



Hullbridge Parish Council

Meeting of the Council commencing at 7.30pm on **Monday 17th January 2022**

Attended: Cllrs D. Elwell, I. Kenlin, Miss A Marriott, Mrs J O'Brien, K. O'Brien, P. White, C. Agius, Mrs L.Campbell Daley, M Hoy.

Clerk: Mrs N Harding.

5 Members of the public were also present

136/1/22 **Apologies for Absence**

136.1/1/22 - Apologies from Cllrs D. Flack, Ms H. Gilbert, M. Hale and Mrs A. Hale were noted.

137/1/22 **Declarations of Interest and Dispensations**

137.1/1/22 No Declarations of Interest or Dispensations.

138/1/22. **Approval of Minutes**

138.1/1/22 – RESOLVED – Members *agreed* that the Minutes were a true record of the Meeting of the Council dated **Monday 13th December 2021**.

139/1/22. **Minutes of Committees**

139.1/1/22 – Members *noted* the minutes of the following committees:

- Planning 13th December 2021
- Personnel 10th January 2022.

140/1/22 **Public Participation**

140.1/1/22 – No participation from the public present.

141/1/22 **District and County Councillor Reports**

141.1/1/22 –

- A report was given which included discussion regarding road visibility at Central Avenue
- Speeding signs for the village
- A request to further discuss CCTV and ANPR in the village – ACTION Clerk to put this on a Committee Agenda.

142/1/22 **Chairmans / Clerks Reports**

142.1/1/22 – An update was given covering upcoming Councillor Surgeries.

143/1/22. **Finance**

143.1/1/22 - RESOLVED Members *viewed* and *agreed* the payments to be made in January and *agreed* the bank statement, bank reconciliation, trial balance for December.

143.2/1/22 - RESOLVED Members *received* the Quarterly Financial Breakdown.

143.3/1/22 – RESOLVED Members *agreed* the budget and precept for 2022/23.

143.4/1/22 – RESOLVED Members *noted* the Nationwide savings deposit

143.5/2/22 – RESOLVED Members *reviewed* the Annual Investment Policy 2022/23

| Hullbridge Parish Council | | | | | | |
|---------------------------|---------|---------------------|--|----------------------|------------------|---------------|
| Financial Breakdown | | | | January 2022 Meeting | | |
| Date | Int ref | Inv no. | Payee | Cheque No. | Amount | VAT |
| | | | Regular Payments | | | |
| 17.01.2022 | 22/1/1 | | EDF Gas - Direct Debit (5% VAT calculated annually) | DIRECT DEBIT | 31.00 | 1.48 |
| 17.01.2022 | 22/1/2 | | EDF Electric - Direct Debit (5% VAT calculated annually) | DIRECT DEBIT | 40.00 | 2.00 |
| 17.01.2022 | 22/1/3 | 430674944 | British Gas - Electric - Direct Debit (5% VAT) - Toilets | DIRECT DEBIT | 26.78 | 1.27 |
| 17.01.2022 | 22/1/4 | TT062013 3440 | Talk Talk Direct Debit | DIRECT DEBIT | 43.14 | 7.19 |
| 17.01.2022 | 22/1/5 | 29.12.21 | Lloyds Company credit card: Monthly fee £3 Microsoft £11.28 (VAT £1.88), Microsoft £11.28 (VAT £1.88), Co-op £192 (VAT £0), Co-op £991.10 (vat £38.33), Co-op £440.60 (VAT £3.00), Coop £10.10 (VAT £0.02), Co-op £193.20 (VAT £5.00), Post Office £20.40 (VAT £0), Co-op £210.55 (VAT £1.67), Seton £67.84 (VAT £11.31), Post Office £23.04 (VAT £0), Amazon £10.99 (VAT £1.83) | DIRECT DEBIT | 2,185.38 | 64.92 |
| 17.01.2022 | 22/1/6 | p205814 | TLM Management | DIRECT DEBIT | 83.66 | 13.94 |
| 17.01.2022 | 22/1/7 | 4091038 | BE Fuelcards | DIRECT DEBIT | 68.16 | 11.36 |
| 17.01.2022 | 22/1/8 | 4117093 | BE Fuelcards | DIRECT DEBIT | 2.40 | 0.40 |
| 17.01.2022 | 22/1/9 | KPS221058 | KCS - photocopier | DIRECT DEBIT | 205.33 | 34.22 |
| 17.01.2022 | 22/1/10 | 9876826 | Wave | BACS | 113.03 | 0.00 |
| 17.01.2022 | 22/1/11 | 1737 | TBS Hygiene | BACS | 124.80 | 20.80 |
| 17.01.2022 | 22/1/12 | SS0299 | S-Type Security | BACS | 700.00 | 0.00 |
| 17.01.2022 | 22/1/13 | 3039749/7 | Business Stream | BACS | 39.53 | 0.00 |
| 17.01.2022 | 22/1/14 | SDN0025 5 826 | PGR Timber | BACS | 58.06 | 9.68 |
| 17.01.2022 | 22/1/15 | | Bank charges | DIRECT DEBIT | 21.90 | 0.00 |
| 17.01.2022 | 22/1/16 | IN0238409 | N Power street lighting | BACS | 1,165.33 | 194.22 |
| 17.01.2022 | | | Hullbridge Centre | 302421 | 35.00 | 0.00 |
| 17.01.2022 | 22/1/17 | | Imprest Account | BACS | £10.50 | 0.34 |
| 17.01.2022 | 22/1/18 | | Personnel | BACS/CHEQ 302420 | 8529.44 | 0 |
| 17.01.2022 | 22/1/19 | SIN004313 | PGR Timber | BACS | 181.92 | 30.32 |
| 17.01.2022 | 22/1/20 | 13/1/2022 | K's Aid First Aid Training | BACS | 300 | 0 |
| 17.01.2022 | 22/1/21 | 35870 | A&J Lighting Solutiion | BACS | 909 | 151.5 |
| 17.01.2022 | 22/1/22 | 102155 | Minster Cleaning | BACS | 233.54 | 38.92 |
| | | | | TOTAL | 15,107.90 | 582.56 |
| | | | Receipts | | | |
| 09.12.2021 | | | BACS credit allotments plots 37 (plus x 1 helper), plot 20 (plus x 1 helper), plot 66 | BACS | 112.50 | 0.00 |
| | | | Cash allotments | CASH | 27.00 | 0.00 |
| | | | | Total | 139.50 | 0.00 |
| Signed | | | Chairman | | | |
| | | | Clerk / RFO | | | |

