



Hullbridge Parish Council

Meeting of the Council commencing at 7.30pm on **Monday 17th April 2023**

Attended: Miss A Marriott, C. Agius, Mrs L. Campbell- Daley, D. Elwell, I. Kenlin, Mrs J O'Brien, K. O'Brien, P. White

Clerk: Mrs N Harding
2 Members of the public were also present.

167/04/23 Apologies for Absence

167.1/04/23 – No apologies were received.

168/04/23 Declarations of Interest and Dispensations

168.1/04/23 – None.

169/04/23. Approval of Minutes

169.1/04/23 RESOLVED – Councillors *agreed* that the Minutes were a true record of the Meeting of the Council dated **Monday 13th March 2023**.

170/04/23. Minutes of Committees

170.1/04/23 RESOLVED - Councillors *noted* the minutes of the following Committees:

- Planning 8th March 2023
- Events & Leisure 15th March 2023
- Planning 29th March 2023
- Environment & Open Spaces 12th April 2023
- Events & Leisure 12th April 2023

171/04/23 Public Participation

171.1/04/23 – A resident asked a question regarding the fire evacuation procedures for meetings at the Windermere Centre which was answered by Cllr. Elwell.

172/04/23 District and County Councillor Reports

172.1/04/23 - No Councillor present, no report. Cllr. Marriott advised of her attendance at a recent Rochford District Council Meeting discussing the tender process for the pavilion in the Recreation Ground.

173/04/23 Chairmans / Clerks Reports

173.1/04/23 – Cllr Marriott gave a report on her attendance at the Easter event at Riverside Primary School. The Clerk asked for volunteers at the upcoming Coronation Event.

174/04/23 Finance

174.1/04/23 RESOLVED - Councillors *viewed* and *agreed* the payments due to be made in April and *agreed* the bank statements, bank reconciliations and trial balance for March.

174.2/04/23 RESOLVED – Councillors *received* information regarding the successful grant applications for Coronation Events for Riverside PTA and the Windermere Centre. Clerk to ACTION

174.3/03/23 RESOLVED – Councillors *agreed* the grant application for the Sunflower Café. CLERK to ACTION.

174.4/04/23 RESOLVED – Councillors *agreed* to appoint Earlsmere Limited for HAVS training. Clerk to ACTION.

174.5/04/23 RESOLVED – Councillors *noted* the closure of the year end accounts and the date for the Internal Audit.

174.6/04/23 RESOLVED – Councillors *noted* the percentage increase for dog waste collection

174.7/04/23 RESOLVED - Councillors *noted* the Clerks attendance at the SLCC HR summit.

175/04/23 Security Patrols

175.1/04/23 RESOLVED - Councillors *viewed* the report no issues were raised.

176/04/23 Street Lighting

176.1/04/23 RESOLVED – Councillors *received* an overview from the Planning and Infrastructure Committee of the parish owned streetlights that need immediate attention. Councillors *discussed* and *agreed*

- The light outside 23 Creekview Avenue will not be replaced after consultation with residents.
- The relocation of the light on the corner of Creekview and Alfreda Avenue will be investigated by the Planning Committee.
- The replacement the light at Broom Road will be ACTIONED by the Planning Committee.

177/04/23 Community Engagement

177.1/04/23 Councillors *received* information on the council's current engagement through the Events and Leisure Committee with local groups. Councillors *discussed* possible ways to reach into the community to engage with and listen to residents.

178/04/23 Kendal Park/Rose Garden/River Footpath/Pooles Lane Car Park/ Recreation Ground

178.1/04/23 RESOLVED – Councillors *noted* the Coronation and Jubilee bench placement.

178.2/04/23 RESOLVED – Councillors *noted* the update.

