

Hullbridge Parish Council

Annual Meeting of the Council on Monday 17th May 2021 commencing at
7.30pm

Hullbridge Centre, Windermere Avenue, Hullbridge.

Attended: Cllrs Miss A Marriott, D. Elwell, I. Kenlin, Mrs L Campbell-Daley, P. White, D. Flack
Co-opted: Mrs W Milbourn, Ms H. Gilbert, Mrs. J. O'Brien, K. O'Brien, Mrs. A. Hale,
M. Hale, C. Agius.
Clerk: Mrs A Bates / Mrs. N. Harding

Cllr Miss A. Marriott opened the meeting:

1. Election of Chairman

- 1.1 Cllr D. Elwell proposed by Cllr P. White and seconded by Cllr I. Kenlin.
No further nominations, Members agreed and Cllr D. Elwell was declared
Chairman.
- 1.2 Cllr D.Elwell / Clerk signed the Declaration of Acceptance of Office.

2. Election of Vice-chairman

- 2.1 Cllr I.Kenlin proposed by Cllr P. White and seconded by Cllr Miss. A.
Marriott, there were no further nominations
All Members agreed and Cllr I. Kenlin was declared Vice-Chairman.
- 2.2 Cllr I.Kenlin / Clerk signed the Declaration of Acceptance of Office.

3. Members Declaration of Acceptance of Office

- 3.1 RESOLVED – all Members executed the Declaration of Acceptance of
Office as a member of Hullbridge Parish Council. The Clerk signed the
documents.

4. Apologies of Absence

- 4.1 None received as all present.

5. Approval Minutes

- 5.1 RESOLVED – Cllr P. White proposed and Cllr Miss A. Marriott seconded
that the minutes were the true record of the meeting held on **8th March
2021.**

6. Declarations of Interest / Dispensations

- 6.1 None received.

7. Registration of Members Interests

- 7.1 The Clerk advised Members that the Registration of Members Interests
form must be returned to the Parish Office so that it can be forwarded
onto Rochford District Council by 28 days, some were returned to the
Clerk at the meeting.

8. Chairman's Report

- 8.1 No comments.

9. **Adjournment of the meeting for contributions from members of the public on items on the agenda**

9.1 (8 residents attended). A resident was concerned with spending further funds on the pond due to it being recently vandalised.

10. **Co-option of Councillor vacancies.**

10.1 Each applicant provided Members with a short explanation why they wanted to become a Parish Councillor. Seven applications were received. Members considered the applicants.

RESOLVED – Members agreed that all seven applicants are co-opted onto the Parish Council.

Wards Riverside (2) South (5)

Cllrs Mrs. A. Hale, M. Hale (Riverside)

Cllrs C. Agius, Ms H. Gilbert, Mrs W Milbourn, Mrs. J. O'Brien, K. O'Brien (South)

10.2 The Seven applicants took their seats and signed the Declaration of Acceptance of Office which the Clerk also signed.

11. **Finance**

11.1 RESOLVED – Members viewed and agreed the payments made in April and to be made in May. The Bank reconciliation for April 2021 were also agreed.

Listed below.

