



Hullbridge Parish Council

Meeting of the Council commencing at 7.30pm on **Monday 16th January 2023**

Attended: Miss A Marriott, C. Agius, D. Elwell, Ms H. Gilbert, P. White, Mrs J O'Brien, K. O'Brien, D. Flack, S. Cooper

Clerk: Mrs N Harding.
2 Members of the public were also present.

118/01/23 Apologies for Absence

118.1/01/23 – Apologies were received from Cllr I. Kenlin. Cllr Marriott informed those present at the meeting the Cllr Mrs A. Hale and Cllr M. Hale have resigned from the Council.

119/01/23 Declarations of Interest and Dispensations

119.1/01/23 – None.

120/01/23. Approval of Minutes

120.1/01/23 RESOLVED – Members *agreed* that the Minutes were a true record of the Meeting of the Council dated **Monday 12th December 2022**.

121/01/23. Minutes of Committees

121.1/01/23 RESOLVED - Members *noted* the minutes of the following Committees:

- Planning and Infrastructure 7th December 2022

122/01/23 Public Participation

122.1/01/23 – A member of public requested to speak on item 10 on the Agenda Unadopted Roads, permission was granted by the Chair.

Cllr Ms. H. Gilbert arrived at the meeting at 19.34hrs

123/01/23 District and County Councillor Reports

123.1/01/23 - No Councillor present, no report.

124/01/23 Chairmans / Clerks Reports

124.1/01/23 – The Clerk gave a verbal report including an update on the village signs and upcoming meeting dates.

125/01/23 Finance

125.1/01/23 RESOLVED - Members *viewed* and *agreed* the payments due to be made in January and *agreed* the bank statements, bank reconciliations and trial balance for December.

125.2/01/23 RESOLVED - Members *agreed* a proposal to increase the draft budget by £1500 for the funding of the rolling replacement of Parish owned street lights to LED bulbs, this

initiative will help reduce increasing energy costs. The new budget figure of £220,883 for the precept was agreed and will be submitted to Rochford District Council. – Clerk to ACTION
125.3/01/23 RESOLVED - Members *noted* the Quarterly Financial Breakdown.
125.4/01/23 RESOLVED – Members *noted* the update to the Financial Regulations
125.5/01/23 RESOLVED – Members *noted* the Parish van is insured by Zurich.
125.6/01/23 RESOLVED – Members *agreed* the Clerk can obtain quotes for printing and distributing the newsletter. Clerk to ACTION

126/01/23 Security Patrols

126.1/01/23 RESOLVED - Members *viewed* the report no issues were raised.

126.2/01/23 Cllr D. Elwell gave a verbal report from his recent attendance at the Community Meeting with the Police and S-Type Security. This covered.

- Car crime
- Community Speed watch
- Dog Fouling

A written report was circulated to members .

ACTION – Clerk to arrange a quarterly meeting with S-Type and send dates to Councillors for the next Community Meeting held at the Parish Office.

127/01/23 Unadopted Roads

127.1/01/23 Members discussed the issues surrounding unadopted roads in the village. Including the comment from a resident regarding council tax charges for those who live on unadopted roads.

RESOLVED – Members *agreed* the proposal from Cllr D. Elwell to write a letter on behalf of the Parish Council outlining concerns to our MP, the police, and relevant Secretary of State.

ACTION – Cllr D. Elwell to submit a draft letter to the office for Members to *review*.

128/01/23 Community Speedwatch

128.1/01/23 Members *questioned* the provision of speed limitation signs in the village as proposed by Cllr. Hoy at the Full Council Meeting in January 2022. ACTION – Clerk to contact Cllr Hoy.

RESOLVED – Members *agreed* to revisit this initiative once the newsletter is more widely distributed .

129/01/23 Chelmsford City Council Local Plan

129.1/01/23 RESOLVED – Members *noted* that any comments should be forwarded to the Planning Committee at the next stage of the Chelmsford City Local Plan.