179/04/23 Representatives on Outside Bodies

179.1/04/23

- a) **Citizen Advise Bureau** (Cllr Mrs L Campbell-Daley) – No report, Cllr. Campbell Daley informed Councillors of her decision to step down from representing the Council at the Citizens Advice and Transport. Councillors present thanked Cllr. Campbell Daley for her work on these bodies.
- b) **Hullbridge Community Association** (Cllrs D Flack / Mrs. J O'Brien) – A verbal report was given including the ongoing discussion regarding the repair of the access road. The Clerk will seek further information to assist the Council to resolve this. Clerk to ACTION.
- c) **Windermere Centre** - (Cllrs A. Marriott/ J. O'Brien) – A verbal report was given on the success of the recent Easter event and a Christmas event tbc.
- d) **Rochford Hundred Assoc. of Local Councils** (Cllrs Miss A Marriott /C.Agius / Clerk) - The next meeting will take place on 21st April 2023 and will feature presentations

on the Rochford District Council website and Planning Portal and Youth provision in the district.

- e) **Transport** (Cllr Mrs L Campbell-Daley) – No report.
- f) **Hullbridge Library** (Cllr J. O'Brien) – A verbal report was given regarding upcoming events.
- g) **Essex Coastal Forum** (Cllrs. P White / D, Flack). – No report.
- h) **Riverside Primary School** (Cllrs Miss A. Marriott, C. Agius)– An update was given at a minute point 177.1
- i) **Police Liaison** (Cllr D. Elwell) – Police surgery was held 12th April Cllr Elwell gave a verbal report.
- j) **Healthcare** (Cllrs Mrs A. Marriott, D. Flack, C. Agius). No report. Clerk to invite the practice manager to the AGM.
- k) **Parish Councillors** – No report.

180/04/23 Items to be added onto the next Agenda and Date of the next Parish Council Meeting

180.1/04/23 Members to *forward* any items for the next Agenda to the Clerk before 2nd May

180.2/04/23 RESOLVED – Members agreed that the next Council meeting will be after the Annual Assembly on **Monday 15th May 2023 19.30** at the Windermere Centre.