April 2021

Date	Payee	Cheque No.	Amount	VAT
	Regular Payments			
12.04.2021	Gas - Direct Debit (5% VAT)	DIRECT DEBIT	25.00	1.25
12.04.2021	Electric - Direct Debit (5% VAT)	DIRECT DEBIT	36.00	1.80
12.04.2021	British Gas (Elec) - Direct Debit (5% VAT) - Toilets Pools Lane	DIRECT DEBIT	18.38	0.87
12.04.2021	Talk Talk Direct Debit	DIRECT DEBIT	45.91	7.65
12.04.2021	Lloyds Company credit card: Monthly fee £3 Microsoft £11.28 (VAT £1.88) TRP7 (Ramp) £900 (VAT £150) TRP7 (Ramp) £420 (VAT £70) One Stop (stamps) and milk £24.28 (No VAT)	DIRECT DEBIT	1,358.56	221.28
12.04.2021	TLM Management	DIRECT DEBIT	88.46	14.74
12.04.2021	Screwfix	DIRECT DEBIT	235.24	18.71
12.04.2021	BE (BP)	DIRECT DEBIT	86.40	14.40
12.04.2021	PGR Timber	BACS	79.82	13.30
12.04.2021	Vision ICT	BACS	126.00	21.00
12.04.2021	KCS	DIRECT DEBIT	134.39	22.40
12.04.2021	Capital Cleaning	BACS	128.71	21.45
12.04.2021	Anglian Water/Wave (Office)	BACS	124.64	0.00
12.04.2021	Rochford District Council - Council Tax - office	BACS	2,020.95	0.00
12.04.2021	Rochford District Council - Council Tax - Pooles Lane Car Park	BACS	4,840.30	0.00
12.04.2021	TBS Hygiene Ltd	BACS	154.98	25.83
12.04.2021	A&J Lighting Solutions	BACS	549.60	91.60
12.04.2021	EALC Subs	BACS	1014.55	0
12.04.2021	Peppercorn Rent HGA 2021/2022	BACS		
12.04.2021	A to Z	BACS	94.19	15.70
12.04.2021	S type security	BACS	630.00	0.00
12.04.2021	E-On Street lighting April 2021	BACS	658.19	109.70
12.04.2021	R. Wilden (Allotment spares/repairs)	BACS	72.14	12.03
12.04.2021	Personnel	BACS	8638.95	0
12.04.2021	Imprest Account	BACS	13.67	1.95
	TOTAL		21,175.03	615.66
	Receipts			
11.03.2021	Riverside Nursery	BACS	38.43	0.00
Mar-21	Wheelchair Hire Donation	CASH	5.00	0.00
Mar-21	Mr Webb Plot 14 Insurance	CASH	5.00	0.00

May 2021

Date	Payee	Cheque No.	Amount	VAT
	Regular Payments			
17.05.2021	Gas - Direct Debit (5% VAT calculated annually)	DIRECT DEBIT	33.19	1.65
17.05.2021	Electric - Direct Debit (5% VAT calculated annually)	DIRECT DEBIT	36.00	1.80
17.05.2021	Talk Talk Direct Debit	DIRECT DEBIT	46.95	7.82
17.05.2021	Electric - Direct Debit (5% VAT calculated annually) Pooles Lane Toilets	DIRECT DEBIT	19.71	0.93
17.05.2021	Lloyds Company credit card: Monthly fee £3 Microsoft £11.28 (VAT £1.88) Writtle College £550 (No VAT) Post office £43.20 (NoVAT) Amazon £55.98 (VAT £9.33) Tudor Environmental £66.60 (VAT £11.10) Jax First Aid £11.99 (VAT £2.00) Hockley Market Garden £50.00 (no VAT) Amazon £27.27 (VAT 4.55) Amazon £15.67 (VAT £2.63) Casio £20.94 (£3.49)	DIRECT DEBIT	855.93	34.98
17.05.2021	Loan Payment (Very last payment)	DIRECT DEBIT	404.35	0.00
17.05.2021	TLM Management Ltd (Gen Waste)May Inv	DIRECT DEBIT	99.24	16.54
17.05.2021	Screwfix	DIRECT DEBIT	0.00	0.00
17.05.2021	BE Fuel	DIRECT DEBIT	2.40	0.40
17.05.2021	TBS Hygiene (inv 411 Feb 2021)& 645 April2021	BACS	359.10	59.85
17.05.2021	Came&Company (Insurance Renewal)	BACS		
17.05.2021	A&J Lighting (35115)	BACS	229.14	38.19
17.05.2021	SWCAA	BACS	7.00	0.00
17.05.2021	C Dennis	BACS	72.00	12.00
17.05.2021	PGR Timber	BACS	145.91	24.32
17.05.2021	S type security	BACS	595.00	0.00
17.05.2021	Railtus	BACS	432.00	72.00
17.05.2021	D&G Sales	BACS	114.60	19.11
17.05.2021	KCS	BACS	134.39	22.40
17.05.2021	Business Stream water (Public convenience)	BACS	72.97	0.00
17.05.2021	E-On Street lighting May 2021	BACS	635.95	0.00
17.05.2021	Imprest Account	BACS	58.98	10.66
17.05.2021	Personnel	BACS / cheque	8638.95	0.00
17.05.2021	Hullbridge Centre Hall Hire	Cheque 302391	35.00	0.00
	TOTAL		13,028.76	322.65
Signed	Chairman			
	Clerk / RFO			
Credits received				
22.04.2021	Allotment rent/Ins (ref 000169)	CHEQUES	25.00	0
28.04.2021	Rochford District Council - Street lights	BACS	3115.32	0
02.05.2021	Allotment Key (plot 7)	Cash	5.00	0
12.05.2021	Allotment Insurance	Cheque	5.00	0
08.04.2021	Talk Talk compensation	Credit to account	80.00	0
	Total Receipts		3230.32	0
Agreed on Monday 17th May 2021 others under delegation.				

