



Hullbridge Parish Council

Meeting of the Council commencing at 7.30pm on **Monday 13th February 2023**

Attended: Miss A Marriott, C. Agius, Mrs L. Campbell- Daley D. Elwell, D. Flack I. Kenlin, Mrs J O'Brien, K. O'Brien, P. White.

Clerk: Mrs N Harding & Mrs J Mullett
Rt. Hon. Mark Francois MP
7 Members of the public were also present.

134/02/23 Apologies for Absence

134.1/04/23 – No apologies were received.

135/02/23 Declarations of Interest and Dispensations

135.1/02/23 – None.

136/02/23. Approval of Minutes

136.1/02/23 RESOLVED – Members *agreed* that the Minutes were a true record of the Meeting of the Council dated **Monday 16th January 2023**.

137/02/23. Minutes of Committees

137.1/02/23 RESOLVED - Members *noted* the minutes of the following Committees:

- Planning 11th January 2023
- Finance 18th January 2023
- Events & Leisure 18th January 2023
- Planning 25th January 2023
- General Purpose 25th January 2023

138/02/23 Public Participation

138.1/02/23 – A member of public raised an issue regarding the dangerous traffic situations and obstructions caused by mobile home delivery/collection. This often blocks Ferry Road at busy times with no safe traffic management in place. The resident has sent an email with pictures to the office of Mark Francois MP. Cllr Marriott suggested this issue be raised with Essex Highways and our County Councillor. Clerk to ACTION.

139/02/23 Member of Parliament Question Time

139.1/02/23 – Rt. Hon. Mark Francois MP introduced himself to those present. He explained that the main issues he dealt with pertaining to Essex County Council were,

- Potholes
- Parking
- Streetlights.

Potholes - Mr. Francois has liaised with Cllr Lee Scott for Essex Highways regarding the most effective way to repair potholes. ECC have released a budget of nine million pounds for highways including the repair of potholes in Essex.

Streetlights - Essex County Council are replacing the sodium bulbs with LED bulbs which are environmentally friendly and more cost effective. The rollout of this has been held up with supply issues caused during Covid. This program will continue and be headed up by Cllr Laureen Shaw.

Healthcare - Mr. Francois then gave an overview of general healthcare issues experienced currently at Southend Hospital . He advised those present that an eight million pound revamp of the current A&E should help ease patient wait times, and that Government resources have been directed to ensure patients who are well enough to leave hospital have somewhere they can be discharged to.

Riverside Medical Centre – Mr. Francois and Martyn White (Practice Manager Riverside Medical Centre) gave an overview of the current situation at Riverside Medical Centre detailing the shortfall between the S106 monies provided by Rochford District Council and the costs for the proposed extension. This has in part been caused by a delay in receiving the funds and increased building costs and the current inflated cost of raw materials. Mr. White is having weekly meetings with the Integrated Care Board (ICB) to move forward. Mr. Francois will continue to assist the surgery who will revisit the plans and resubmit to Rochford District Council for approval.

Questions were then put to the Rt. Hon. Mark Francois MP including.

- Concerns over the Housing Association Sanctuary Housing’s maintenance record and complaints policy. – *Mr Francois advised those present he was aware and had meetings with Sanctuary Housing regarding this. He also informed those present of the Social Housing Regulation Bill currently going through Parliament to address such issues.*
- Concerns regarding increased in crime and antisocial behaviour in rural areas. – *Mr. Francois advised that the police were halfway through the recruitment of 20,000 extra officers but conceded that urban areas often took precedence over rural areas for police support.*
- Could our MP assist with expediting planning to assist Riverside Medical Centre. – *Mr. Francois will assist within his remit but advised Councillors to lobby our District Councillors for support in this matter.*
- Can S106 monies be claimed for road repairs needed caused as a direct result of heavy good vehicles for the new build using local roads. – *Mr. Francois will investigate on behalf of the Council and requested the Clerk email his office regarding this.* Clerk to ACTION
- Comments were made regarding the previous expansion of Southend Hospital in 1999 not being sufficient for need.
- A comment was raised by a member of public regarding the S106 funds and the quotes for the expansion – *Mr. White explained this was due to increased cost of materials.*

Rt. Hon. Mark Francois MP left the meeting at 20.35hrs

Cllr A. Marriott stepped out as Chair.

Cllr C. Agius stepped in as Chair.

140/02/23 District and County Councillor Reports

140.1/02/23 - No Councillor present, no report.

141/02/23 Chairmans / Clerks Reports

141.1/02/23 – The Chair advised those present that she had recently attended the Holocaust Memorial Event in Rayleigh on behalf of the Council.

Cllr A. Marriott resumed the Chair.

142/02/23 Finance

142.1/02/23 RESOLVED - Members *viewed* and *agreed* the payments due to be made in February and *agreed* the bank statements, bank reconciliations and trial balance for January.

142.2/02/23 RESOLVED - Members *noted* the cost of £270.00 for wildflower seeds for the meadow area in Kendal Park.

