



Hullbridge Parish Council

Meeting of the Council commencing at 7.30pm on **Monday 14th March 2022**

Attended: Cllrs **D. Elwell**, Miss A Marriott, Mrs J O'Brien, K. O'Brien, P. White, C. Agius,
Mrs Campbell Daley, D. Flack, Ms H. Gilbert M. Hale, Mrs A. Hale, M. Hoy

Clerk: Mrs N Harding.

5 Members of the public were also present

171/3/22 **Apologies for Absence**

171.1/3/22 - Apologies from Cllr I. Kenlin were *noted* by Members.

172/3/22 **Declarations of Interest and Dispensations**

172.1/3/22 - RESOLVED Cllr Mrs A. Hale and Cllr M. Hale declared a pecuniary interest in Agenda item 10 Security Patrols.

173/3/22. **Approval of Minutes**

173.1/3/22 – RESOLVED – Members *agreed* that the Minutes were a true record of the Meeting of the Council dated **Monday 14th February 2022.**

174/3/22. **Minutes of Committees**

174.1/3/22 – RESOLVED Members *noted* the minutes of the following committees:

- Planning 14th February 2022.- DRAFT
- Finance 23rd February 2022.- DRAFT
- Parks and Open Spaces 23rd February 2022.- DRAFT
- Planning 2nd March 2022 – Members *noted* this meeting was cancelled due to being inquorate.

175/3/22 **Public Participation**

175.1/3/22 – No public participation.

176/3/22 **District and County Councillor Reports**

176.1/3/22 – A verbal report was given including the approval of 2022/23 Council Tax and an update on the Local Plan.

177/3/22 **Chairmans / Clerks Reports**

177.1/3/22 – The Chairman raised a concern regarding traffic implications after the approval of the Ashingdon housing development.

The Clerk gave a report which included

- The access road at the HCA/Yacht Club.
- Platinum Jubilee Discussions
- Repainting of the Teen Shelter
- Anglian water remedial works in Kendal Park

Hullbridge Parish Council

Financial Breakdown

March 2022 Meeting

Date	Int ref	Inv no.	Payee	Cheque No.	Amount	VAT
			Regular Payments			
14.03.2022	22/3/1		Gas - Direct Debit (5% VAT calculated annually)	DIRECT DEBIT	31.00	1.48
14.03.2022	22/3/2		Electric - Direct Debit (5% VAT calculated annually)	DIRECT DEBIT	45.00	2.25
14.03.2022	22/3/3	550530812	British Gas (Pooles Lane Toilet) (Elec)	DIRECT DEBIT	27.96	1.33
14.03.2022	22/3/4	TT0625910598	Talk Talk Direct Debit	DIRECT DEBIT	43.00	7.16
14.03.2022	22/3/5	P309963	TLM Management	DIRECT DEBIT	81.86	13.64
14.03.2022	22/3/6	Various	Lloyds Company credit card: Monthly fee £3	DIRECT DEBIT	530.08	41.41
14.03.2022	22/3/7	4242463	BP Fuel	DIRECT DEBIT	85.81	14.30
14.03.2022	22/3/8	N/A	Hullbridge Centre- void chq now paying by BACS	302426	0.00	0.00
14.03.2022	22/3/9	N/A	The Hullbridge Senior Citizens Welfare Council (Hullbridge centre hall fee) February and March 2022	BACS	70.00	0.00
14.03.2022	22/3/10	97661964	A to Z supplies	BACS	100.80	16.80
14.03.2022	22/3/11	97647045	A to Z supplies	BACS	27.50	4.58
14.03.2022	22/3/12	16490	Greenbarnes	BACS	338.81	56.47
14.03.2022	22/3/13	15207	EALC	BACS	84.00	14.00
14.03.2022	22/3/14	15194	EALC	BACS	84.00	14.00
14.03.2022	22/3/15	15162	EALC	BACS	84.00	14.00
14.03.2022	22/3/16	15147	EALC	BACS	84.00	14.00
14.03.2022	22/3/17	173681	Tudor Environmental	BACS	36.98	6.16
14.03.2022	22/3/18	Karen Richards	Peppercorn Rent	BACS	0.50	0.00
14.03.2022	22/3/19	SIN00453046	PGR Timber	BACS	78.79	13.13
14.03.2023	22/3/20	SIN00463832	PGR Timber	BACS	18.84	3.14
14.03.2022	22/3/21	SS0327	S-Type security	BACS	560.00	0.00
14.03.2022	22/3/22	1977	TBS Hygiene	BACS	159.90	26.65
14.03.2022	22/3/23	13984604	KCS	BACS	57.56	9.59
14.03.2022	22/3/24	102826	Minster Cleaning	BACS	233.54	38.92
14.03.2022	22/3/25		Personnel	BACS	10,425.64	0.00
14.03.2022	22/3/26		Mrs N Harding- Imprest Account	BACS	6.55	0
14.03.2022	22/3/27	1008742594	RDC Rates 98 Ferry Road	BACS	2020.95	0
14.03.2022	22/3/28	1008944594	RDC Rates Car Park	BACS	4840.3	
			TOTAL		20,126.37	311.53
			Receipts			
14.03.2022			Cancelled cheque 302424 Feb 22 refunded back to bank account		35.00	0.00
14.03.2022	22/3/29		Transfer from Unity Trust to Nationwide	BACS	25,000.00	0.00
Signed			Chairman			
			Clerk / RFO			

178/3/22. Finance

178.1/3/22 - RESOLVED Members *viewed* and *agreed* the payments to be made in March and *agreed* the bank statement, bank reconciliation, trial balance for February.

