



Hullbridge Parish Council

General Purpose Security & Resources Committee

To be held on Wednesday 28 05 2025

7pm

Published 21/05/2025

Hullbridge Parish Council Office, 98 Ferry Road, Hullbridge, SS5 6EX

Members: Cllr J. O'Brien, Cllr S. Walsh, Cllr D. Elwell, Councillor C Agius,
Cllr P. White, Cllr. J Hampstead.

Staff: Mrs Julie Mullett (Assistant Clerk)

Dear Councillors,

You are accordingly invited to attend a **General-Purpose Security & Resources** Committee Meeting to be held on Wednesday **28 05 2025** at the Parish Office at **7pm**, when the undermentioned business is proposed to be transacted.

Please note that under the Local Government Act 1972 Schedule 12 p10(2) a Council cannot lawfully decide any matter that is not specified on the agenda. Please advise prior to the meeting if you require additional information on any agenda item.

Yours Sincerely,

J. Mullett

Julie Mullett
Assistant Clerk

Agenda

(Residents and Press welcome to attend)

- 1. Election of Chairman**
1.1 Members to *consider* nominations for the election of Chairman.
- 2. Election of Vice-Chairman**
2.1 Members to *consider* nominations for the election of Vice-Chairman.
- 3. Terms of Reference**
3.1 To *review and agree* the Terms of Reference.
- 4. Apologies for Absence**
4.1 To *receive* apologies for absence.
- 5. Approval of Minutes**
5.1 Councillors to **approve** the minutes of the meeting on **12th March 2025**.
- 6. Declarations of interest and dispensations**
6.1 To **receive** declarations of interest and dispensations on items on the agenda (Dispensations requests at least on day prior to the meeting)



(Members are reminded they must, within 28 days of becoming aware of any new, or change in their Register of Members' Interests, provide written notification thereof to the Clerk of Hullbridge Parish Council.).

7. **Public Participation - contributions from Residents, 15 minutes maximum on items on the Agenda and other contributions from Residents.**
8. **Allotments**
8.1 Councillors to **receive** the Allotment Report and **note** any updates from Assistant Clerk and **discuss** any items arising.
9. **Allotment Inspections**
9.1 Councillors to **agree** a date for the next inspection and which Councillors will carry this out.
10. **Allotment Fees**
10.1 Councillors to **discuss** and **agree** allotment fee changes for next allotment year renewals for recommendation to the Finance committee as follows:

Resident Full Plot - £57.50 (Currently £55)
Resident Half Plot - £36.00 (Currently £35)
Non-Resident Full Plot - £77.00 (Currently £75)
Non-Resident Half Plot - £46 (Currently £45)
11. **Allotment Tenancy agreement**
11.1 Councillors to **discuss** and **agree** the proposed changes to the Allotment Tenancy Agreement due to take effect on 1st October 2025.
12. **Glass award instead of cup**
12.1 Councillors to **discuss** and **agree** whether to move forward with a new design of award.
13. **Allotment Car Parking**
13.1 Councillors to **note** the update and costs from Assistant Clerk regarding additional car parking spaces.
14. **CCTV**
14.1 Councillors to **note** the update from the Assistant Clerk.
15. **Security Tender**
15.1 Councillors to **agree** the updated security tender documents and **agree** next steps.
16. **Action Plan and Budget**
16.1 Councillors to **review** and **agree** the document and **discuss** actions arising.
Councillors to **note** the budget report.
17. **Date of the Next Meeting**
17.1 Councillors to forward any agenda items for the next meeting.
17.2 Councillors to **note** the date of the next meeting will be **16th July 2025 at 20.00hrs at the Parish Office.**

Meeting Closed
Julie Mullett
Assistant Clerk