



## HULLBRIDGE PARISH COUNCIL

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**Clerk to the Council: Nicola Harding**

### **Dear Councillors**

You are accordingly invited to attend the **General Purposes, Security & Resources Committee Meeting on Wednesday 26<sup>th</sup> April 2023** to be held at the Parish Council Office at **19.45 hrs**, when the under mentioned business is proposed to be transacted.

Please note that under the Local Government Act 1972 Schedule 12 p10(2) a Council can not lawfully decide any matter that is not specified on the agenda.

Please advise prior to the meeting if you require additional information on any agenda item.

Yours sincerely

Julie Mullett  
Assistant Clerk

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Cllrs : **J. O'Brien**, C.Agius, K. O'Brien, I. Kenlin, P. White, D. Elwell.

Assistant Clerk: Julie Mullett.

**Published – 19.04.2023**

### **AGENDA (Residents Welcome to attend)**

- 1. Apologies for Absence**
  - 1.1** To *receive* apologies for absence
- 2. Approval of Minutes**
  - 2.1** Councillors to approve the minutes of the meeting held on **25<sup>th</sup> January 2023**
- 3. Declarations of interest and dispensations**
  - 3.1** To *receive* declarations of interest and dispensations on items on the agenda  
(Dispensations requests at least on day prior to the meeting)
- 4. Public Participation on items on the agenda**
- 5. Security**
  - 5.1** Councillors to *receive* an update from S-Type Security Services.

**6. Allotments (Sub Committee)**

**6.1 Allotment updates & discussion:**

- a) Update regarding **rent payments outstanding/new signage/vacant plots/future cash payments/wait list/manure and woodchip positioning/Mares Tail/last plot holder on site.**
- b) Greenhouse/shed requests and changes: plot 19 greenhouse request.
- c) Update – requirements for water tank lids.
- d) Update for mares tail on 97a/97b with a view to discuss whether to rent out these plots with conditions attached.
- e) To discuss with a view to recommendation for two available options for change of Insurer for next allotment year 2023/2024 .
- f) Plots with Marestail update along with vacant plots in the midst of plots with known Mares tail
- g) Update for next treatment of the Mares Tail.
- h) Update -allotment inspection.
- i) Update regarding payment processing from now.
- j) To discuss options, legal requirements and costs for a Portable Toilet at the allotment site.
- k) Wait list update
- l) Update fly tipping manure and woodchip.
- m) Leaning Fence update by plot 57/58.
- n) Plot rent increase – Councillors to note that the CPI increase for the next allotment year will be discussed at the next Finance, Policy & Appointments committee with a recommendation for Full Council later in the year.
- o) Allotment competition update

**7. Best Kept Frontage competition.**

**7.1** Councillors to note the update.

**8. Policies and Procedures – Attached with agenda**

**8.1** Councillors to review the following policies and to discuss and agree any changes and/or amendments for recommendation to the next Full Council meeting.

- Fire Risk Assessment & Fire Management Plan
- Fire Plan for Visitors 98 Ferry Road

**9. Date of the Next Meeting**

**9.1** Councillors *to note* the date of the next meeting will be **31<sup>st</sup> May 2023 19.45hrs at the Parish Office.**

**9.2** Councillors *to forward* any agenda items for the next meeting before 15th May 2023.

Meeting Closed  
Julie Mullett  
Assistant Clerk