

**Minutes of Hullbridge Parish Council General Purposes,  
Security & Resources Committee  
Meeting held Wednesday 25<sup>th</sup> May 2022 at 19.30 hrs. at the  
Hullbridge Parish Council Office**

---

**Present:** Cllrs K. O'Brien, Mrs J O'Brien, C. Agius, Cllr. A. Marriott  
Assistant Clerk: Mrs Julie Mullett  
Visiting: Roy Wilden (Allotment Representative), Cllr. L. Campbell-Daley

**1/05/22 Election of Chairman**

**1.1/05/22** Cllr Jane O'Brien was nominated by Cllr Angelina Marriott and seconded by Cllr Conner Agius, no further nominations were received and Cllr Jane O'Brien was declared Chairman.

**2/05/22 Election of Vice-Chairman**

**2.1/05/22** Cllr Conner Agius was nominated by Cllr Kevin O'Brien and seconded by Cllr Angelina Mariott , no further nominations were received and Cllr Conner Agius was declared Vice-Chairman.

**3/05/22. Apologies for Absence**

**3.1/05/22** Cllr. D. Elwell, Cllr. I Kenlin

**4/05/22 Approval of Minutes**

**4.1/05/22** RESOLVED, Members agreed the minutes as a true record of the Committee meeting held on **30<sup>th</sup> March 2022 and 22<sup>nd</sup> September 2021**

**5/05/22 Declarations of interest / Dispensations**

**5.1/05/22** None.

**6/05/22 Terms of Reference:**

**6.1/05/22** the Terms of Reference were approved.

**7/05/22 Public Participation - See points 9/05/22**

**8/05/22 Youth Provision.**

**8.1/05/22** Members noted updated information paperwork from Jamie Sawtell from Bar N Bus.

**9/05/22 Allotment (Sub Committee) and Events Working Group / Village Resilience-Vision**

**9.1/05/22** Padlock - RESOLVED. Members agreed purchase of padlock to be brought forward as Mr Roy Wilden advised that the padlock at the allotment site is now beyond, securing the padlock was discussed at the meeting. ***ACTION: Purchase new padlock, advise current keyholders of combination lock code. Put signs on the entrance gate. In September new code will be advised to all plot holders via the rent renewal letter. It was also discussed about ensuring whoever is the last plot holder at the site to ensure the gate is closed and locked each day.***

**9.2a/05/22 Mares Tail:**

Regarding the issue of Mares Tail that is spreading from plots at the front of the allotment site into neighbouring plots. A piece of wasteland may be the source of where the Mares tail has come from. As this weed is invasive professional advice is required as usual weedkiller seems to be ineffective due to the natural waxy coating on the Mares tail seeds preventing weed killer from penetrating the weed to have any effect. It was agreed that a professional approach is required and one of those approaches was to contact the RHS at Hyde Hall to enquire further.

**ACTION: Assistant Clerk to Speak to RHS Hyde Hall and specialist contractors for further investigation.**

**9.2b/05/22 Allotment inspections update:** Members noted the updates provided by the Assistant Clerk and letters are to be issued to plots that are in an unacceptable condition after the second inspection.

**9.2c/05/22 Allotment Pre judging for end May:** Members were advised that paperwork would be issued to them for their input of pre-judging.

**9.2d/05/22** Members noted the date of 2<sup>nd</sup> July 2022 for the allotment competition.

**9.2e/05/22** Members noted the boundary fence update from Assistant Clerk and Roy wilden. To be monitored as Mr Roy wilden advised the fence has been rectified for now to a satisfactory condition.

**9.2f/05/22** Members noted update from Assistant Clerk regarding rubbish at allotment site  
**ACTION – Assistant to make poster for allotment site alerting plot holders that all rubbish must be taken home and not left at the allotment site.**

**10/05/22 Security Patrols**

**10.1/05/22** – Members did not agree to issue the remit statement at this time, but to issue this as part of the tender process.

**11/05/22 Village Resilience.** Members noted that there was no update to be given.

**12/05/22 Street Furniture/Hanging Baskets, Pooles Lane car park, Highway matters**

**12.1/05/22** Members noted the following updates:

- Bus Shelters – The Assistant Clerk advised that there are no issues.
- Notice Boards/bins – The Assistant Clerk advised that there are no updates.
- Teen Shelter – The Assistant Clerk advised that there are no updates..
- Seating/bollards – No issues raised. A memorial bench is on order and is arriving 8<sup>th</sup> June 2022. Members agreed the wording for the plaque “To celebrate the Platinum Jubilee of Her Majesty Queen Elizabeth II in 2022”. The plaque is on order and will be ready for collection soon.
- Hanging Baskets – The license application had been approved and hanging baskets were erected on 24.05.2022 in a Jubilee themed colourway of red, white and blue.
- War Memorial / Village Sign – The Assistant Clerk advised that there are no updates
- Toilets - No Issues raised. The Assistant Clerk advised that there are no updates

**13/05 /22. Queens Platinum Jubilee.**

**13.1/05/22.** Members noted that promotional banners were erected throughout the village ahead of the celebratory weekend.

**13.2/05/22** Members noted the prize winners for the Jubilee card competition to be £25, £15 and £10.

**14/05/22 Date of the Next Meeting**

**14.1/05/22** Members to forward any agenda items for the next meeting.

**14.2/03/22** Members noted that the next meeting is Wednesday 20<sup>th</sup> July at 19.45hrs

Meeting Closed 21.30hrs

Julie Mullett  
Assistant Clerk

Chairman Signed: \_\_\_\_\_