Meeting closed 20.40hrs
Nicola Harding Clerk to the Council

CHAIRMAN _____ DATE _____

IF YOU WOULD LIKE LARGE PRINT VERSION OF THESE
MINUTES PLEASE CONTACT THE PARISH CLERK

Hullbridge Parish Council						
Financial Breakdown				April 2023 Meeting		
Date	Int Ref	Invoice no.	Payee	Payment Type	Amount	VAT
			Regular Payments			
17.04.2023	D23/4/1	T65854019015	EDF Gas - Direct Debit (5% VAT)	DIRECT DEBIT	59.00	2.81
17.04.2023	D23/4/2		Electric - Direct Debit (5% VAT)	DIRECT DEBIT	45.00	2.25
17.04.2023	D23/4/3	967901377	British Gas (Elec) - Direct Debit (5% VAT) - Toilets Pools Lane	DIRECT DEBIT	26.59	1.26
17.04.2023	D23/4/4	TT0663772894	Talk Talk Direct Debit	DIRECT DEBIT	51.39	8.56
17.04.2023	D23/4/5	March 2023	Lloyds Company credit card: Monthly fee £3 Microsoft £11.28 (VAT £1.88) Express Cleaning £31.58 (VAT £5.26) Lower Barn Farm £40.00 (VAT £6.67) Lower Barn Farm £40.00 (VAT £6.67) Amazon £35.98 (VAT £6.00) Amazon Prime £8.99 Amazon £6.98 (VAT £1.16) Ebay £24.42 (VAT £4.07) Ebay £8.99 (VAT £1.50)	DIRECT DEBIT	211.21	0.00
17.04.2023	D23/4/6	5005685	BE Fuel Card	DIRECT DEBIT	2.40	0.40
17.04.2023	D23/4/7	1352201550	Screwfix	DIRECT DEBIT	150.65	25.10
17.04.2023	D23/4/8	1353617092	Screwfix	DIRECT DEBIT	45.48	7.57
17.04.2023	D23/4/9	KPS287010	Kent County Council (KCS Procurement Services)	DIRECT DEBIT	94.16	15.69
17.04.2023	D23/4/10	11768332	Anglian Water Wave	DIRECT DEBIT	122.23	0.00
17.04.2023	D23/4/11	P343048	TLM Management	DIRECT DEBIT	95.34	15.89
17.04.2023	D23/4/12	20272300	Unity Trust Bank (Charges)	DIRECT DEBIT	7.50	0.00
17.04.2023	D23/4/13	B4-595225876	Vodafone	DIRECT DEBIT	22.10	3.68
17.04.2023	B23/4/14	100874259	Rochford District Council (Ferry Road premises)	BACS	2,122.00	0.00
17.04.2023	B23/4/15	100894459	Rochford District Council (Car park)	BACS	4,840.30	0.00
17.04.2023	B23/4/16	1303	Palmer Tree & Contracting Services	BACS	300.00	0.00
17.04.2023	B23/4/17	IN06673333	Npower Business Solutions	BACS	186.79	9.46
17.04.2023	B23/4/18	IN06691497	Npower Business Solutions	BACS	689.15	114.86
17.04.2023	B23/4/19	3039749/1791255	Business Stream Pooles Lane WC	BACS	125.49	0.00
17.04.2023	B23/4/20	S1859625	Glasdon UK Ltd	BACS	847.65	141.27
17.04.2023	B23/4/21	1020419057	Essex County Council (Hanging Baskets)	BACS	50.00	0.00
17.04.2023	B23/4/22	Plot 81	South West Counties Allotment Association (SWCAA) Membership insurance	BACS	7.00	0.00
17.04.2023	B23/4/23	ORD508949-1	SLCC (Clerks Manual)	BACS	52.30	0.80
17.04.2023	B23/4/24	SIN00721853	PGR Builders & Timber Merchants	BACS	51.38	8.56
17.04.2023	B23/4/25	SIN00725935	PGR Builders & Timber Merchants	BACS	55.01	9.17
17.04.2023	B23/4/26	590056333	Glasdon UK Ltd - VOID DUPLICATE	BACS		
17.04.2023	B23/4/27	16501	Essex Association of Local Councils (EALC) - (Training)	BACS	40.80	6.80
17.04.2023	B23/4/28	37147	A&J Lighting Solutions Ltd	BACS	387.60	64.60
17.04.2023	B23/4/29	3562	TBS Hygiene Ltd	BACS	120.90	20.15
17.04.2023	B23/4/30	45017	Hullbridge Senior Citizens welfare council hall hire	BACS	35.00	0.00
17.04.2023	B23/4/31	0304	Palmer Tree & Contracting Services	BACS	80.00	0.00
17.04.2023	B23/4/32	16586	EALC	BACS	1,067.40	0.00
17.04.2023	B23/4/33	N/A	Imprest	BACS	43.25	0.00
17.04.2023	B23/4/34	S50596	S-Type Security	BACS	756.00	126.00
17.04.2023	B23/4/35	INV-71152	Lamps and Tubes	BACS	510.00	85.00
17.04.2023	B23/4/36		Personnel (awaiting pensions)	BACS	10,718.33	0.00
17.04.2023	B23/4/37	107588	Minster Cleaning (rec Ground)	BACS	268.98	44.83
17.04.2023	B23/4/38	107725	Minster Cleaning (Pooles Lane WC)	BACS	271.88	45.31
17.04.2023	B23/4/39	SIN00734707	PGR Timber	BACS	45.77	7.63
17.04.2023	B23/4/40	6647	Capital Cleaning	BACS	77.32	12.89
17.04.2023	B23/4/41	523059399	Zurich Municipal	BACS	2,467.13	0.00
17.04.2023	B23/4/42	37214	A&J Lighting Solutions Ltd	BACS	216.00	36.00
			TOTAL		27,366.48	780.54
			Receipts			
11.04.2023	1	INV-70606	Rochford District Council - Precept		111,141.50	0.00
11.04.2023	2	n/a	Allotment rent & Insurance		25.00	0.00
11.04.2023	3	n/a	VAT Refund		2,655.67	0.00
11.04.2023	4	n/a	Memorial bench/plaque Stone		740.59	0
11.04.2023	5	n/a	L&S Engineers		29.68	0.00
11.04.2023	6		311 Ferry Road		33.33	0.00
11.04.2023	8	Kingham	Kingham Ground Rent	BACS	10.00	0.00
11.04.2023	9	1364261707	Screwfix	BACS	39.09	6.51
					114,674.86	6.51
Signed			Councillor			
			Clerk / RFO			