

Hullbridge Parish Council

General Purpose Security & Resources Committee

To be held on Wednesday 29 01 2025

8pm

Published 23/01/2025

Hullbridge Parish Council Office, 98 Ferry Road, Hullbridge, SS5 6EX

Members: Cllr J. O'Brien, Cllr K. O'Brien, Cllr S. Walsh, Cllr D. Elwell, Cllr P. White.

Staff: Mrs Julie Mullett (Assistant Clerk)

Dear Councillors,

You are accordingly invited to attend a **General-Purpose Security & Resources Committee Meeting** to be held on Wednesday **29 01 2025** at the Parish Office at 8pm, when the undermentioned business is proposed to be transacted.

Please note that under the Local Government Act 1972 Schedule 12 p10(2) a Council cannot lawfully decide any matter that is not specified on the agenda. Please advise prior to the meeting if you require additional information on any agenda item.

Yours Sincerely,

J. Mullett

Julie Mullett
Assistant Clerk

Agenda

(Residents and Press welcome to attend)

1. **Apologies for Absence**
1.1 To receive apologies for absence.
2. **Approval of Minutes**
2.1 Councillors to **approve** the minutes of the meeting on **16th October 2024** and Extra Ordinary Meeting on **27th November 2024**.
3. **Declarations of interest and dispensations**
3.1 To **receive** declarations of interest and dispensations on items on the agenda (Dispensations requests at least on day prior to the meeting)
(Members are reminded they must, within 28 days of becoming aware of any new, or change in their Register of Members' Interests, provide written notification thereof to the Clerk of Hullbridge Parish Council.).
4. **Public Participation - contributions from Residents, 15 minutes maximum on items on the Agenda and other contributions from Residents.**

5. Allotments

5.1 Councillors to **receive** the Allotment Report and **note** any update from Assistant Clerk and **discuss** any items arising.

5.2 Councillors to **discuss** and **agree** which **two** Councillors can assist the office with the allotment inspection due at the start of April.

6. Allotment Car Parking

- Councillors to **note** the manure and woodchip cannot be moved.
- Councillors to **agree** who will **attend** a site visit and when to establish proposed 2 additional car park spaces and **agree** next steps.
- Councillors to **agree** next steps for plot 1A.

7. Allotment Competition 2025

- Councillors to **discuss** and **agree** that every plot shall be automatically entered into the competition.
- Councillors to **discuss** and **agree** new Allotment competition process document (attached).

8. CCTV

8.1 Councillors to **note** the update from the Assistant Clerk.

9. Security Tender

9.1 Councillors to **discuss** the upcoming security tender due to start in April 2025 and **agree** next steps.

10. Policies and procedures

10.1 Councillors to **review** and **agree** the following procedures:

- Communications Policy
- Press and Social Media Policy
- Website & Parish Noticeboard Policy - DRAFT

11. Action Plan and Budget

11.1 Councillors to **review** and **agree** the document and **discuss** actions arising.
Councillors to **note** the budget report.

12. Date of the Next Meeting

12.1 Councillors to forward any agenda items for the next meeting.

12.2 Councillors to **note** the date of the next meeting will be **12th March 2025 at 20.00hrs at the Parish Office.**

Meeting Closed
Julie Mullett
Assistant Clerk