144/1/22. Christmas Review

144.1/1/22 – RESOLVED The Clerk reviewed Christmas 2021. Members *agreed* to discuss a change to the existing format at a working group. ACTION – Clerk to set up a Christmas Working Group.

145/1/22 Press/ Media and Social Media Policy

145.1/1/22 – RESOLVED – Members adopted the updated policy.

146/1/22 Healthcare in Hullbridge

146.1/1/22 – Members discussed the S106 monies at RDC.
ACTION – Clerk to arrange a meeting with the practice manager.

147/1/22 Security Patrols

147.1/1/22 – RESOLVED – Members received the report, no issues were raised. A comment was made that it was nice to see positive content in the report.

148/1/22 Road Safety/ Highways

148.1/1/22 – A discussion was had about unadopted roads in Hullbridge and the various problems that can arise. It was RESOLVED to further discuss this at the Highways/Road Safety Working Group.

149/1/22 Village Sign

149.1/1/22 – Members discussed the provision of new Village signs.
ACTION- Clerk to obtain updated quotes.

150/1/22 Kendal Park/Rose Garden/River Footpath/Pooles Lane Car Park

150.1/1/22 – An update was given regarding the pond repairs and Anglian Water. Members discussed the future provision of Electric car charge points and covered cycle storage in Pooles Lane Car Park.

ACTION – Clerk to include this on a future Committee Agenda for discussion.

151/1/22 Footpaths / Highways

151.1/1/22 Members noted the footpath appendix.

151.2/1/22 Members noted the highways appendix. A discussion was had regarding Public Right of Way at Brandy Hole. Cllr Hoy will speak with the PROW officer.

152/1/22 HRA Response

152.1/1/22 – Members approved the amended draft response.
ACTION – Clerk to send the response to the HRA Chairman.

153/1/22 Representatives on Outside Bodies

153.1/1/22

- a) Parish Councillors – No Report.
- b) Citizen Advise Bureau (Cllr Mrs. L. Campbell-Daley) – A report was given.
- c) Hullbridge Community Association (Cllrs D Flack / Mrs. J O'Brien) - No report
- d) Hullbridge Centre (Cllr Mrs A Hale) – No report.
- e) Rochford Hundred Assoc. of Local Councils (Cllrs Miss A Marriott / C.Agius / Clerk)**Next meeting will be 20th January 2022.**
- f) Transport (Cllr Mrs L Campbell-Daley) – A report was given including increased capacity of the No.20 bus.
- g) Parish Safety Volunteers/Heart Watch (Cllrs P White/Mr. J Chaffin) – No Report

- h) Hullbridge Library (Cllr C. Agius) – No Report a comment was made that the new opening hours have been well received by residents.
- i) Essex Coastal Forum (Cllrs. P White / D, Flack). – No Report, meeting tbc.
- j) Police Matters – No Report.
- k) Riverside Primary School – No Report..

**154/1/22
Meeting**

Any Items to be added onto the next agenda and Date of the next Parish Council

154.1/12/21 – Any future Agenda items to be sent into the office by 1st February.

154.2/12/21 RESOLVED – Members agreed that the next Council meeting will be on
Monday 14th February 2022 19.30 at the Hullbridge Centre.

Meeting closed 21.00hrs

Nicola Harding
Clerk to the Council

CHAIRMAN _____ DATE _____

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