- 11.2 The following agenda items were deferred to the next meeting due the information not be available:
- a) Internal Audit Report
 - b) Annual Governance Statement / Return
 - c) Notice of Public Rights
- 11.3 RESOLVED – that Rialtas carries out the close down and Auditing Solutions carries out the Internal Audits for 2021-22.
- 11.4 RESOLVED – Members agreed the Insurance renewal which is part of a 3-year agreement with Came & Company. The Annual fee is £2,311.78, a slight increase due to additional maintenance equipment and will be settled via BACS after this meeting.
- 11.5 Members noted that the LGA 1972 S137 expenditure limit for 2021-22 is £8.41 per electorate. The Clerk explained how S137 works.
- 11.6 RESOLVED – the signatories for the Unity Trust Bank are:
Cllrs. D. Elwell, I. Kenlin, Miss. A Marriott, D. Flack and P. White.
The Clerk explained that a new account will need to be opened to spread risk. Initially we looked at Metro Bank but previous Members decided not to pursue, so now enquiries will be made at the Co Op.
The Clerk advised Members that the Hampshire Trust Bond matures in October, so this will need to be reinvested.
- 11.7 RESOLVED – Members agreed to the Minster Cleaning increase from £1,232.80 to £1,380.74 (Annual Charge for weekend and Bank Holiday toilet cleaning).

12. Election of Committees / Working Groups

- 12.1 RESOLVED – Members reviewed the Committees, Numbers and Terms of Reference and it was agreed that the only amendment was the Members of the Events Working Group now consists of 7 Members plus HCA reps.
Membership on the General Purposes Committee, Finance / Policies / Appointments, and Parks, Open Spaces, Conservation and Footpath Committee and Planning Committee consists of 6 Members.
- 12.2 RESOLVED: Members agreed the following Committee Members who were proposed seconded and elected –
- (a) **General Purposes Committee (6)**
Cllrs Miss A. Marriott, P. White, M. Hale, Mrs. A Hale, Mrs J O'Brien and D. Elwell.
 - (b) **Events Working Group (7/HCA)**
Cllrs Miss A Marriott, P. White, M. Hale, Mrs. A Hale, Ms H. Gilbert, C. Agius, Mrs. W. Milbourn and the HCA will also represent the Council on this working group.
 - (c) **Allotments Sub Committee (2+7)**
Cllrs Mrs J. O'Brien + Vacancy
Plot Holders (7) Mr. Wilden, Mr Baker, Mr. D Jeffery, Ms D Gant, Mr Rees.

- (e) **Finance, Policy & Appointments Committee (6)**
Cllrs Ms. H Gilbert, D. Flack, P. White, Miss A. Marriott, K. O'Brien, M. Hale
- (f) **Emergency Sub Committee (4)**
Cllrs Miss A. Marriott, D. Elwell, I.Kenlin, P. White
- (g) **Personnel (6)**
Cllrs Miss A Marriott, D. Elwell, P.White, I.Kenlin, Mrs. A Hale, M. Hale.
- (h) **Planning Committee (6)**
Cllrs P. White, D. Flack, C. Agius, K. O'Brien, M. Hale, Mrs. L Campbell-Daley
- (i) **Parks, Open Spaces, Conservation & Footpaths Committee (6)**
Cllrs P White, Miss A Marriott, Mrs. W Milbourn, C. Agius, Ms. H. Gilbert, D. Flack.
- (j) **Village Resilience / Vision Statement Working Group (6/1)**
Cllrs P.White, D. Flack, Mrs. J. O'Brien, K. O'Brien, Mrs. W. Milbourn, C. Agius, Mr. Bowley
Those who are representing the Council on any of the above Committees or working groups were reminded that they did not have any voting rights.