130/01/23 Kendal Park/Rose Garden/River Footpath/Pool's Lane Car Park

130.1/01/23 Members *discussed* the general antisocial behaviour in the village and *agreed* that a discussion regarding the Teen Shelter and youth engagement should take place at the General Purpose Committee on 25th January.

ACTION – Clerk to invite the security firm to the General Purpose Committee Meeting.

ACTION – Cllr S. Cooper will meet with Bar n Bus on behalf of the Council and report back on youth engagement discussions.

131/01/23 Scheme of Delegation

131.1/01/23 RESOLVED - Members *reviewed* and *agreed* the scheme of delegation.

131.2/01/23 RESOLVED - Members *reviewed* and *agreed* the amended Equality Policy.

132/01/23 Representatives on Outside Bodies

132.1/01/23

- a) **Citizen Advise Bureau** (Cllr Mrs L Campbell-Daley) – No Report

- b) **Hullbridge Community Association** (Cllrs D Flack / Mrs. J O'Brien) No Report
- c) **Windermere Centre** - No Report. Members *agreed* that Cllr Miss A.Marriott and Cllr Mrs J O'Brien would be the new representatives. Clerk to ACTION
- d) **Rochford Hundred Assoc. of Local Councils** (Cllrs Miss A Marriott /C.Agius / Clerk) - AGM to be held on 19th January 2023.
- e) **Transport** (Cllr Mrs L Campbell-Daley) – No Report, ECC Transport have been informed that Cllr Marriott wishes to receive meeting notifications. A general discussion was had which included;
 - The aging of local buses
 - Increased cancellation of buses causing long waits
 - Travel App
 - £2 bus travel in Essex
- f) **Hullbridge Library** (Cllr J. O'Brien) – A verbal report was given on;
 - New Saturday Opening hour
 - Warm Spaces
 - A very successful pre-Christmas event
- g) **Essex Coastal Forum** (Cllrs. P White / D, Flack). –.A verbal report was given which detailed the lack of funding currently available for the seawall in Hullbridge .Cllr P. White will report back from the next meeting
- h) **Riverside Primary School** (Cllrs Miss A. Marriott, C. Agius)– No Report, Riverside PTA have been invited to attend the next Events and Leisure Committee Meeting
- i) **Police Liaison** (Cllr D.Elwell) – Written report distributed.
- j) **Healthcare** (Cllrs Mrs A. Marriott, D. Flack, C.Agius) . Next meeting 25th January. A query was raised regarding the S106 monies for the surgery. It was noted by Members present that our MP would attend an upcoming Full Council Meeting where questions regarding this could be raised directly.
- k) **Parish Councillors** – No report

133/01/23 Items to be added onto the next Agenda and Date of the next Parish Council Meeting

133.1/01/23 Members to *forward* any items for the next Agenda to the Clerk before 31st January

133.2/01/23 RESOLVED – Members agreed that the next Council meeting will be on **Monday 13th February 2023 19.30** at the Windermere Centre.

Meeting closed 20.50hrs
Nicola Harding Clerk to the Council

CHAIRMAN _____ DATE _____

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MINUTES PLEASE CONTACT THE PARISH CLERK**

