



**Minutes of Hullbridge Parish Council General Purposes,
Security & Resources Committee
Meeting held Wednesday 26th April 2023 at 19.45 hrs. at the
Hullbridge Parish Council Office**

Present: Cllrs, Mrs J O'Brien, K. O'Brien, Cllr. A. Marriott, D. Elwell, C. Agius, I. Kenlin

Assistant Clerk Mrs Julie Mullett.

Visiting: Mr Steve Appleby – S-Type Security,

49/04/23 Apologies for Absence

49.1/04/23 None

50/04/23 Approval of Minutes

50.1/04/23 RESOLVED - Members agreed the minutes as a true record of the Committee Meeting held on **25th January 2023.**

51/04/23 Declarations of interest / Dispensations

51.1/04/23 Cllr. J. O'Brien declared that she is an allotment plot holder.

52/04/23 Public Participation

52.1/04/23 No residents attended

53/04/23 Security

53.1/04/23 Councillors noted the update from S-Type Security.

ACTION: Clerk to add agenda point to the May 2023 Full Council Agenda regarding patrol hours.

54/04/23 Allotments

54.1/04/23 Councillors noted the below updates:

- a) Outstanding rent payments/.new signage/vacant plots/future cash payments/wait list/manure and wood chip positioning/Mares Tail/last plot holder on site.
- b) Greenhouse/shed requests and changes.
- c) Update water tank lids – no longer required.
- d) Update on Mares Tail for 97a/97b
- e) Councillors discussed both Insurance options – more investigative work required and discussed and agreed at the next General Purposes, Security and Resources meeting.
- f) Update on Mares tail update and vacant plots amongst Mares tail plots
- g) Update on next Mares tail treatment
- h) Update – allotment inspection
- i) Update - An additional fee of 50p per cheque will be charged to cover cheque fees incurred from the bank. As of 1st May 2023 we are no longer able to deposit cash payments, a decision made by the bank.
- j) Councillors discussed options for a Portable toilet, this has been deferred.
- k) Update – wait list
- l) Update – fly tipping manure and woodchip
- m) Update – leaning fence
- n) Plot rent increase – noted
- o) Update – Allotment competition

ACTION: Clerk to liaise with Council Insurance to check coverage. Agenda point to be added to May 2023 Full Council to delegate decision to General Purposes, Security and Resources committee for final decision at May 2023 meeting. To then be ratified at June 2023 Full council meeting. Assistant Clerk to mock up renewal letter to make details more concise.

55/04/23 Best Kept Frontage Competition.

55/04/23 Councillors noted the update.

56/04/23 Procedures and policies.

56.1/04/23 Councillors reviewed and agreed the policies and procedures set out in the agenda.

57/04/23 Date of the Next Meeting

57.1/04/23 Councillors noted that the next meeting is **Wednesday 31st May 2023 at 19.45hrs at the Parish Office.**

57.2/04/23 Councillors to forward any agenda items for the next meeting before 15th May 2023.

Meeting Closed 21:22hrs

Julie Mullett
Assistant Clerk

Chairman Signed: _____