13. ELECTION OF REPRESENTATIVE TO OUTSIDE BODIES

- 13.1 RESOLVED – Members agreed the following Representatives:
- a) **Citizens' Advice**
Members agreed that Cllr Mrs. Campbell-Daley was elected as the Citizen's Advice Representative.
 - b) **Hullbridge Community Association Representative**
Members agreed that Cllrs D. Flack and Mrs. J. O'Brien were elected as the Hullbridge Community Association representatives.
 - c) **Hullbridge Centre**
Members agreed Mrs. A Hale was elected as representative for the Hullbridge Centre.
 - d) **Rochford Hundred Assn. Of Local Councils Representatives:**
Members agreed that Cllr. Miss A Marriott and C. Agius would be the RHALC representatives. The Clerk will also be attending.
 - (e) **Transport Representative**
Members agreed that Cllr Mrs. L. Campbell-Daley was elected as the Transport Representative
 - (f) **Friends of Hullbridge Library**
Cllr C. Agius was elected Representative of Friends of Hullbridge Library.

(g) **Essex Coastal Forum / Crouch Coastal Community**

Members agreed that Cllr P. White and D. Flack were elected Representative of Essex Coastal Forum / Crouch Coastal Community

14. **Clerks Report**

14.1 The Clerk advised Members regarding their Conduct on Social Media and offered to run initial Councillor Training virtually to provide general guidance for New Councillors. The Clerk also mentioned that the EALC (Essex Association of Local Councils) run various training courses for Councillors and the Clerk.

The Clerk mentioned the Swan planters had been placed in the Rose Garden, Cllr Mrs W Milbourn thanked Brett and Jake for all their efforts also for Brett attending the unveiling of it.

15. **Schedule of Parish Council Meetings 2021/2022**

15.1 RESOLVED – Members agreed the schedule for our Full Council / Committee and Working Group meetings and noted due to training the May Committee meetings would not be taking place. Delegation for Planning was given to the Clerk in consultation with the Committee was given.

16. **Footpaths and Highways**

16.1 Members noted the Footpaths / Highway appendix

16.2 Member raised the issue of the loose metal culvert in Pooles Lane, the Clerk confirmed that this will be raised to ECC. The Clerk advised Members that they can raise issues directly to ECC via the “Report It” website but to let the Parish Office know, so it can be put on the appendix.

16.3 Member raised the issue of the locked gate on the Malyons Farm Development. The Clerk advised that this will be investigated as it should not be locked.

17. **Planning Applications**

17.1 Mr David East – previous Planning Chairman was thanked for his dedication over the years with regards to planning.
RESOLVED Members agreed to delegate to the Clerk the planning application 21/00455/ FUL – 114 Lower Road, Hullbridge and respond to RDC.

17.2 Members noted the below report:

Applications considered by Delegation – April/May 2021

21/00461/FUL – 66 Ferry Road, Hullbridge. Proposed first floor front extension and loft conversion with front and rear dormers. **(DEL May 2021) PENDING**
Hullbridge Parish Council objects to the above planning application due to the loft conversion with front and rear dormers, resulting in a 2.5/3 storey dwelling, is inappropriate in this location

21/00423/FUL – Land between Windermere Avenue and Lower Road, Malyons Lane, Hullbridge. Demolition of existing dwelling and reinstatement as public open space. Construct 1 no. replacement dwelling with detached garage in alternative location.

(DEL May 2021)

PENDING

Hullbridge Parish Council has No Objection

21/00447/FUL – 39 Burnham Road, Hullbridge SS5 6BG. Part single storey, part two storey front/side/rear extension. (DEL May 2021) **PENDING**
Hullbridge Parish Council has No Objection

21/00436/FUL – Spring Tide, 17 Kingsmans Farm Road, Hullbridge SS5 6QB. Application for two storey rear extension, first floor side extension with terrace above, rear dormer and installation of rooflights. First floor level rear balcony with external stair access and a terrace above the existing garage. (DEL May 2021)

PENDING

Hullbridge Parish Council objects on the grounds that it is greenbelt and the extension is greater than 25% of the area of the original building. The applicant's statement that the loft storage is actually a single bedroom and so should be included in the existing floor area should be disregarded as it was not a described as a bedroom when the house was constructed and appears to be windowless.

21/00111/FUL – Land West of Stables at Hanover Farm Central Avenue, Hullbridge.

