



Hullbridge Parish Council

Events & Leisure Committee

To be held on Wednesday 04th June 2025

6.30pm

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Hullbridge Parish Council Office, 98 Ferry Road, Hullbridge, SS5 6EX

Members: Cllr K. Charters, Cllr S. Cooper, Cllr S. Walsh, Cllr S. Naish, Cllr D. Elwell, Cllr C. Agius

Staff: Mrs Nicola Harding (Clerk)/Mrs Julie Mullet (Assistant Clerk)

Dear Councillors,

You are accordingly invited to attend an **Events & Leisure Committee** Meeting to be held on Wednesday 04 06 2025 at the Parish Office at 6.30pm, when the undermentioned business is proposed to be transacted.

Please note that under the Local Government Act 1972 Schedule 12 p10(2) a Council cannot lawfully decide any matter that is not specified on the agenda. Please advise prior to the meeting if you require additional information on any agenda item.

Yours Sincerely,

N. Harding

Nicola Harding

Clerk to the Council

Agenda

(Residents and Press welcome to attend)

1. **Election of Chairman**
1.1 Councillors to consider nominations for the election of Chairman.
2. **Election of Vice-Chairman**
2.1 Councillors to consider nominations for the election of Vice-Chairman
3. **Events Working Group**
3.1 Councillors to *agree* membership to the Events Working Group
4. **Terms Reference**
4.1 Councillors to *review* and *agree* the Terms of Reference for the Committee and Working Group.
5. **Apologies for Absence**
5.1 To *receive* apologies for absence.



6. **Approval of Minutes**

6.1 To *sign*, as a true record, the Committee Meeting held on **12th March 2025**.

7. **Declaration of interest and dispensations**

7.1 To *receive* declarations of interest and dispensations on items on the agenda (Dispensations requests at least on day prior to the meeting)

(Members are reminded they must, within 28 days of becoming aware of any new, or change in their Register of Members' Interests, provide written notification thereof to the Clerk of Hullbridge Parish Council.)

8. **Public Participation - *contributions from Residents, 15 minutes maximum on items on the Agenda and other contributions from Residents.***

9. **Christmas Lights Switch On**

9.1 Councillors to *receive* an update and *discuss* and *consider* ideas for the Christmas event, including holding Santas grotto in the HCA.

9.2 Councilors to *discuss* resident queries regarding Christmas Tree placement.

10. **Summer Event**

10.1 Councillors to *discuss* and *agree* the feasibility of hosting a Summer Event, considering formats, resources, and possible joint initiatives. Initial recommendations, especially with financial implications, to be reported before September 3rd, 2025..

11. **Community Events Discussion/Update**

11.1 Councillors to *receive* any update.

12. **Action Plan**

12.1 Councillors to *review* and *agree* any actions arising.

13. **Date of the Next Meeting**

13.1 Councillors to forward any items for the next agenda.

13.2 Date of the next meeting tbc.

Meeting Closed
Nicola Harding