142.3/02/23 RESOLVED - Members *noted* the cost of £580.00 for clearance of rubbish and tidying woodchip and manure at the allotments

142.4/02/23 RESOLVED – Members *noted* that funding has been applied for to assist with the proposed Coronation ideas.

142.5/02/23 RESOLVED – Members *agreed* that HPC would purchase wildflower seeds for Riverside Primary School pupils. – Clerk to ACTION

143/02/23 Security Patrols

143.1/02/23 RESOLVED - Members *viewed* the report no issues were raised.

143.2/02/23 RESOLVED - The Chair deferred the discussion regarding the Teen Shelter and CCTV for the next Full Council Meeting due to time constraints.

144/02/23 Events & Leisure Riverside PTA

144.1/02/23 RESOLVED - Members *agreed* that HPC work alongside Riverside PTA for future events. Meeting to be arranged. Clerk to ACTION.

144.2/02/23 RESOLVED – Members *noted* the parish maintenance staff will assist Riverside Primary School with re-instating their pond.

145/02/23 Coronation Tree Plaque/Bench

145.1/02/23 RESOLVED - Members *agreed* the wording on the plaque. Cllr Flack voted against this motion. Clerk to ACTION

145.2/02/23 RESOLVED - Members *agreed* to replace the wooden bench outside the Garden Association with a new composite bench for the Coronation and *agreed* the wording on the plaque. Cllr Flack voted against this motion. Clerk to ACTION.

146/02/23 Kendal Park/Rose Garden/River Footpath/Pooles Lane Car Park

146.1/02/23 RESOLVED – Members *noted* the delay in Rochford District Council fitting the replacement entrance barrier at the Car Park

146.2/02/23 RESOLVED – Members *received* an update regarding the drainage issue in the Car Park.

146.3/02/23 RESOLVED – Members *noted* the swan/duck feeder will be installed within a week.

147/02/23 Policies and Procedures

147.1/02/23 RESOLVED - Members *approved* the policies and procedures reviewed at the Finance and General Purpose Committees. Clerk to ACTION

- Training & Development Policy
- Pensions Policy
- Health & Safety Policy
- Vexatious Complaints Policy
- Councillor/ Employee Relations
- Declaration of Interests Flow Chart

148/02/23 Meeting Schedule 2023/24

148.1/02/23 – Members *received* the new meeting schedule.

149/02/23 Representatives on Outside Bodies

149.1/02/23

- a) **Citizen Advise Bureau** (Cllr Mrs L Campbell-Daley) – A verbal report was given including that the CAB office has moved to the Mill Hall in Rayleigh
- b) **Hullbridge Community Association** (Cllrs D Flack / Mrs. J O'Brien) – Meeting 17th February 2023.
- c) **Windermere Centre** - (Cllrs A. Marriott/ J. O'Brien) – No Report
- d) **Rochford Hundred Assoc. of Local Councils** (Cllrs Miss A Marriott /C.Agius / Clerk) - The Chair advised that the RHALC were looking for speakers to increase interest and attendance at the meetings and asked for any ideas to be forwarded to her.
- e) **Transport** (Cllr Mrs L Campbell-Daley) – These meetings are now held on TEAMS, a report was given regarding concern over underage drinking and nuisance behaviour in the car park area, this will be discussed at the next Full Council Meeting.
- f) **Hullbridge Library** (Cllr J. O'Brien) – An event on 18th February for Mental Health Awareness.
- g) **Essex Coastal Forum** (Cllrs. P White / D, Flack). –. No Report.
- h) **Riverside Primary School** (Cllrs Miss A. Marriott, C. Agius)– The PTA are working alongside the Council to provide community events. The maintenance staff will assist the school in reinstating their pond.
- i) **Police Liaison** (Cllr D. Elwell) –. A written report was circulated to members from the recent Police and Parish Meeting.
- j) **Healthcare** (Cllrs Mrs A. Marriott, D. Flack, C. Agius). No report
- k) **Parish Councillors** – Members were advised that Co-Option notices have gone up for the two vacancies on the Council.

150/02/23 Items to be added onto the next Agenda and Date of the next Parish Council Meeting

150.1/02/23 Members to *forward* any items for the next Agenda to the Clerk before 28th February. A proposal for a future Agenda item for Water Quality in Hullbridge and to invite Environmental Agency and Anglian Water was proposed by Cllr Flack.

150.2/02/23 RESOLVED – Members agreed that the next Council meeting will be on **Monday 13th March 2023 19.30** at the Windermere Centre.