Erection of a single storey 4 bedroom dwelling. (DEL April 2021) ***Hullbridge Parish Council objects as this is an additional dwelling in greenbelt***

PENDING

21/00367/FUL – 47 Lower Road, Hullbridge, SS5 6DE. Single storey front extension, installation of pitched roof front dormer and flat roofed rear dormer and garage conversion to habitable accommodation. **PENDING** (DEL April 2021). ***HPC No objection***

21/00364/FUL – 17 Pevensery Gardens, Hullbridge. Proposed single storey rear extension with roof lights. **PENDING** (DEL April 2021) ***HPC Object as this is greenbelt and the extension exceeds 25% of the area of the original building.***

21/00268/ADV – Card Tronics UK Ltd trading as Cashzone. 1-9 Ferry Road, Hullbridge.

The retention of 1no non-illuminated logo panel and 1no non-illuminated surround sign.

PENDING (DEL April 2021). ***No objections, observation to note that the previous ATM at the former Budgens (now Co-op) on this site was pulled out of the wall by a digger some years ago so any planning should take into consideration position and security.***

21/00310/FUL – Miranda, The Esplanade, Hullbridge. – Revised application to erect 2 No. four bedroomed houses including revised site levels and rooms in roofspace. (DEL April 2021) ***Hullbridge Parish Council has no objections.***

PENDING

21/00272/FUL - 43 The Drive Hullbridge SS5 6LZ. Sub-divide plot and construct x5 bedroom new build house. (DEL APRIL 2021)

HPC: Hullbridge Parish Council do not object to the application, but would like to highlight some issues. Firstly properties in The Drive back onto a service alleyway then gardens of Grasmere Avenue, historically there has been issues with drainage causing some flooding issues to properties in The Drive. Secondly, The Drive is an unadopted road and the maintenance of the road is financed by residents. In the past vehicles in connection with approved developments have caused extensive damage to the roads with repairs met by

other residents, also builders vehicles have blocked footpaths and not allowed access as defined in the 1980 Highways Act. We are very concerned that this application and future applications are not addressing the above issues also causing other residents not connected to the build expensive bills. We would appreciate these issues to be considered alongside the application and if possible a condition added to address the above.

PENDING

21/00267/FUL - 1-9 Ferry Road Hullbridge SS5 6DN. Installation of Automated Teller Machine (ATM) (DEL APRIL 2021) **PENDING HPC No objection**

21/00265/FUL - 36 Burnham Road Hullbridge SS5 6BQ . Single storey rear side extension and extend existing front dormer. (DEL APRIL 2021) **HPC No Objection.**
PENDING

21/00252/FUL 8 Monksford Drive Hullbridge SS5 6DQ. Demolition of existing freestanding garage. Two storey side extension and integral garage. (DEL APRIL 2021) **HPC No Objection.** **PENDING**

UPDATE

21/00102/FUL – The Grange, Murrels Lane, Hullbridge. Retain existing garage, games room and store. (DEL Feb 2021) **HPC Object as this is inappropriate greenbelt development.** (DEL Feb 2021)
PENDING

20/00552/FUL – Land Between Windermere Avenue And Lower Road Malyons Lane Hullbridge.

Application to vary the existing Section106 agreement dated 18th January 2017 to planning consent 14/00813/OUT by way of modification to the wording of paragraph 4.3.3. to allow for an extended the timescale in which to deliver the roundabout to 200 rather than 50 dwellings. (DEL Feb 2021) **No action required** **PENDING**

21/00099/FUL – 35 Waxwell Road, Hullbridge SS5 6HF. Single Storey rear extension. (DEL Feb 2021) **HPC No Objection**
APPLICATION WITHDRAWN

21/00042/FUL – 22 Waxwell Road, Hullbridge, SS5 6HF. Extended first floor front and rear dormers and lantern light to the existing ground floor rear extension. **HPC No objection (DEL Feb 2021) PERMITTED**

20/01186/FUL – Tawny Lodge, Pooles Lane, Hullbridge, SS5 6PZ. Extend and convert existing detached garage to habitable accommodation incorporating two storey rear extension, 4 no. pitched roof dormers, first floor balcony and front canopy porch. **HPC Object as this is unsuitable back garden development in coastal protection zone, especially as it is 2 storeys and the dormers and balcony overlook the back gardens of neighbouring properties.** (DEL Feb 2021) **REFUSED**

