



Hullbridge Parish Council

General Purpose Security & Resources Committee

To be held on Wednesday 29 05 2024

7pm

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Hullbridge Parish Council Office, 98 Ferry Road, Hullbridge, SS5 6EX

Members: Cllr J. O'Brien, Cllr K. O'Brien, Cllr S. Walsh, Cllr D. Elwell, Councillor P. White

Staff: Mrs Julie Mullett (Assistant Clerk)

Dear Councillors,

You are accordingly invited to attend a **General-Purpose Security & Resources Committee Meeting** to be held on Wednesday **29 05 2024** at the Parish Office at 7pm, when the undermentioned business is proposed to be transacted.

Please note that under the Local Government Act 1972 Schedule 12 p10(2) a Council cannot lawfully decide any matter that is not specified on the agenda. Please advise prior to the meeting if you require additional information on any agenda item.

Yours Sincerely,

J. Mullett

Julie Mullett
Assistant Clerk

Agenda

(Residents and Press welcome to attend)

- 1. Election of Chairman**
 - 1.1** Members to *consider* nominations for the election of Chairman.
- 2. Election of Vice-Chairman**
 - 2.1** Members to *consider* nominations for the election of Vice-Chairman.
- 3. Terms of Reference**
 - 3.1** To *review and agree* the Terms of Reference.
- 4. Apologies for Absence**
 - 4.1** To *receive* apologies for absence.
- 5. Approval of Minutes**
 - 5.1** Councillors to approve the minutes of the meeting on **17th April 2024** and the Extra Ordinary Meeting on **8th May 2024**.
- 6. Declarations of interest and dispensations**
 - 6.1** To *receive* declarations of interest and dispensations on items on the agenda. (Dispensations requests at least on day prior to the meeting)



7. Public Participation on items on the agenda

8. Allotments

8.1 Councillors to *note* an update from Assistant Clerk following the recent Allotment Inspection and the allotment report and *discuss* any items arising.

8.2 Councillors to note a review of the plot fees for the upcoming Allotment year will take place at the next Finance Policy & Appointments Committee. Details of this will be advised at a future meeting prior to the new tenancy year commencing after Full council approval.

8.3 Councillors to *discuss* and *agree* next steps for plots with astro turf and carpet prior to October 2024 ban.

9. Security

9.1 CCTV – Councillors to *receive* an update from the CCTV meeting on the 8th May and *agree* next steps for recommendation to Full Council.

9.2 Councillors to *note* the 3 month trial of a site guard unit at the allotment site, further discussions to follow.

10. Policies and Procedures

10.1 None.

11. Action Plan and Budget

11.1 Councillors to *review* the documents and *discuss* actions arising.

12. Noticeboard review

12.1 Councillors to *discuss* and agree next steps for recommendation to Full Council for the location and quantity of noticeboards.

13. Date of the Next Meeting

13.1 Councillors to *note* the date of the next meeting will be **17th July 2024 at 20.00hrs at the Parish Office.**

13.2 Councillors to *forward* any agenda items for the next meeting by 9th July 2024

Meeting Closed
Julie Mullett
Assistant Clerk