Hullbridge Parish Council

Financial Breakdown

January 2023 Meeting

Date	Int ref	Inv no.	Payee	Cheque No.	Amount	VAT
Regular Payments						
16.01.2023	D23/1/1		EDF Gas - Direct Debit (5% VAT calculated annually)	DIRECT DEBIT	65.00	3.25
16.01.2023	D23/1/2		EDF Electric - Direct Debit (5% VAT calculated annually)	DIRECT DEBIT	70.00	3.50
16.01.2023	D23/1/3	999496537	British Gas - Electric - Direct Debit (5% VAT) - Toilets	DIRECT DEBIT	27.58	1.31
16.01.2023	D23/1/4	TT0654952720	Talk Talk Direct Debit	DIRECT DEBIT	47.37	7.89
16.01.2023	D23/1/5	29.12.21	Lloyds Company credit card: Monthly fee £3 Microsoft £11.28 (VAT £1.88), The Rubber Stamp Co.£57.49 (VAT £9.58)	DIRECT DEBIT	71.77	11.46
16.01.2023	D23/1/6	P335170	TLM Management	DIRECT DEBIT	95.34	15.89
16.01.2023	D23/1/7	4816087	BE Fuelcards	DIRECT DEBIT	98.02	16.34
16.01.2023	D23/1/8	4839004	BE Fuelcards	DIRECT DEBIT	2.40	0.40
16.01.2023	D23/1/9	I4135493	KCS - photocopier	DIRECT DEBIT	143.94	23.99
16.01.2023	D23/1/10	KPS273704	KCS - photocopier	DIRECT DEBIT	181.48	30.25
16.01.2023	D23/1/11	KPS276184	KCS - photocopier	DIRECT DEBIT	85.27	14.21
16.01.2023	D23/1/12	1104142	Wave	DIRECT DEBIT	112.92	0.00
16.01.2023	D23/1/13	1330758684	Screwfix	DIRECT DEBIT	82.17	6.19
16.01.2023	D23/1/14		Unity Bank Chgs - Chqs	DIRECT DEBIT	12.00	0.00
16.01.2023	D23/1/15		Unity Bank Chgs	DIRECT DEBIT	40.80	0.00
16.01.2023	B23/1/16	3252	TBS Hygiene	BACS	128.70	21.45
16.01.2023	B23/1/17	SS0528	S-Type Security	BACS	936.00	156.00
16.01.2023	B23/1/18	3039749/12	Business Stream	BACS	90.90	0.00
16.01.2023	B23/1/19	120	D&G Sales	BACS	346.34	57.74
16.01.2023	B23/1/20	156	D&G Sales	BACS	65.71	10.95
16.01.2023	B23/1/21	IN05834528	N Power street lighting	BACS	741.34	123.56
16.01.2023	B23/1/22	Jan Mtg	Hullbridge Centre	BACS	35.00	0.00
16.01.2023	B23/1/23	Dec 2022	Imprest Account	BACS	£28.80	0.88
16.01.2023	B23/1/24		Personnel	BACS	9943.43	0
16.01.2023	B23/1/25	SI-2391	M Shipman Autos	BACS	45	0
16.01.2023	B23/1/26	520536938	Zurich	BACS	534.49	0
16.01.2023	B23/1/27	35870	A&J Lighting Solutiion	BACS	784.74	130.79
16.01.2023	B23/1/28	105394	Minster Cleaning	BACS	249.66	41.61
16.01.2023	B23/1/29	106550	Minster Cleaning	BACS	249.66	41.61
16.01.2023	B23/1/30	1101	Palmer Tree & Contracting Services	BACS	250	0
16.01.2023	B23/1/31	5597464089	EALC	BACS	54	9
TOTAL					15,619.83	728.27
Receipts						
16.01.2023	1	Kingham	Kingham Water	BACS	44.15	0.00
16.01.2023	2	Kingham	Kingham Ground Rent	BACS	10.00	0.00
16.01.2023	3	Williams	311 Ferry Rd	BACS	33.33	0.00
16.01.2023	4		Allotments Cash 20/12/2022	CASH	143.00	0.00
16.01.2023	5		Allotment Chq Jan 2023	CHQS	721.50	0.00
16.01.2023	6		Allotments BACS OCT	BACS	120.50	0.00
16.01.2023	7		Allotment Chq Jan 2023	CHQS	104.00	0.00
16.01.2023	8		VAT Reclaim 31/12/2022	BACS	2,534.47	0.00
Total					3,710.95	0.00
Signed			Chairman			
			Clerk / RFO			35