21/00056/FUL – 18 Pevensy Gardens, Hullbridge, SS5 6AR. Construct single storey rear extension. **HPC No objection. (DEL Feb 2021)**
PERMITTED

21/00046/FUL - 38 Ferry Road, Hullbridge SS5 6EZ – Two storey front/side extension in place of existing covered way and replace roof to main dwelling. **HPC Object as the first floor extension does not provide a 1 metre separation from the boundary of the property.**
(DEL Feb 2021) PENDING

20/01181/FUL – 4 Alfreda Avenue, Hullbridge, SS5 6LT – Proposed single storey rear extension and first floor extension to form house. (Full Council Jan 2021). **HPC has no objection. PERMITTED**

20/01045/FUL – 129 Ferry Road, Hullbridge. Change of use of part of ground floor to form a self-contained flat to rear of ground floor retaining a shop unit to the front, form two self-contained flats on the first floor (revised proposal) (Full Council Jan 2021). **HPC has no objection providing there is sufficient amenity space.**
PERMITTED

20/01063/OUT – 14 Coventry Close, Hullbridge. Proposed outline application with all matters reserved for the change of use of part of the site to domestic garden and for the construction of a new 2-bed dwelling to provide a granny-annexe associated with no.14 Coventry Close. (Full Council Jan 2021). **HPC object as this application is for residential accommodation in greenbelt. REFUSED**

20/01122/FUL – 22 Crouch View Grove, Hullbridge. Single storey rear and side extension. Replacement of living room window to bay window. **HPC No Objection (DEL Jan 2021) PERMITTED**

20/00582/FUL – Spring Tide, 17 Kingsmans Farm Road, Hullbridge. Proposed two storey rear extension with roof lights and rear dormer to main roof. **HPC Object as greenbelt and coastal protection belt and the extension exceeds the 25% limit for such a location. (DEL December 2020) REFUSED**

20/01044/FUL – 40 Burnham Road, Hullbridge. Loft conversion incorporating flat roofed and rear dormers and roof light to front. **HPC No objection as the adjoining property already has a flat-roofed dormer. (DEL December 2020) PERMITTED**

20/01051/FUL – 18 Pevensey Gardens, Hullbridge. Construct single storey rear extension. **Hullbridge Parish Council objects – extension beyond original footprint of the building of the building exceeds permitted limit for this greenbelt location. (DEL December 2020) REFUSED**

20/00794/FUL – Creekview, The Esplanade, Hullbridge SS5 6LX. Construct of new boatshed and extension of existing deck and pontoon. **No objection to this revised application. (DEL December 2020) PENDING**

20/01014/FUL – 74 Crouch Avenue, Hullbridge, SS5 6BP. Extend front dormer and installation of a double glazed window. Also reduce size of existing window on existing dormer. **Hullbridge Parish Council has no objection. (DEL December 2020) PERMITTED**

20/00977/FUL – 4 West Avenue, Hullbridge, SS5 6JU. Construct Single Storey flat roofed outbuilding to rear garden for mixed use as beauty treatment business and summer room. **(DEL December 2020) Hullbridge Parish Council has no objection. PERMITTED**

20/00992/FUL – Willow Pond Farm, Budleigh, Lower Road, Hockley, SS5 5NL. Proposed outdoor swimming pool with associated pool plant room/changing room. **Hullbridge Parish Council objects: Inappropriate development in greenbelt. (DEL December 2020) PERMITTED**

20/00794/FUL – Creekview, The Esplanade, Hullbridge. Construction of new boatshed and extension of existing deck and pontoon. **HPC – No Objection (Full Council) , No objection to amended Application (DEL December 2020) PENDING**

20/00213/COND_C – Even Keel, Kingsmans Farm Road, Hullbridge. Obstruction to public footpath 9 – informative (not planning condition) on decision notice requires public right of way to be kept unobstructed all the time – consent granted on application 05/00292/FUL. **(DEL December 2020) PENDING**

20/00215/COND_C – The Boathouse, 18 Kingsmans Farm Road, Hullbridge. Breach of condition 2 of 07/01071/FUL – The public footpath which runs over the whole width of the sea wall shall be kept free of obstruction at all times. REASON: To ensure that the public footpath can be used without hindrance. **(DEL December 2020) PENDING**