178.2/3/22 – RESOLVED Members *agreed* that Cllr Mrs A. Marriott become the new signatory for the Hockley Charities Trust.

178.3/3/22 – RESOLVED Members *noted* the first installment of the Nationwide savings payment in March.

179/3/22 Risk Assessments, Policies, Procedures, Financial Regulations, Standing Orders and Asset Register Review

179.1/3/22 – DEFERRED Members *agreed* to review the Policy and Procedure folder for *approval* at April Full Council Meeting. ACTION – Members to forward any amendments for consideration to the Clerk by 1st April.

- RESOLVED Members *reviewed* and *agreed* the Asset Register and LCRS Risk Assessments and Action Plans.

180/3/22 Security Patrols

180.1/3/22 – RESOLVED Members *received* the report, a discussion was had regarding this item being held in camera – ACTION Clerk to advise.

181/3/22 Working Group Reports

181.1/3/22 – Members received a verbal report from the Security Form Working Group and the Highways/Road Safety Working Group. ACTION – Clerk to distribute Security Firm written report to Members.

182/3/22 Kendal Park/Rose Garden/River Footpath/Pooles Lane Car Park

182.1/3/22 – Members *received* a general update including information on repairs being carried out in Kendal Park by Anglian Water.

182.2/3/22 – Members *noted* the approach made by a resident regarding the Pavilion at the Recreation Ground. ACTION – Clerk to include this on the next General Purpose Committee Meeting.

183/3/22 Footpaths / Highways

183.1/3/22 - Members *noted* the footpath appendix. Members *discussed* the condition of footpath 9 Clerk advised Essex County Council Highways had been contacted regarding this.

183.2/3/22 Members *noted* the highways appendix. Members *discussed* the repair of the access road at the Yacht Club/ HCA. – ACTION Cllr Hoy will contact Rochford District Council. It was requested that printed copies of the footpath and highways appendices be available at Full Council Meetings – Clerk to ACTION.

184/3/22 Constituency Boundary Review

184.1/3/22 – Members *noted* the closing date for the 2023 Boundary Review.

185/3/22 Polling Station

185.1/3/22 – Members *discussed* and *agreed* to lend support to the Riverside Ward Polling Station being sited at the HCA. ACTION – Clerk to draft a letter for Members to *approve*.

186/3/22 Committee Restructure

186.1/3/22 – RESOLVED Members *agreed* the Committee Group restructure for 2022/23. ACTION – Office to amend Committees Term of Reference.

187/3/22 Food Banks

187.1/3/22 – RESOLVED – Members *agreed* more information should be researched about the provision of a food bank in Hullbridge.

188/3/22 Representatives on Outside Bodies

188.1/3/22

- a) Parish Councillors – No Report.
- b) Citizen Advise Bureau (Cllr Mrs. L. Campbell-Daley) – No report AGM tbc.
- c) Hullbridge Community Association (Cllrs D Flack / Mrs. J O’Brien) – No report , AGM tbc.
- d) Hullbridge Centre (Cllr Mrs A Hale) – A verbal report was given including the increased uptake of hot meals and details of upcoming Jubilee events.
- e) Rochford Hundred Assoc. of Local Councils (Cllrs Miss A Marriott / C.Agius / Clerk) **Next meeting will be 21st April 2022.**
- f) Transport (Cllr Mrs L Campbell-Daley) – No report.
- g) Parish Safety Volunteers/Heart Watch (Cllrs P White/Mr. J Chaffin) – No Report
- h) Hullbridge Library (Cllr C. Agius) – Advised the next public event at the library will take place on 9th April – ACTION Office to help advertise.
- i) Essex Coastal Forum (Cllrs. P White / D, Flack). – A verbal report was given from the meeting held on 1st March including a discussion of the erosion of footpath 9. ACTION – Clerk to request zoom link is sent to both representatives.
- j) Police Matters – A police surgery will take place at the Parish Office on 21st March 2022.
- k) Riverside Primary School – A verbal report was given including the upcoming 120th birthday celebrations and food bank discussions a future meeting will be arranged.

189/3/22 Any Items to be added onto the next agenda and Date of the next Parish Council Meeting

189.1/3/22 – To *discuss* the planning permissions document at a future Planning Committee Meeting and to *receive* information about and *discuss* the Cultural Engine at the next General Purposes Meeting.

189.2/3/22 - RESOLVED – Members agreed that the next Council meeting will be on **Monday 11th April 2022 19.30** at the Hullbridge Centre.

Meeting closed 21.20hrs

Nicola Harding
Clerk to the Council

CHAIRMAN _____ DATE _____

IF YOU WOULD LIKE LARGE PRINT VERSION OF THESE MINUTES PLEASE CONTACT THE PARISH CLERK