sup> April 2022 at 19.30 in the Parish Office

Meeting closed 20.00 hrs  
Nicola Harding

Clerk to the Council Chairman Signature: \_\_\_\_\_ Date \_\_\_\_\_