20/00216/COND_C – The Crouch, Kingsmans Farm Road, Hullbridge. Breach of condition 5 of 17/00540/FUL – The proposed steps to be used to gain access to the gangway and pontoon shall be temporary, removable and shall not be left in place so as to obstruct the public's use of Footpath 9 Hullbridge. REASON: To ensure that no permanent structures are positioned so as to obstruct the public right of way. **(DEL December 2020) PENDING**

20/00217/COND_C – Browhead, Kingsmans Farm Road, Hullbridge. Breach of condition 5 of 17/00541/FUL – The proposed steps to be used to gain access to the gangway and pontoon shall be temporary, removable and shall not be left in place so as to obstruct the public's use of Footpath 9 Hullbridge. REASON: To ensure that no permanent structures are positioned so as to obstruct the public right of way. **(DEL December 2020) PENDING**

20/00332/FUL – Land opposite 92 to 102 Windermere Avenue, Hullbridge. Proposed erection of 17 No. dwellings (11 No. Houses and 1 No. buildings containing 6 No. Flats) with associated access, parking and private amenity space. **PENDING (HPC – Object DEL August 2020). Hullbridge Parish Council objects to the re-consultation for 20/00332/FUL and have the following considerations:**

- 1. 2.5 dwellings are not appropriate in this location, especially as it is the highest level in the area. Barratt David Wilson proposed 2.5 storey dwellings were moved further away from existing properties in response to local opinion.**
- 2. Overdevelopment of site and concerns with parking**
- 3. Concern with the loss of any established oak trees**

20/00552/FUL – Land between Windermere Avenue & Lower Road Malyons Lane Hullbridge. Application to vary the existing Section106 agreement dated 18th January 2017 to planning consent 14/00813/OUT by way of modification to the wording of paragraph 4.3.3. to allow for an extended the timescale in which to deliver the roundabout to 200 rather than 50 dwellings. (No objection HPC-DEL July 2020)
PENDING

20/00332/FUL – Land Opposite 92 To 96 Windermere Avenue Hullbridge Essex. Proposed Erection of 17 No. Dwellings (11 No. Houses and 1 No. Buildings Containing 6 No. Flats) with Associated Access, Parking and Private Amenity Space. **HPC Object:**

1. Access is on to unmade road.
2. There appears to be insufficient amenity space for the apartments.
3. Overlooking due to properties facing the rear of others; this is also affected by the currently approved plans for properties to the South on the BDW development.
4. Possible overlooking of rear gardens to the East on the BDW Development.
5. Concerns about surface water drainage.

(delegation May/June 2020)

PENDING

20/00043/OUT CJD Artillery, 106 Lower Road Hullbridge SS5 6DD

Outline application to demolish garage and workshops and construct development of 12 no flats. **Hullbridge Parish Council – It is a loss of Businesses and detrimental to residents, but in principal no objection to the outline application.** **PENDING.**

19/00584/OUT – 190 Lower Road Hullbridge SS5 6BD – 120 dwellings on land comprising of 190 Lower Road and Land between Central Avenue and Burlington Gardens.

PENDING

Hullbridge Parish Council OBJECT:

- Land is in Greenbelt and is not included in the current Local Plan.
- Furthest edge of the Village from local services and outside normal walking distance from main services and main bus service.
- Additional local traffic within village
- Additional traffic on Lower Road
- Requires footpath link to village
- 2, 5 high dwellings not appropriate on this site
- Over development in the village.
- The Parish Council would prefer to see small business on salvage site only.

Information: 18/00625/OUT – Fairways Garden Centre, Hullbridge Road, Rayleigh – To demolish commercial and retail units and construct 4 no. two-bedroom, 7 no. three-bedroom dwellings and 5 no. four-bedroom dwellings (16 dwellings in total) with access onto Hullbridge Road. **PENDING.**

17/00274/ful - Halcyon Park , Pooles Lane, Hullbridge, SS5 6QA

Application to vary conditions 1 and 2 to Permission granted on appeal by Inspector's decision letter dated 23rd May 2014 for the continued use of land as a caravan park without complying with conditions limiting occupancy between 1st February and 30th November each year.