Meeting closed 20.55hrs
Nicola Harding Clerk to the Council

CHAIRMAN _____ DATE _____

IF YOU WOULD LIKE LARGE PRINT VERSION OF THESE
MINUTES PLEASE CONTACT THE PARISH CLERK

Hullbridge Parish Council			February 2023 Meeting			
Financial Breakdown						
Date	Int ref	Inv no.	Payee	Cheque No.	Amount	VAT
			Regular Payments			
13.02.2023	D23/2/1		EDF Gas - Direct Debit (5% VAT calculated annually)	DIRECT DEBIT	59.00	2.81
13.02.2023	D23/2/2		EDF Electric - Direct Debit (5% VAT calculated annually)	DIRECT DEBIT	70.00	3.50
13.02.2023	D23/2/3		British Gas - Electric - Direct Debit (5% VAT) - Toilets	DIRECT DEBIT	28.17	1.34
13.02.2023	D23/2/4		Talk Talk Direct Debit	DIRECT DEBIT	50.67	8.44
13.02.2023	D23/2/5		Lloyds Company credit card: Monthly fee £3 RAC £135 No VAT Amazon £61.35 (VAT £5.95) Ebay £6.99 (VAT £1.17) GBN Services £260.00 (VAT £43.33) ICO Data Protection £40.00 (No VAT)	DIRECT DEBIT	506.34	50.45
13.02.2023	D23/2/6	P337763	TLM Management	DIRECT DEBIT	85.10	14.18
13.02.2023	D23/2/7	4886124	BE Fuelcards	DIRECT DEBIT	143.68	23.95
13.02.2023	D23/2/8	KPS276184	KCS - photocopier	DIRECT DEBIT	85.27	14.21
13.02.2023	D23/2/9	14155172	KCS - photocopier	DIRECT DEBIT	63.59	10.60
13.02.2023	D23/2/10	11514838	Wave Water Allotments Jul 22 - Jan 2023	DIRECT DEBIT	896.17	0.00
13.02.2023	B23/2/11	n/a	Hullbridge Centre	BACS	35.00	0.00
13.02.2023	B23/2/12	450917	Ernest Doe	BACS	38.00	6.33
13.02.2023	B23/2/13	S1855089	Glasdon	BACS	65.79	10.96
13.02.2023	B23/2/14	150655	Hurrells Specialist seeds	BACS	336.00	56.00
13.02.2023	B23/2/15	88221924	Rochford District Council	BACS	31.46	5.24
13.02.2023	B23/2/16	36953	A&J Lighting Solutions	BACS	308.40	51.40
13.02.2023	B23/2/17	4054	SpecialFX	BACS	929.00	154.83
13.02.2023	B23/2/18	520997118	Zurich	BACS	107.88	0.00
13.02.2023	B23/2/19	SIN00682158	PGR Timber	BACS	61.15	10.19
13.02.2023	B23/2/20	16149	EALC	BACS	108.00	18.00
13.02.2023	B23/2/21	8439	DSK Security services	BACS	55.00	0.00
13.02.2023	B23/2/22	n/a	MRs KA Richards Peppercorn rent	BACS	0.50	0.00
13.02.2023	B23/2/23	3368	TBS Hygiene	BACS	109.20	18.20
13.02.2023	B23/2/24	141	Spearpoint & Son	BACS	510.00	85.00
13.02.2023	B23/2/25	M2510	Satswana Ltd	BACS	180.00	30.00
13.02.2023	B23/2/26	SS0539	S-Type security	BACS	756.00	126.00
13.02.2023	B23/2/27		Personnel	BACS	9,943.43	0.00
13.02.2023	B23/2/28	Jan	Imprest Account	BACS	15.60	0.00
13.02.2023	B23/2/29	IN06109847	N Power	BACS	718.68	119.78
13.02.2023	B23/2/30	37031	A&J Lighting Solutions	BACS	1,005.54	167.59
13.02.2023	B23/2/31	16199	EALC - paid for info only	BACS	0.00	0.00
13.02.2023	B23/2/32	Civic Dinner	Rochford District Council	BACS	46	0
13.02.2023	D23/2/33	4902670	BE Fuelcards	DIRECT DEBIT	2.40	0.40
13.02.2023	B23/2/34	106952	Minster Cleaning	BACS	249.66	41.61
13.02.2023	B23/2/35	BK209322-1	SLCC	BACS	72.00	12.00
13.02.2023	B23/2/36	SIN00692459	PGR Timber	BACS	97.91	16.32
13.02.2023	B23/2/37	15288	S.Hgoss	BACS	314.40	52.40
13.02.2023	B23/2/38	2370	Print & Web	BACS	414.00	69.00
13.02.2023	B23/2/39	SI-2588	M Shipman Autos Ltd	BACS	48.00	0.00
			TOTAL		18,546.99	1,180.73
			Receipts			
	1	Kingham	Kingham Water	BACS	44.15	0.00
	2	Kingham	Kingham Ground Rent	BACS	10.00	0.00
	3	Williams	311 Ferry Rd	BACS	33.33	0.00
	4		Allotments Cash 20/12/2022 & 08/02/2023	CASH	7.00	0.00
	5		Allotment Chq Jan 2023	CHQS	81.16	0.00
	6		Allotments BACS	BACS	63.24	0.00
					238.88	0.00
Signed			Chairman			
			Clerk / RFO			
						40