

HULLBRIDGE PARISH COUNCIL

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Clerk to the Council: Anne-Marie Bates

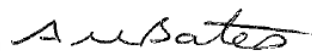
Dear Committee Member

You are accordingly invited to attend the next Allotment Management Sub Committee Meeting on Wednesday **18th September 2019** to be held at the Parish Council Office at 19.00hrs, when the under mentioned business is proposed to be transacted.

Please note that under the Local Government Act 1972 Schedule 12 p10(2) a Council can not lawfully decide any matter that is not specified on the agenda.

Please advise prior to the meeting if you require additional information on any agenda item.

Yours sincerely



Anne-Marie Bates
Clerk to the Council

R. Wilden, I Burrell, J Delasalle, J.Baker, Ms D Gant, T.Rees, Cllr D Jeffery,
Cllr D. East

AGENDA (Residents and Plot Holders Welcome)

1. **Election of Chairman**
 - 1.1 To *Propose* and *Second* nominations for the office of Chairman and, if there is more than one nominee, to vote thereon.
 - 1.2 To *execute* the declaration of acceptance of office of Chairman to the Council.
2. **Election of Vice Chairman**
 - 2.1 To *Propose* and *Second* nominations for the office of Vice Chairman and, if there is more than one nominee, to vote thereon.
 - 2.2 To *execute* the declaration of acceptance of office of Vice Chairman to the Council.
3. **Apologies for Absence**
 - 3.1 To *receive* apologies for absence
4. **Approval of Minutes**
 - 4.1 To *sign*, as a true record, the Allotment Management Committee Meeting held on **19th June 2019** (Approved at the Full Council Meeting)
5. **Declarations of interest**
 - 5.1 To *receive* declarations of interest:
 - a) Disclosable Pecuniary
 - b) Other Pecuniary
 - c) Non Pecuniary

6. **Public Participation (10 mins max) on items on the agenda**
7. **Allotment Plot Holder Changes / Inspection / Competition**
 - 7.1 Plots / Waiting List update
 - 7.2 Inspections Update
 - 7.3 Competition update, winner and runners up
 - 7.4 Rent renewals
8. **Allotment Site**
 - 8.1 General Update including:
 - Fence Panels leaning into the Allotment Site
 - Vacant plots
 - Possible water leak – bill
 - Wild meadow seeds – plot 59b – update
9. **Request for Permission**
 - 9.1 Members *to agree* permission for plot requests:
10. **Administration**
 - 10.1 GDPR forms to be signed by J Baker
11. **Date of the next Allotment Management Committee Meeting**
 - 11.1 Members *to forward* any items for the next agenda
 - 11.2 Members to agree next meeting is Wednesday 15th April 2020.

Plot Inspections: Tuesday 7th & Wednesday 8th April 2020 2019 at 10am.

Meetings: Wednesday 18th September 2019, Wednesday 15th April 2020 all at 19.00hrs at the Parish Council Office

Working Parties: Friday 19th & Saturday 20th October 2019.

Meeting Closed

Anne-Marie Bates
Clerk to the Council