Change condition 1 from; The Caravans shall be occupied for holiday purposes only to;

The caravans shall be occupied for holiday purposes only except for the two caravans shown within revised area 2 on plan no. 6800 - 140A which shall be occupied for permanent residential use and change condition 2 from; The caravans shall not be occupied as a person's sole main place of residence to:

The caravans shall not be occupied as a person's sole or main place of residence except for the two caravans shown within area 2 on plan no. 6800 - 140A. **(May 2017).**

HPC OBJECT – we would want the original conditions applied and no caravans to be used as permanent dwellings/no permanent residential use. PENDING

18. Committees and Working Groups

- 18.1 a) Emergency Committee – Members received reports for 10.12.2020 / 29.03.2021
- b) General Purposes Committee
- Next meeting 28th July 2021 at 19.30hrs
 - Xmas Fayre – Working Group meeting 28th July 2021
 - Allotment Sub Committee, Wednesday 23rd June 2021 at 7pm.
- c) Finance/Policy/Appointments Committee (FPA)
- Next meeting is 30th June at 19.30hrs
 - Personnel – Next meeting 14th June 2021 at 19.00hrs
- d) Parks/ Open Spaces / Conservation / Footpath Committee, (POCF)
- Next meeting will take place on 30th June 2021 at 20.30hrs
- e) Village Resilience Working Group
- Next meeting is 28th July 2021 at 20.30hrs

19. Representatives on Outside Bodies

- 19.1 a) Parish Councillors – No report.
- b) Rochford District Councillors – Elected Councillors are Cllrs M. Hoy, Mrs T Knight and S. Wilson – No report.
- c) Essex County Councillor - Elected County Councillor is Cllr M. Hoy.
- d) Citizen Advice Bureau – No report
- e) Hullbridge Community Association – No report.
- f) Hullbridge Centre – No report
- g) Rochford Hundred Assoc. of Local Councils – No report.
- h) Transport – No report.
- i) Police – Report given at the Parish Assembly
The Clerk confirmed that S-Type Security was currently in an extended trial period and a meeting will need to be set up between the Parish Council, Local Policing Team and S-Type Security to discuss remit etc.
- j) Heart Watch / Parish Safety Volunteers (Mr. J Chaffin / P White)
No report.
- k) Hullbridge Library No report.
- l) Essex Coastal Forum – emails previously circulated.

20. **Kendal NR / Rose Garden / River Footpath / Pooles Lane car park**
- 20.1 The Clerk explained the issues that has arisen due to vandalism with the pond. Members discussed and agreed to defer the decision regarding the reline of the pond.
ACTION - Clerk to collate costings.
- 20.2 Members noted that works will start in June date to be confirmed. The Clerk advised that due to these works the Owl box was closed and will be reopened once works are completed.
- 20.3 Members noted that the Swans were now in situ and have been well received by residents. A member did ask if the wooden planter could accommodate additional plaques for those who have passed away due to COVID. The Clerk did advise that she has received request for a COVID Memorial / plaque for the Memorial at the garden of contemplation within the David Barratt Wilson development.
This will be discussed at the next Parish Council meeting.
- 20.4 RESOLVED – Members agreed that during the summer months the Pooles lane car park toilet will be open 8am – 6pm and winter 8 am – 4pm. The Recreation Ground will be open 8am – 4pm during 1st April -31st October 2021.
- 20.5 Cllr P White provided an update regarding the notification of the seawall works.

21. **Hullbridge Recreational Ground, Pooles Lane**

- 21.1 The Clerk advised that there were not any issues and all in good shape.

22. **Correspondence**

- 22.1 Nothing to report.

23. **Public Forum**

(The Council cannot make a formal decision on these contributions and such items will be put onto the next Council Agenda).

No Comments

24. **Date of the next meeting / Agenda Items**

- 24.1 Items for the next agenda: Natural England footpath.

24.2 The next Parish Council meeting will take place on Monday **14th June 2021** commencing at 7.30pm in the Hullbridge Centre, Windermere Avenue, Hullbridge.

Meeting closes 22.00hrs
Anne-Marie Bates, Clerk to the Council

CHAIRMAN

DATE

IF YOU WOULD LIKE LARGE PRINT VERSION OF THESE MINUTES, PLEASE CONTACT THE PARISH CLERK